State Board for Community Colleges
and
Occupational Education

SBCCOE Regular Meeting - September 11, 2019
I. CALL TO ORDER (8:30 a.m.)

A. Roll Call

Dr. Byron McClenny, Chair, called the State Board for Community Colleges and Occupational Education (SBCCOE) to order at 8:30 a.m. MST, at which time a quorum of the board members were present.

Members Present:
Pres Askew
Rollie Heath (Vice-Chair)
Dr. Landon Mascareñaz
Dr. Byron McClenny

Terrance McWilliams
Dr. Russ Meyer
Hanna Skandera
Daniel Villanueva

Members Absent:
Giugi Carminati

II. EXECUTIVE SESSION

Rollie Heath made a motion to enter into Executive Session pursuant to Colorado Revised Statutes sections 24-6-402(3)(a)(I), 24-6-402(3)(a)(II) and 24-6-402(3)(b)(I), to discuss the purchase of property for public purposes, to confer with the Board’s attorney for the purpose of receiving legal advice, and to discuss personnel matters. Pres Askew seconded the motion. The motion passed unanimously.

There being no further business to bring before the Board in Executive Session, Pres Askew made a motion to exit the Executive Session and Dr. Russ Meyer seconded the motion. The motion passed unanimously. The Executive Session ended at 9:55 a.m.

III. WORK SESSION

A Work Session for the Board ensued before the Regular meeting was called to order.

IV. CALL TO ORDER

Dr. Byron McClenny, Chair, called the State Board for Community Colleges and Occupational Education (SBCCOE) to order at 1:10 p.m. MST, at which time a quorum of the board members were present.

A. Pledge of Allegiance
B. Roll Call

Members Present:
- Pres Askew
- Rollie Heath (Vice-Chair)
- Dr. Landon Mascareñaz
- Dr. Byron McClennen
- Terrance McWilliams
- Dr. Russ Meyer
- Hanna Skandera
- Emanuel Walker (SSAC)
- Tommy Williams (SFAC)

Members Absent:
- Giugi Carminati
- Daniel Villanueva

V. GENERAL BUSINESS

A. Approval of Minutes

Dr. Russ Meyer made a motion to approve the June 12, 2019 regular session meeting minutes. Rollie Heath seconded the motion. The motion passed unanimously.

B. Approval of Agenda

Rollie Heath made a motion to accept the agenda for the August 14, 2019 regular session. Dr. Russ Meyer seconded the motion. The motion passed unanimously.

VI. CONSENT AGENDA ITEMS

Chair McClennen asked the board members if, after having had a full discussion of all the consent agenda items in the work session, there were any other comments to add. There were no comments.

A. Annual Developmental Education Report

B. Designated Career and Technical Schools (DCTS) – Renewal Applications

C. Trinidad State Junior College Room and Board Rate Correction

D. Request Approval of Northeastern Junior College Advisory Council Nominees:
   i. Wade Tyrell for Appointment to a Full Term, Commencing July 1, 2019 and ending June 30, 2023
   ii. Karla Rosas for Appointment to a Full Term, Commencing July 1, 2019 and ending June 30, 2023
   iii. Karen Ramey-Torres for Re-Appointment to a Full Term, Commencing July 1, 2019 and ending June 30, 2023

E. Request Approval of Pueblo Community College Advisory Council Nominee
   i. Andy Burns for Re-Appointment to a Full Term, Commencing September 1, 2019 and August 31, 2023
F. Request Approval of Otero Junior College Advisory Council Nominees:
   i. Jack Johnston for Appointment to a Full Term, Commencing April 1, 2019 and March 31, 2023

Pres Askew made a motion to approve the Consent Agenda. Terrance McWilliams seconded the motion. The motion passed unanimously.

VII. REPORTS

A. Dr. Byron McClenny, Board Chair, reported on the following item:
   • Congratulations were extended to Board member Rollie Heath and his wife Josie who will be honored at the upcoming Great Education Colorado, Grassroots Powering Education luncheon in October.

B. Emanuel Walker, Student Representative, reported on the following items:
   • The State Student Advisory Council (SSAC) is working on their priorities for the year.
   • Kim Johnson, ACC, is the student advisor to the Colorado Commission on Higher Education (CCHE). At recent CCHE retreat, Kim was tasked with securing SSAC partnership in working on CCHE legislative priorities. SSAC will be determining how they can best collaborate with both CCHE and the Colorado Department of Higher Education (CDHE) on Open Educational Resources (OER) and mental health legislative initiatives.

