COLORADO COMMUNITY COLLEGE SYSTEM

Vice- Presidents’ Council

February 27, 2015

### 9:00 A.M., Lowry Campus, President’s Conference Room

*Meeting Objectives: To discuss and determine leadership and operational activities for academics and student services within the Colorado Community College System.*

Webex connection information: Please click link AND dial in: Event password: February27

Event address for attendees: <https://cccs.webex.com/cccs/onstage/g.php?d=925064386&t=a>  
-------------------------------------------------------  
Audio conference information  
-------------------------------------------------------  
US TOLL FREE: +1-855-749-4750  
US TOLL: +1-415-655-0001  
Access code: 925 064 386

Meeting Agenda

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Topic | **Time** | **A/I** | **Responsible Party** | Discussion/Outcome |
| 1. Welcome - Academic Affairs & Student Affairs updates | 9:00a | I | Jerry Migler / Keith Howard | Cheryl sanchez, sunny Schmidt, lisa Donaldson ppcc, jeff Paolucci ojc, steve smith njc, kim gramsely ojc, kris benard frcc, dave smith cncc, bettie mckie mcc, kent bauer mcc, Kerry Gabrielson, Debbie, lynette tsjc,  Connie Simpson retiring, observance of her time, and quick send off.  Judi BD- First system meeting, came from CSof Mines, Metro State 9 years. |
| 1. McCann Scores | 9:05a | I | Marilyn Smith/Casey Sacks | Attach handout  Jerry instead- training dates scheduled Mar 9, 10, 11th, 3-12. Will be available to watch online.  Looking for feedback, can distribute access as appropriate. Feedback by college not individuals and MS will give deadlines.  Accessabilty, braille version. Accuplacer will need to be used in specific instances. Paper pencil also needs a version developed. On-going conversations are taking place.  Who makes final decisions? – Still working on conversation on cut scores. |
| 1. IT Updates | 9:35a | I | Nancy Hoffman | Contact hours for 4,000 courses loaded. Grant access to VPI and running and reviewing reports and provide feedback.  Repeat course limit. ES4-87. Students get pop up when they are registering for course 2nd time and credit has been earned already. Found reporting needs help.  Clearinghouse has seen many upgrades and changes,  Algorithm budgeting for FY15/16 is almost complete. Trainings set for March  Banner XE kick off feb, catalog and schedule up first Go live July, Training in April.  Attbednace, advising, registration and grades up next.  RT is live  Degrees have been awarded. (56).  DegreeWorks- work session was requested, been done twice, trying to provide training every other month. Open lab thus far. Feedback is that is good work session.  Nancy to provide to VP who joins sessions from their schools.  Faculty load report will be ready for Monday. Need to determine who needs access. Instructional deans? HR gets a different report. Names to be given today. Electronic permission. Will be discussed in VPI session more in-depth. |
| 1. CTE Updates | 9:45a | I | Cindy LeCoq |  |
| 1. CCCOnline Updates | 9:55a | I | Terry Reeves | Sponsoring quality matter subscription. 4 colleges last year. Can buy in for cheaper rate. Intent to renew this week.  Nothing else in works yet, more to follow next month. |
| 1. GE Council Updates  * January Minutes - draft * gtPathways Review * 2:4 Faculty Meeting | 10:05a | I | Sandy Veltri/Jerry Migler |  |
| 1. Academic Council Updates  * January Minutes – Draft | 10:10a | I | Diane Hegeman |  |
| 1. SARA | 10:15a | I | Jerry Migler | 4 colleges have applied and been approved. Schools will need to check the states individually if not part of SARA. |
| 1. Non-discrimination Statement | 10:30a | I | Linda Comeaux/Lisa Fowler | Discuss the Non-discrimination statement: “this is a System-wide statement. I have highlighted the last sentence in the first paragraph; *Red Rocks Community College will take appropriate steps to ensure that the lack of English language skills will not be a barrier to admission and/or participation in vocational education programs.* Our Executive Team had a brief discussion concerning the interpretation of this statement.” |
| 1. Disruptive Trends | 10:35a | I | Jerry Migler | What will affect how we do business?  Board has adopted frame work for strategic plan. Needs to have action items, very preliminary stages.  DT we can create project to speak to SP. Innovations, technology, ways of thinking that will change business model.  PLA as example- University is advertising and taking the students. Students with experience elsewhere will go where credit will be recognized. Think down road 3-5 years, get ahead of curve and can build enrollments. 1. KPM- increase 1% annually for degree completion.  3. Increase CE to overall HS enrollment. Will current model support this?  4. How can we get better at data analytics?  Stanton- IPAD college in Fall.  FRCC- on line learning- Telepresence is required. Medical community heavily replies on technology, can we offer to other services for students? Advising?  Cheryl- has tele-presence, great way to present the material. High cost and timely.  Lisa PPCC- 3, work force, skills gap, loss of liberal arts. Competency based. Value of degree with moocs and badges.  Sunny- more brainstorming to come next week. Online learning environment. Analytics in enrollment management Culture change meeting with resistance. Using data to make decisions.  Kieth W.- Advising is struggle, new models to expedite first 2 weeks into college. Downtown studio has been successful. How to connect with leaders in community. Cross training is important across business areas.  Linda RRCC- PLA, competency model, web accessability and ADA, redesign learning spaces. IPE inter-professional education.  Judy- CCD would like a system approach to best impact student experiences.  Take topics back and we will revisit next time. |
