COLORADO COMMUNITY COLLEGE SYSTEM
Education Services Meeting

January 23, 2015
9:00 A.M., Lowry Campus, President's Conference Room

Meeting Objectives: To discuss and determine leadership and operational activities for academics and student services within the Colorado Community College System.

Webex connection information: Please click link and dial in: Event password: January23
Event address for attendees: https://cccs.webex.com/cccs/onstage/g.php?d=928820326&t=a
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Audio conference information

US TOLL FREE: +1-855-749-4750
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Meeting Agenda

Topic	Time	A/I	Responsible Party	Discussion/Outcome
1. Welcome - Academic Affairs & Student Affairs updates	9:00a	I	Jerry Migler / Keith Howard	Introductions
2. Assessment Updates	9:10a	I	Marilyn Smith	Update: Will be an update meeting on the new assessment instrument on 2/2/2015 at FRCC. The invitation has gone out to each of the campuses for the pre-meeting and February 2nd meeting. The 2-2-15 meeting is a WebEx for those that cannot participate in person. Please forward the invitation to anyone on your campuses that you want to participate in the 2-2-15 meeting. Assessment Update Education Services J.
3. Grants Update	9:30a	I	Sylvia Hall-Ellis and/or Casey Sacks	See attachment for Sylvia Hall-Ellis' update. (She is the new grant director for CCCS.) Collective total of all grants is $160M to-date. Grant Activities - January 2015.pdf

4. VAWA policy	9:45a	I	Angie Gramse / Keith Howard	New regulations go into effect July, 2015 SP 3-50B, 4-31A, 3-120A, 4-120A being signed now. Should be out next week. Three changes – 1. Advisor of choice (allow both complainants and accuser an advisor of choice, this includes a lawyer as an advisor (not advocate). Angie does not need to attend but let her know if a case includes a lawyer that may be contentious so that she can be available if possible. It is important to control the meeting so that the lawyer is not advocating for the student but advising them through the process. Have an advisor of choice will be a change for ALL grievances. 2. Updated the ASR report for VAWA (sent out in December). List of issues that need to be discussed with the student 3. Primary and ongoing awareness programs. Not mandated under VAWA to require every student to be trained on VAWA regulations. However, we should be offering programs on all four crimes on an on-going basis and document these trainings and put them in your Clery file. Seven bullet points on page 3 in VAWA policy that are required. All employees are required to attend training. Regulations encourage that we train all students but not required! Getting ready to update non-civil rights procedures
5. Alternative Credit	10:00a	I	Jerry Migler	Starting the project now. Funded through Lumina/Gates. Only community college involved in project – 25 colleges and universities total. Goal of alternative credit is geared toward bringing in more non-traditional students. ACE will assist with the questions of academic rigor and they are looking at the current courses that are accepted for CPL. Goal is to bring in additional students that we

				would not usually attract because prior learning not accepted. System was accepted as whole.
6. Financial Aid update	10:15a	I	Karla Nash / Keith Howard	Ability To Benefit (ATB) is being reviewed again but not final. Reviewed new SAP processes for students who were impacted because of the new policy – any D, F, and W needs an appeal. Bring in 15-16 FASFA information in March. Complete overhaul of the loan process. Loans will change for 15-16 and instructions will be available in February. Major changes but we do not know what those are yet. Starting CSG allocations with CCHE. Small change for rural colleges and a great change for urban colleges. FRCC is planning for a $250,000-300,000 decrease. SURDS – if a student is full-time by census, they are reported as full-time. Late posting of grades impacts SAP so please encourage faculty to post grades on time! Mentioned how CCCOnline grades impacted students this year. Gainful employment information is required by federal guidelines. We must report on every program on a website. DOE is now checking. Karla is going to reach out to find out what we can do for older programs. New programs include this information. Only current programs should be listed. Disclosures need to be posted by January 31. CCCS-IT has loaded some data. IR departments are gathering CIP and SOC data. In July, we need to back date from 2008-2009 forward and review all programs that have graduated 10 or more students. Send Karla the IPEDs information on the Financial Aid side for her to verify before we send!!!
7. Follow- up on Gradcast – what did you think?	10:45a	I	Jerry Migler	Consensus of group was no. This was not high on our priority list and our budgets to not support the purchase of this at this time.
8. Perkins Monitoring Visit	11:00a	I	Jerry Migler	We expect that the System will have a “full blown” audit for Perkins in May. The System may require information from us. It sounds like the System can direct the auditors to the list of colleges to visit, but

