

# Memorandum of Understanding between Metropolitan State University of Denver and the Colorado Community College System (CCCS)

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## **Re "CC to Metropolitan State University Admission Promise,"**

This memorandum of understanding details the actions to be taken by Metropolitan State University of Denver (the University) and the CCCS, on behalf of its member institutions (Arapahoe Community College, Colorado Northwestern Community College, Community College of Aurora, Community College of Denver, Front Range Community College, Lamar Community College, Morgan Community College, Northeastern Junior College, Otero Junior College, Pikes Peak Community College, Pueblo Community College and Southwest Colorado Community College, Red Rocks Community College and Trinidad State Junior College) to assist community college students who desire a four-year degree to transfer/transition from the community college to the university. The Admission Promise Agreement between the CCCS Student and Metropolitan State University builds upon existing state-wide transfer guarantees, articulation agreements, and transfer guides. Students who matriculate at a CCCS institution and enroll in the Admission Promise and fulfill its terms will be admitted, without paying an application fee, to Metropolitan State University upon completion of their AA or AS degree.

## **Metropolitan State University of Denver Responsibilities**

Transfer Admissions Counselors provide regular visits to the metro area community colleges to advise students in this program about course selection. Meetings with the University's counselors start in the student's first semester of enrollment, so that the students are more likely to make appropriate course selections, use the transfer planning guides of each major, and reduce the likelihood that they will need to take additional courses. The University's Transfer Admissions Counselors will work with the CCCS academic advising offices to support students coming from CCCS outside the metro area through various communication tools and technology in order to reach the students. The University will have its transfer admission counselors meet the CCCS advisors to share information about the program, course requirements, and course prerequisites of the participating majors. The University staff will assist students in the program to become familiar with the University campus and the University's student support services in an effort to engage students with University faculty and campus events. The University will publicize the availability of the joint admission agreement to its students who are not accepted into the University.

## **The Colorado Community College System's and Participating Campuses' Responsibilities**

Provide the University with the names and contact information of its students who sign or indicate interest in the joint admission agreement. CCCS will provide space for the University advisors to meet with participating students. CCCS will publicize the availability of the joint admission agreement to its prospective and entering first year students and provide students with initial access to this program using its application form. CCCS will support periodic joint meetings of its advisors with the University advisors so the advisors may keep students informed of the dual requirements at both institutions in course selection. CCCS advisors will connect students to the University advisors when questions arise about course requirements in the student's intended major at the University.

### **The Admissions Promise agreement requires that community college students:**

1. Begin studies at a Colorado Community College System campus as a first-time freshman (having no transferable college credits earned after graduation from high school or completion of a GED) to work toward an AA or AS degree.
2. For students enrolling in community college, they will sign up for the Admission Promise as part of the CCCS admissions application. (Students who have already completed coursework at a Colorado Community College will be able to transfer to the University under the terms of the statewide guaranteed transfer, existing articulation agreements, and transfer guides).
3. Select community college courses from the University transfer planning guide or applicable articulation agreement for the student's intended major at the University.
4. Meet with the University's Transfer Admissions Counselors prior to enrolling in courses to ensure the student can transfer seamlessly.
5. Grant permission for University personnel to view/receive the student's community college transcript(s).
6. Submit a complete application for University admissions, with the application fee waived, and apply for AA or AS graduation at the beginning of their final community college semester.
7. Earn a cumulative community college GPA of 2.0 or higher. Transfer credit is accepted only for those classes in which a grade of "C" or better is earned and in which class content is similar to that of coursework offered at the University. A student's GPA at the University will not include his/her grades from previous institutions.
8. Be awarded an AA or AS degree prior to matriculating at the University.
9. Students who do not meet the requirements for the Admission Promise and have attended any Colorado two-year community college or junior college, may be eligible to take advantage of several transfer policies that guarantee transfer of credit, e.g. 60 + 60 major programs, gtPathways, or articulation agreements. However, students do not need to complete an AA or AS degree to transfer to the University; students can transfer at any time. For more information, contact the Admissions Transfer Services Office.

## **Terms and Termination of Agreement**

This MOU is effective as of the last date written below and shall continue in full force and effect until otherwise terminated pursuant to this provision. Either party may terminate the MOU at any time by giving the other party written notice of not less than one semester. The terms of this agreement may be amended at any time. Amendments must be in writing and agreed to by both parties. The parties agree to periodic review of this agreement and its effectiveness, as measured by successful student transition from the community college to the university.

## **Miscellaneous**

The parties agree that before using the name or logo of the other in any advertising or on any website regarding the CC to Metropolitan State University Admission promise, they must receive the other party's written approval.

IN WITNESS WHEREOF, the parties have caused this MOU to be executed by their duly authorized representative.

/Stephen Jordan/  
Stephen Jordan, Ph.D.  
Metropolitan State University of Denver

/Nancy J. McCallin/  
Dr. Nancy J. McCallin, President  
Colorado Community College System

April 1, 2016  
Date