COLORADO COMMUNITY COLLEGE SYSTEM

Vice- Presidents’ Council

March 27, 2015

### 9:00 A.M., Lowry Campus, President’s Conference Room

*Meeting Objectives: To discuss and determine leadership and operational activities for academics and student services within the Colorado Community College System.*

Webex connection information: Please click link AND dial in: Event password: March27

Event address for attendees: <https://cccs.webex.com/cccs/onstage/g.php?d=927571478&t=a>  
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Audio conference information  
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US TOLL FREE: +1-855-749-4750  
Access code: 927 571 498

Meeting Agenda

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| Topic | **Time** | **A/I** | **Responsible Party** | Discussion/Outcome |
| 1. Welcome - Academic Affairs & Student Affairs updates | 9:00a | I | Jerry Migler / Keith Howard |  |
| 1. Assessment Update | 9:05a | I | Marilyn Smith | Community College Placement Test – passed out a one page topic sheet. Working with IT and McCann. We will not have a product until May. Made a recommendation for a taskforce. FAQ and Dev Ed newsletter will come out soon. Casey and Marilyn will set up a meeting time to discuss these issues. Meeting Monday, April 6 at 3 pm. |
| 1. IT Updates | 9:15a | I | Nancy Hoffman | Credit completion warning system – Tested by Registrar’s Offices.  Banner XE – catalog and schedule installed April 6 and two meetings set with implementation team – April 23 and 24 – more look and feel training.  Cannot do registration next because of upgrades  DegreeWorks – report by college – yes interested  Ellucian consultant looking at DegreeWorks and upgrade. June 2-4 consultant will be back to work with CCCS-IT.  Nelnet – student payment plans. Some of the colleges use Nelnet and with the upgrade with Nelnet, CCCS-IT will need to integrate with Banner  Direct loan processing – FA and CCCS-IT working together to update the forms.  Gainful Employment – Ellucian working with us to create a report that will hopefully be ready by June  Healthcare reform – 124 people were invited to work on a draft for an instructional contact hour report. Good feedback that we are still working on.  Student Photo IDs – contact Michael Schulman about FRCC going live.  Banner Recruiter Module – application has been more difficult than expected. 70 custom fields are being worked through including examples of Promise, residency, etc. All colleges are working through the process.  All schools are live on e-transcript. Pilot schools are okay but additional schools have had issues with sending out the transcripts but now resolved and everything is okay. |
| 1. CTE Updates | 9:25a | I | Cindy LeCoq | Perkins review May 11-15 – focus on 13-14 and possible site visits. Special populations is interwoven throughout Perkins and will be scrutinized. If a college hasn’t met the gender balance performance metric, than we need to send people to an equity summit. This will help demonstrate to the auditors that we are attempting to address the issue. If selected, Jerry will contact the colleges who need to attend the Equity conference. |
| 1. CCCOnline Updates | ------ | I | Terry Reeves | Finished first round of interviews for the executive position and getting close to final interviews. |
| 1. CIP - Appendix | 9:35a |  | Jerry Migler | Informational item: There is not a written process in place as to how a high/low course cost fee is changed. No changes to the fees this year but he discussed how changes should come forward from colleges. State disciplines committees do need to meet and agree on the fee before it is brought forward. |
| 1. GE Council Updates  * February Minutes - draft * AA/AS degree requirements and DwD’s * 2:4 Faculty to Faculty meeting: April 24, 2015 | 9:40a | I | Sandy Veltri/Jerry Migler | Jerry and Keith will meet to develop a plan on how to proceed with implementing new DWDs and reviewing older DWDs. Proposed action: Meet with college advisors to talk about intricacies of the Dwd and “exceptions” that are being granted. |
| 1. Academic Council Updates  * February Minutes – Draft * March Minutes – Draft | 10:00a | I | Diane Hegeman/Jerry Migler |  |
| 1. CCCS Summary of AP Scores | 10:15a | I | Jerry Migler | Informational item: Universities still not able to decide what standard score should be for AP scores. Stay tuned. |
| 1. PLA updates | 10:20a | I | Jerry Migler/Bitsy Cohn | How the system is moving forward with PLA. How do we recognize previous learning? Writing the PLA manual and a cross-walk matrix |