| Legislature |  |  | PLA- CDHE did search common score is 3 for AP, accepted by colleges in state. IN CO up to individual school.  Moving in Ged Ed areas. Asking about portfolios, need to tighten up.  Board approved that charges can be applied if not doing so now.  Anticipate this time next year CDHE will adopt PLA policy. Most proposals are in place already.  CE- D is passing at HS level, | Work force is hot topic. Rhonda emails summarizes of topics for bills up for discussion. Great place to get resources about higher ed. Concurrent Enrollment and apprenticeships for CE. 15-0759.  1170  1190  Governor interested in Ptech, draft of bill to allow. Model- early college high school. Students would continue as fresh, soph as 13, 14, will complete hs and AAS reqs. In IT. HS, CC, IT industry. Ask for funding for limited number. Moneys to go to HS and will have to take lead to parent with CC and IT. Dependent on funds available. Will need strong numbers to build strong cohort. NY model, CC was fiscal agent.  PPOR- funding for high school acronym.  1220- response to SA on campuses. Require MOU’s with facilities with SAFE and SANE on staff (define). 4 hours of training, assist in or provide transportation. Poses a real problem. In Lamar, 2 hours away closest facility.  Mobile labs- check sandy’s notes. CFEI. |
| **Working Lunch:**  **Academic & Student Affairs Updates** | 12:00p | I | Jerry Migler & Keith Howard |  |
| 1. DwD & CIP codes | 12:00p | I | Jerry Migler | Needs to go to HLC for approval, individual schools. What do you have to provide to HLC?  Janet B. downloading document for highed and attaching.  Part 1 of change request. Stanton. Can put all in once, charged for each one otherwise. Part 1 of change request only.  Sunny- confirmed this was right.  CIP- If not asked by HLC, AA and AS codes will be supplied if requested. |
| 1. PLA Policy / Advanced Placement Scores | 12:15p | I | Jerry Migler |  |
| 1. Adjunct Instructors Task Force Recommendations | 12:30p | I | Jerry Migler | Approved at last board meeting. Faculty will be reimbursed 10% of course if told 14 days prior to class that it is cancelled.  10% would be full amount, discussion was had about what this will look like.  Each tier will increase by the percent identified. |
| 1. Reverse Transfer Update | 12:45p | I | Jenyl Johnson | **Attachment to be sent out prior to the meeting.** |
|  |  |  |  |  |
| **VPI ONLY*: Discussion Topics*** | 1:00p |  |  | **CALL IN OPTION FOR VPI: 760-569-0111**  **Code: 1045628#** |
| 1. ACA update | 1:00p | I | Nancy Hoffman/Cynthia Hier |  |
| 1. Program Approval Process | 1:45p | I |  |  |
| 1. February Curriculum Call | 2:15p | I/A | Janet Brandau |  |
|  |  |  |  |  |
| **VPSS ONLY: *Discussion Topics*** | 1:00p |  | Keith Howard | **CALL IN OPTION FOR VPSS: 605-781-1000**  **Code: 335250#** |
| 1. Cohort Loan Default Update |  | I | Karla Nash | Trend number of defaulters dropped and completers have increased. Beginning and haven’t seen impact just yet. Preparing report for Board, would like to hear numbers from schools.  First time in 4 years, no one at 30% or above.  ECMC will be in place until we see that culture has been changed. Elena, did not use ECMC and is reporting the lowest rate in the state. (CCA)  Identified that SAP can go to another system school but a financial hold will disallow registration at another system school.  Concentrated conversation to begin in the future around this topic.  KH would like registrar’s and FA to give us answers.  ACTION: Karla and Jenyl to coordinate. |
| 1. Banner XE Updates |  | I | Jenyl Johnson | Servers ready for test, will install on test site. Another training in April. Schedule and catalog first to go live. Change in functionality is visual. Not anticipating a big impact on campuses.  New staff will train easier, older staff will prefer the old program screens.  Question was can registration go live sooner. Other modules can be brought on easier and faster.  Suggest Banner Best practices quarterly meetings. Could be good for all.  Attendance tracking – Need to look at from FA perspective. Return of Title IV not based on attendance. |
| 1. Student Services Conference Updates |  | I | Keith Howard/Amanda McKenzie | Regis new location, committee will work on theme and tracks.  Historically summer conference and give opportunity for key note talks, best practices, etc.  Committee- will look at presentations and determine program, |