				the auditors will select the actual ones to visit. Academic year '13-'14 is the expected target for review.
9. IT Updates & ACA Contact Hours	11:15a		Nancy Hoffman / Cynthia Hier/Christina Cecil	IT Updates: Nancy will send a complete list of projects to Angie on Monday but for now here are some highlights: IT is planning an outage: Sat 21 at 8:00 p.m. until the morning of Sunday. February 3-5 is the Banner XE kick-off. We have several reps that will be attending for FRCC. Reverse transfer is in production! DegreeWorks revitalization project ended in July. The representatives have requested open work sessions at the System. IT is working with those reps. eTranscripts goes live on Monday, January 26, with ACC. Banner Recruiter – still reworking the application with the 60 custom fields and these changes need to be incorporated into Banner. Frederick will be the new project manager for implementation. Affordable Care Act Update – Cynthia Hier/Nancy reviewed the report that IT has created to make sure that the colleges are in compliance with System mandate of no more than 21.0 credit hour workload for faculty/instructors. This report also will help colleges determine which instructors are benefits eligible (consistently working 30 hours a week over a measurement period.) If the instructor is eligible for benefits, the college that they are hired at first will be their "home" college. HR is working on how the benefits cost will be divided amongst the colleges that the instructor teaches at.

				Affordable Care Act_presentation no Report review: They will build a prompt into the report so that the data can be disaggregated by campus and or ORG code. Continuing ed is "muddy" because the reporting requirements are different under ACA. We don't multiply it by the 2.25 multiplier. The System is going to report it as a non-instructional so it pulls in correctly into the spreadsheet. Still need to work on: A thorough testing of the report. Timesheet hours still need re-work and HR is testing that. Open item: zero credit hours that are regular courses. CCCOnline courses are not showing up in the report because of how the instructors are assigned courses in Banner. Working on uploading contact hours into pre-production reporting. Data specialists will need to be trained so that all of them have the same input. Jerry's office will be pulling that training together – not IT. Faculty Evaluation training update: If a supervisor missed Phase I training in November, the makeup is January 29th and Phase II training is on January 30. Both will be at FRCC – WC. ALL supervisors must attend both trainings before signing off on the evaluation. That is Board policy and that cannot be waived.
Working Lunch: **Academic & Student Affairs Updates**	12:15p	I	Jerry Migler & Keith Howard	
10. CTE Updates	12:15p	I	Cindy Le Coq (interim Assoc. Provost)/ Jerry Migler	Gave update on the new position Program Director of Teaching and Learning. Moving forward with filling Scott Stump's position.

				Hope to start interviews mid-February.
11. CCCOnline Updates	12:25p	I/A	Terry Reeves / Eric Lee	Eric Lee resigned as the Executive Director of Online. Position is open until January 30 and Terry Reeves is acting as the interim until that vacancy is filled.
12. GE Council Updates •	12:35p	I	Jerry Migler	Talked about the retreat that GE Council just had on January 12th. On both GE Council and Academic Council the discussion on AP and credit for prior learning is gaining momentum. We have lost of variance as a state on AP requirements and we need consistency at the 4-year university side.
13. Academic Council Updates •	12:45p	I	Jerry Migler	2014-12-09 - NOTES-AC.docx Please read – a significant portion is in regard to Prior Learning Assessment
14. Non-discrimination statement	12:55	I	Linda Comeaux / Lisa Fowler	Discuss the Non-discrimination statement: "this is a System-wide statement. I have highlighted the last sentence in the first paragraph, *Red Rocks Community College will take appropriate steps to ensure that the lack of English language skills will not be a barrier to admission and/or participation in vocational education programs.* Our Executive Team had a brief discussion concerning the interpretation of this statement." Tabled this discussion.
15. Legislative updates	1:00p	I	Jerry Migler/Keith Howard	Adjunct bill – SB 15-094 and has been re-written from what it was last year. It highlights comparable salaries/benefits. Feb. 25 – national adjunct walk-out day. Please have a contingency plan in place. Recapped Representative Williams' discussions with construction and energy industry reps. CCCS colleges have the programs for the most part but we do not have the students interested in those programs. We need a marketing strategy. Industry needs to offer scholarships and other financial assistance to the colleges.

				Anticipate a bill on PTechs – Pathways in Technologies. The Governor is really interested in this. It's an early college model. We may want to look at our concurrent enrollment model – particularly for CTE programs. It would help our enrollments but more importantly encourage CTE pathways. Student privacy bill HB 11-1508 that is primarily at the secondary level but will have impact on us possibly. Section 702 – Veterans Access Choice and Accountability – requires that Veteran's discharged up to three years ago would not pay any residency fees.
16. Disruption Trends: get ready to discuss in February	1:10p	I	Jerry Migler	One thing we want to prepare ourselves for is what happens if states do have to implement free community college opportunities to our residents. Casey met with workforce and industry and CTA – (Computer Technology Association) was there. The CTA rep said for all intro credential offerings they are fine with employees coming in with badges. They made the point of saying that did not see the need for colleges.
16. AACC	1:12p	I	Jerry Migler/Keith Howard	One of 25 colleges accepted into AACC Summit for Developmental Education. Jerry is taking a team of faculty/staff from the various colleges.
VPI ONLY*: Discussion Topics – Jerry Migler*	**1:15p**		***Call in for VPI afternoon session:***	***1-760-569-0111 Code: 1045628#***
a. How are colleges accommodating adjunct faculty missed days?	1:15p	I	Jerry Migler / Christina Cecil	Should we have a standard process for how to handle adjunct missing classes? It was decided that we did not want a prescriptive procedure.
b. Dev Ed update	1:45p		Casey Sacks/Marilyn Smith	Faculty Voices handout was distributed. Casey gave an update of where we are at this point as a System.