| 1. Disruptive Trends | 10:35a | I | Jerry Migler/Keith Howard | Propose that from this group we identify one disruptive trend that may help us to address the CCCS strategic plan. Identified issues that need attention:   * We need to address students’ needs and some of our faculty do not see urgency. Could we discuss with faculty at 2:2 what trends are upon us – credit for prior learning, apprenticeships, flexibility in our parts of term, offering courses when and how the student needs them, etc… * Our infrastructure is outdated and we can’t react quickly enough * Review our policies and procedures to see which is creating a barrier to student success. Can we use a grant for this?   Items to look at: length of terms, credit/non-credit and how to use non-credit for competency-based learning, etc…   * We need to identify our “population” better. Why do we think that is our population? It’s not hard to save the good students, but to move the needle we need to work with those students that are “on the bubble.” We have a lot of students that come ill-prepared to be successful and they run up large bills and leave. The challenge is to get those students back and help them to be successful but that will take more resources. |
| Other |  | I | Jerry Migler | HLC Faculty Qualifications: By January 1, 2016 we must comply with HLC’s new statement. Qualifications for those who teach in dual enrollment has been called out specifically. Go to HLC’s website for more information. <https://www.ncahlc.org/Document-Library/determining-qualified-faculty.html?highlight=WyJmYWN1bHR5IiwicXVhbGlmaWNhdGlvbnMiLCJmYWN1bHR5IHF1YWxpZmljYXRpb25zIl0>= |
| **Working Lunch:**  **Academic & Student Affairs Updates** | 12:00p | I | Jerry Migler & Keith Howard |  |
| 1. Legislative updates | 12:00p | I | Jerry Migler/Keith Howard | Concurrent enrollment – coursework related to apprenticeship and internship able to get concurrent enrollment  PTEC bill – pathways in technology bill. Still working on the language  MOU for medical facilities for students who have been sexually assaulted and support  State policy on sexual assault prevention  Veterans and in-state tuition |
| 1. BAS: Water Quality – Red Rocks Community College | 12:15p | I | Jerry Migler/Linda Comeaux | Application is being finalized. 5 year budget. Policy going to the board in May |
| Grants |  |  | Casey Sacks | Apprenticeship grants – three colleges are working on this with Casey.  Department of Labor – short term training for managers – PCC will take the lead  First in the World – consortium of colleges across the system  TechHire – focus on IT certifications  I3 – technology and HS partnership grants  Equity in Excellence  Development Education grant funding  TAACT 5 – state-wide data sharing  NSF – online science instruction  Competency based education – CAEL and working with faculty |
| **VPI ONLY*: Discussion Topics*** | 1:00p |  |  | **CALL IN OPTION FOR VPI: 760-569-0111**  **Code: 1045628#** |
| 1. Approval needed: Draft Course Guide Template & ES9-91 Guideline | 1:00p | I | Angie Williams/Jennie Gross | Items have been approved by SFCC: Approved attached documents with edits. Jennie Gross will make necessary changes and send to VPIs to distribute to colleges’ curriculum committees. |
| 1. Peer & Leadership Review of Pharmacy Tech/Asst. Program #8401; submitted by Pickens Technical College on 2/12/15 | 1:15p | I/A | Jerry Migler/Angie Williams | Discussed issue with clinical availability. No vote taken to approve Pickens Tech program proposal. |
| 1. WICHE Alliance Meeting & HLC Meeting: Who’s attending? | 1:30p | I/A | Jerry Migler | Informational item only. |
| 1. Affordable Care Act: Summary of Findings, etc. | 1:40p | I/A | Nancy Hoffman/Cynthia Hier | See hand-out. One thing to note: for internships we may want to pay on a timesheet so that we don’t have to multiply times 2.25 since there is no prep work or homework to grade. (Sandy, check for Cheryl Sanchez how we designate who is the instructor of record for clinicals.) |
| 1. March Curriculum Call | 2:15p | I/A | Janet Brandau | Did not have a quorum. Those present did approve new addition of proposed courses and deletions. Jennie will send out for a vote. |
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| **VPSS ONLY: *Discussion Topics*** | 1:00p |  | Keith Howard | **CALL IN OPTION FOR VPSS: 605-781-1000**  **Code: 335250#** |
| 1. Student Services Conference Updates |  | I | Keith Howard/Amanda McKenzie | Passed out the outline for the conference and call for proposals going out next week. |
| 1. Rising Star Update |  | I | Lisa Fowler | Hosted at FRCC/Westminster. Question about who is invited. College president, SL Director and student. Student can invite two people. |
| Student Payment Agreement |  |  | Lisa Grefath | Lisa shared the new Student Payment Agreement and why it changed. |
| Roundtable: What exciting things are happening on your campus? |  |  |  | Kris gave an overview of the Student Success Taskforce at FRCC and what emerging recommendations have come forward and why. Lot of great conversation about what other colleges are doing in regard to student success. Determined that we need some system policy changes in order for some emerging practices to be implemented such as mandatory orientation, student success course, etc. |
| Student Success Planning across the system |  |  |  | Based on above conversation, the VPSS made a commitment to participate in an exploratory process for a student success plan. System-wide recommendations would be discussed related to student success, specifically looking at policy. |