

S \_\_\_\_\_

Student ID Number

## 2017-18 Verification Worksheet for Dependent Student-Form 5

Printed Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

*Entire form must be completed in black or blue ink*

**High School Completion Status**

Please submit documentation to verify you have completed a high school education. Acceptable documentation can include either a high school diploma or transcript, GED certificate or transcript, transcript showing 2-year post-secondary program completion, or home school credential or transcript.

Type of Documentation Submitted: \_\_\_\_\_ (completed by FAA)

**Identity and Statement of Educational Purpose (MUST BE COMPLETED & SIGNED at the Financial Aid Office – if unable to appear in person at the Financial Aid Office, student must complete this section with a notary)**

The student must appear in person at \_\_\_\_\_ Financial Aid Office to verify his or her identity by presenting a valid government issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student’s ID.

Type of ID Presented: \_\_\_\_\_ (completed by FAA)

In addition, the student must sign, in the presence of the institutional official, the following:

I certify that I \_\_\_\_\_ am the individual signing this  
(Student’s Printed Name)

Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending \_\_\_\_\_ for the 2017-2018 school year.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***Do not complete the notary section unless you are mailing this form.***

**Notary’s Certificate of Acknowledgement** (Notary Seal must be visible on the copy)

State of \_\_\_\_\_ City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_,  
(Date) (Notary’s name)

Personally appeared, \_\_\_\_\_, and proved to me on the basis of  
(Printed name of signer)

satisfactory evidence of identification \_\_\_\_\_ to be the above-named  
(Type of unexpired government-issued photo ID provided)

person who signed the foregoing instrument. My commission expires on \_\_\_\_\_, 20\_\_\_\_\_

Notary (Print): \_\_\_\_\_

Notary (Signature): \_\_\_\_\_

(SEAL)

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**Student/Parent(s) Information**

List the people in your household, including:

- **Yourself** (the ‘student’), and **your parent(s)**;
- **Your parents’ other children**, even if they don’t live with your parent(s), if (a) your parents will provide more than half of their support\* from July 1, 2017 through June 30, 2018, or (b) the children would be required to provide parental information when applying for Federal Student Aid, and;
- **Other people** if they live with your parent(s), and your parent(s) provide more than half of their support\* and will continue to provide more than half of their support from July 1, 2017 through June 30, 2018.

*\*Support includes money, gifts, loans, housing, food, clothes, car, medical/dental care, college tuition, etc.*

Full Name	Age	Relationship to Student	The Name of the College Attending from July 1, 2017 to June 30, 2018. Must attend at least ½ time & be enrolled in an eligible degree and/or certificate.
		Self	
		Parent	
		Parent/Step-Parent	

*\*Use a separate sheet/page to list additional members in the household\**

**Income Information**

If you and/or your parent filed a Federal Income Tax Return, you must either give the Internal Revenue Service (IRS) permission to transfer all 2015 tax information directly to the FAFSA through the IRS Data Retrieval Tool or submit a 2015 Federal Tax Return Transcript(s) to the Financial Aid Office.

To obtain an IRS Federal Tax Return Transcript, you may go to <http://www.irs.gov/individuals/Order-a-Transcript> and click on “Get a Transcript Online” or “Get a Transcript by Mail” or call 1-800-908-9946. Be sure to order the IRS Tax “Return” Transcript.

If you and/or your parent did not file a 2015 Federal Income Tax Return, you are required to submit a Statement of Non-Filing and all W2s. To receive a 2015 Statement of Non-Filing, go to <https://www.irs.gov/uac/about-form-4506t> and complete Form 4506-T with Box 7 checked. If you or your parent are not able to locate your 2015 W2s provided by your employer, you can request to receive your W2s by checking Box 8 on this form.

Income Information continued on next page.

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**Student**

Check the ONE box that applies to you:

- Student used the **IRS Data Retrieval Tool** on the FAFSA.
- Student has attached a copy of their **2015 IRS Federal Tax Return Transcript** to this worksheet.
- Student has **not filed**, has submitted a **2015 Statement of Non-Filing**, and had **no income earned from work** in 2015.
- Student has **not filed**, has submitted a **2015 Statement of Non-Filing**, and **had income earned from work** in 2015 as listed below and has attached all 2015 W2s to this worksheet:

Employer's Name	Amount Earned in 2015

*\*If more space is needed, attach a separate page with student's name and student number\*.*

**Parent**

Check the ONE box that applies to you:

- Parent used the **IRS Data Retrieval Tool** on the FAFSA.
- Parent has attached a copy of their **2015 IRS Federal Tax Return Transcript** to this worksheet.
- Parent has **not filed**, has submitted a **2015 Statement of Non-Filing**, and had **no income earned from work** in 2015.
- Parent has **not filed**, has submitted a **2015 Statement of Non-Filing**, and **had income earned from work** in 2015 as listed below and has attached all 2015 W2s to this worksheet:

Employer's Name	Amount Earned in 2015

*\*If more space is needed, attach a separate page with student's name and student number\*.*

**Note:** Additional required documentation may be requested by the Financial Aid Office.

**By signing this document, I certify that the information is complete, true and accurate. I understand that purposely providing false or misleading information could result in criminal prosecution, a prison sentence, and/or a fine pursuant to U.S. Criminal Code and Colorado Criminal Code.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_