| 1. Rising Star Update |  | I | Lisa Fowler | April 7 12-2. 2 students of each school, advocate, and president of the year.  Feb 20- mtg at FRCC. SSAC is working on revising the by-laws. Including an oath of office. And a few changes that will be voted on.  SLDC- define  SSAC- define  SSAC officers going to Mar 13-16 conference in DC. Times with congressional leaders. Next year money would bring a keynote into state for a conference.  Visiting system schools to increase participation in program.  VP election in May. Also serves as Board rep.  All other officers are elected at Fall Conference. |
| 1. Behavioral Intervention Team Update |  |  | Keith Howard | Plan to prepare survey to all colleges to establish baseline with BIT teams. Who, frequency of meetings, caseload, procedures manual.  Web seminar with each rep to go over results and discuss next steps.  Put in a SP, not specified currently. Want to make sure BIT is linking with other safety measures on campuses.  Summer assessments were given out and are being asked to prioritize for funding. Give a better outlook systemically.  KH to send email next week asking who you would like to represent your BIT Team. Will receive survey and be asked to participate in discussions.(Heather Wilcox in addition to Connie Simpson on email).  Feedback: Great, excellent training, videos were well received and affirming to see how model was created and highlight gaps for change.  35 point assessment was discussed with legal team and consistency is recommended from System office.  Campus police at summer conference? |
| Roundtable: What exciting things are happening on your campus? |  |  |  | Tresa England, Steve Smith, Kerry Gabrielson,  Connie retiring.  KH would like to get back to the Core mission.  Assessment- Do we have a procedure on our side of the house? Kris at FRCC- yes, testing center has been part of process and discussions. VP level hasn’t been reached but TC looks from a different view. There are so many components. We need to look at the entire thing, assessment placement LBC has gone to a matrix approach with GPA, grades and other factors.  JJ- Template can be sent out, agreed by group.  KH- Would a taskforce be helpful to take a look at all these questions? Yes, lots of buy in for VP’s. testing, advising, VP, all folks should be at the table.  Consensus is that if wanting to defer until Spring, the System office will support that decision. If college is ready they can launch in Fall individually.  KH- Change in class cancellations. Will have impact on enrollment management. Cannot get to the data yet to work on analytics. Encouraged to dialogue with VPI’s prior to removing courses.  Preferred name is a topic at Ellucian in March, FA is researching to see what we can do.  Tabor will be kicking in and merit awards for next year as unclear.  Work study funding needs to be returned in April, don’t wait or you will be penalized.  Spend state first, federal has more flexibility. Cannot give to non-CO residents. Must be your students. Has to be enrolled at your institution.  If you need to work with Merit budget, you can look at school level.  Kris- SS taskforce traveling in La Jolla. LBCC, learning from assessments, giving presentation in march and will have recommendations for cabinet for June. KRIS will invite or hear presentation.  Disruptors- go back and talk with staff and want to come up with 1 on ss side and 1 on academic side.  Lisa- Finished health science building in Arvada, beginning program design phase for Lakewood. Dr. Haney is receiving at PTK the Shirley award for distinction.  AACC- Lisa will give update  Felix- Launching strategic assessment of SS. Presented at NMHE conference held by HLC. Well received, national colleges would like to visit PPCC for best practices.  Connie- ACC new FA director. Disruptors- need to have flexibility in AA and AS, doesn’t allow for PLA. Non-credit first year experience for doubly deficient. Going to advising office, in semester 2 of pilot. Suggested for SS conference presentation.  Possible replacement for Connie.  Judi- partnering with united we dream and will do train the trainers to work with undocumented students. 3rd week of march. 20-25 staff and then annual program.  KH- DACA students are not tracked currently. Under executive order. Reconsider this and see if opportunity is there for scholarship and supportive services.  Elena- 3 taskforces  College wide strategic plan – march developing model and present to cabinet, may all college meeting. Map of where students are going.  KH would come and listen to it. Suggest advising directors attend.  Enrollment management- developing new plan, implementing some things for summer fall  Transfer- increases rates but want to see picture of transfer experience from both ends and look for areas of improvement.  CE – has moved back under VP. Students are taking referendum for tech fee. Will ensure CCA is on top of keeping up to date.  Keith W.- bookstore audit. Doing a lot better than thought originally. Highly recommend the auditor that was used. (Request name from Shirley). Identifies strategies to improve experience.  Career and Transfer Center – Career isn’t about last semester, integrate into entire programs. New software for students to find jobs and transfer services.  Orientation – Looking to revamp process.  BIT going well after training.  Expeditial science, expedite service to students. |