C. Tommy Williams, Faculty Representative, reported on the following item:
   • The State Faculty Advisory Council (SFAC) will have their first meeting on September 6, 2019.

D. Joseph Garcia, Chancellor, reported on the following items:
   • The State of Community Colleges video and letter will be on the Colorado Community College System (CCCS) website. There will also be social media posts regarding this letter and priorities. It will help to raise the profile of community colleges.
   • The Board has requested a retreat. Staff will work on this request and add it to the schedule as soon as possible.
   • The Board will visit Lamar Community College (LCC) and Otero Junior College (OJC) on October 28 and 29.
   • There was an excellent recent article in the Trinidad Chronicle about new President, Dr. Rhonda Epper.
   • There have been several special meetings of higher education CEOs and CFOs on proposed changes to the state funding allocation formula. The General Assembly enacted legislation mandating the review.
   • Attended a meeting with the General Assembly’s Interim Higher Education Attainability Committee.
   • The Arapahoe Community College (ACC) Sturm Collaboration campus will hold a fundraising event and a ribbon cutting to open the campus officially this week.
The Director of External Affairs for American Association of Community Colleges (AACC) worked with the System Office to schedule meetings and tours for a group of analysts from the federal Office of Management and Budget. This group is assigned to federal workforce and postsecondary programs. The group will visit Front Range Community College (FRCC) and Arapahoe Community College (ACC) this week. Red Rocks Community College is also involved. The Chancellor thanked the Presidents of the three colleges and the CCCS staff involved with the visit for coordinating our participation.

Accepted an invitation to serve on the National Student Clearinghouse (NSC) Board of Directors. He will attend a Board orientation with NSC in August and the first Board meeting in late September.

Working with local and community leaders in Craig, CO along with several state officials to convene a meeting in Craig on August 29, 2019 to discuss how we can work together on issues facing the community. The convening is called, “Partnering for a Sustainable Future: Where Do We Go from Here?” Board members Pres Askew, Rollie Heath, and Dr. Landon Mascareñaz will join the meeting. Joe Barela, Executive Director, Colorado Department of Labor and Employment; Rick Garcia, Executive Director, Colorado Department of Local Affairs; Betsy Markey, Executive Director, Office of Economic Development and International Trade among others will be in attendance.

The next Board meeting is September 11, 2019 at Morgan Community College.

E. Presidents' Reports

Dr. Diana Doyle, President, Arapahoe Community College (ACC), reported on the following item:

- Two events at the Sturm Campus. The first is a fundraising event on Thursday, August 15, 2019 and the second is the grand open house and ribbon cutting on Friday, August 16, 2019.

Dr. Everette Freeman, President, Community College of Denver (CCD), reported on the following items:

- CCD has a partnership with the Burlington Northern Santa Fe (BNSF) Railroad. CCD has been presented with an award showing that CCD has completed over 100,000 hours of training in welding for BNSF.
- CCD has worked for several years to develop partnerships with the City and County of Denver. They currently have three training programs (English, Human Services and Law) that are offered in partnership with the City and County of Denver.

Andy Dorsey, President, Front Range Community College (FRCC), reported on the following items:

- FRCC opened their Center for Integrated Manufacturing last week. The Machining and Electronics programs are full and the Automation program is doing well in enrollment.
- FRCC was awarded their third National Science Foundation (NSF) grant. The “Wolves to Rams” program is a partnership with Colorado State University (CSU). It helps underserved students in STEM complete their programs at FRCC and then transfer to CSU.
President Dorsey attended the presentations by six students on their summer research program where they get to spend time in labs at CSU. He was very impressed by the research.

Congressman Neguse will visit the Larimer campus in late August.

Dr. Linda Lujan, President, Lamar Community College (LCC), reported on the following items:
- The traveling trophy for the competition between the eastern colleges who play sports was presented to Jay Lee, President of Northeastern Junior College. There is a point system for the five sports that are played by the four colleges (LCC, NJC, OJC, and TSJC). Each year, the one with the highest points gets to host the trophy for the year.
- LCC has been officially designated as a Hispanic Service Institution (HSI).