				While we are seeing issues as a System with MAT implementation/success – Metro State's supplemental academic instruction (SAI) is "kicking butt" as per Casey. So we have opportunities to improve here. Metros advisors review the ACT scores and direct the student to take the placement test and then push the student toward SAI. We may be losing our MAT students because normally we would have made them take MAT 030 and pushing the SAI concurrently with the career course may be the way to go. There will be a presentation at CACTA with this information. We need to start thinking of how we continue after the grant money goes away. This is not a one or two year process and we need longitudinal data over a four or five year period.
c. How do our community colleges get their transfer data and how do you strive to improve the data with specific strategies?	2:15p	I	Sunny Schmitt, PCC	Shared ideas from the colleges. Each shared examples of what different colleges are doing to increase completion numbers, i.e., autoconfer, reviewing matriculations to make sure students are in the correct cohort, etc. Other ideas will be send to Sunny via email.
d. State Meeting needed to address new discipline for Forensics (ANT, CJ, LEA, etc.)	1:45p	I		Tabled
e. P-Techs	2:05p	I/A	Jerry Migler	P techs Summary_2015.docx
f. Curriculum Committee – Bulletin Board Vote	2:15p	I/A	Janet Brandau	***Call in # 760-563-0111 code: 1045628#*** ESCC_1_27_15_Minutes_Final.xlsx *Approved additions/deletions as proposed by SFCC, see attached for details.*
VPSS ONLY: *Discussion Topics* –	**1:00p**		***Call in for VPSS afternoon***	***1-605-781-1000 Code: 335250#***

Keith Howard			***session:***	
a. SURDS				Clearinghouse issues – W grades were not calculated correctly. This has been fixed. Make sure you have submitted your report for W grades for fall
b. Gainful Employment			Keith Howard/Karla Nash/Janyl Johnson	Karla will send out a handout about the reporting and disclosure. Trying to get this to be automated by July date.
c. Rising Stars			Keith Howard	April 7 at Front Range CC – Westminster; information will be sent regarding advisor and president awards.
d. Student Services Summer Conference			Keith Howard	June 12 – still looking at locations. Ideas for training or theme? Think of different themes or ideas. Send Keith names for someone to be on the planning committee. Vendors to support the program?
e. Student Leadership Conference			Lisa Fowler	Students will go to the ASJACC conference this year. Maybe plan a local conference next year.
f. Miscellaneous Topics: Ability to Benefit ➢				Do we have any of our current SSAC people who would be a good candidate for the board position? Elections happening soon for 2015-2016. An extremely important position. Introduced Jenyl to the team. Working on several projects but getting to know our processes. Brought up that CPL Committee no longer has a Registrar on the committee – asked to replace the two who left. RRCC: Arvada campus will open fall 2016 BAS water quality moving forward Writing TRIO grant Arapahoe CC: FA information in a seamless location – Policies and Guidelines links are located on the bottom of

				every webpage. Worked over break to get it all listed on one location – similar to William and Mary CNCC – health clinic on campus with no co-pay. Basic services will be provided. Approved site for fossils by the BLM. $75,000 from COSI to work with rural students on advising and counseling. New Craig Campus Director – Janelle Overlander PPCC – Challenge to the team – join ERP. Randy was recommended but is leaving the system. He is going to Johnson County CC in Kansas City. PCC – Resubmitting grant for TRIO. Student Support Services. Health collaboration with community. Hiring two case managers housed in student services to place students appropriately. Received $300,000 from community for the program. The Pantry is being utilized by many students. Poverty is a big issue. MCC – Betty is retired so trying to fill her position. She will be here through spring. Outreach person also leaving after 20+ years so a big gap at the college. CCD – Berniece has retired. Lori Kester's last meeting since Judi Diaz-Bonaquisti is the new VPSS. She will be here next month. New mental health partner. New welding location near Regency on I-25. Acknowledged the MLK event! PPCC – Orientation program started about a year ago. After year one, moved the needle for all full-time students 8% retention and 15% for part-time students. TRIO grant (3 grants) submitted this year as well. TSJC – web accessibility. Expansion project for Valley Campus. TSJC approved with NRA to be a

				certified training center. Partnered for in-service on the I Love you Guys protocol - standard response protocol. Todd Helton speaking at Education Foundation next month. NJC – Moved in-service to February and also asking I Love you Guys protocol for this event. Added two new student services positions to work with students who need extra assistance – one is looking at students with zero GPA. The other is to help with expansion to Veteran students. Anonymous help link now on the web. OJC – TRIO grant. New website coming. HLC visit fall of 2016 or spring 2017. RFP – smart catalog – working on it. CCCOnline grades – problem that the grades come in later than the rest of the colleges. End a week after we end and blank grades impact students.