Dr. Lance Bolton, President, Pikes Peak Community College (PPCC), reported on the following items:
- Governor Polis toured the PPCC Healthcare Simulation Center. Local television stations attended and interviewed the Governor after the tour and he was very positive in his response to the visit.
- The QUAD Program made revenue of $345,000 in FY19. There is a lot of national attention being paid to this program.

Dr. Michele Haney, President, Red Rocks Community College (RRCC), reported on the following items:
- Students from RRCC, ACC, and CCA recently participated in a NASA launch.
- The RRCC Recreation Center was featured on the front page of the Campus Rec magazine.
- RRCC has been named #2 in the nation for outdoor recreation. Thirty-two colleges and universities nationwide participated in the competition.

Dr. Rhonda Epper, President, Trinidad State Junior College (TSJC), reported on the following items:
- The Higher Learning Commission (HLC) has notified TSJC that they are approved to offer the Bachelor of Science in Nursing (BSN) completion program. They have increased their enrollment in the Associate of Science in Nursing (ASN) program by 36 students bringing the total to nearly 100 students.
- TSJC has also been approved to offer Paramedic training.

VIII. PUBLIC COMMENTS

None

IX. DISCUSSION AND ACTION ITEMS

A. Refunding of Series 2010D Bonds on Behalf of Community College of Denver and Pueblo Community College
- Rollie Heath made a motion to approve the Refunding of Series 2010D Bonds. Terrance McWilliams seconded the motion. The motion passed unanimously.

B. TutorMe Online Tutoring Service Contract Approval
• Pres Askew made a motion to approve the TutorMe Online Tutoring Service Contract. Dr. Russ Meyer seconded the motion. The motion passed unanimously.

C. Colorado Community College System Office Spending Authority Request for Marketing Contract Agreement
• Terrence McWilliams made a motion to approve the Marketing Contract Agreement. Dr. Landon Mascareñaz seconded the motion. The motion passed unanimously.

D. Otero Junior College - Migrant Seasonal Head Start Facility
• Pres Askew made a motion to approve the OJC - Migrant Seasonal Head Start Facility. Rollie Heath seconded the motion. The motion passed unanimously.

E. Approval of Board Committee-Colorado Northwestern Community College and Moffat County, Colorado
• Dr. Russ Meyer made a motion to approve Rollie Heath (Chair), Pres Askew and Dr. Landon Mascareñaz to the Board Committee-CNCC and Moffat County, Colorado. Terrance McWilliams seconded the motion. The motion passed unanimously.

F. Second Amendment to System Chancellor’s Employment Contract
• Rollie Heath made a motion to approve the Second Amendment to System Chancellor’s Employment Contract. Terrance McWilliams seconded the motion. The motion passed unanimously.

X. ADJOURNMENT

There being no further business to bring before the Board, Pres Askew made a motion to adjourn the State Board for Community Colleges and Occupational Education meeting. Dr. Russ Meyer seconded the motion. The motion passed unanimously. The meeting adjourned at 1:45 p.m. MST.
Meeting Agenda
STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION

Work and Regular Session Agenda
September 11, 2019

Morgan Community College
Spruce Hall
920 Barlow Rd. Fort Morgan, CO 80701

12:00-12:30pm – Executive Session
Spruce 382

1:30-4:00pm – Work and Regular Sessions
Founders Room

All times are approximate

I. CALL TO ORDER (12:00-12:05pm)
   A. Roll Call

II. EXECUTIVE SESSION (12:05-12:30pm)

   The Board may convene in Executive Session pursuant to Colorado Revised Statutes sections 24-6-402(3)(a)(I), 24-6-402(3)(a)(II) and 24-6-402(3)(b)(I), to discuss the purchase of property for public purposes, to confer with the Board’s attorney for the purpose of receiving legal advice, and to discuss personnel matters.

LUNCH - Spruce Hall – Room 381 (12:30-1:30pm)

WORK SESSION

I. Welcome and Outstanding Program Presentation

   A. Curt Freed, President, Morgan Community College (1:30-1:35pm)

   B. Outstanding Program: Morgan Community College: ACCESS Ambassadors, COSI Partnership Program, WAGES Program (Women Achieving Greater Economic Security)
      Taylor Jordan, Success Coach (1:35-1:50pm)
II. Discussion Items

A. FY **2019-20 Look-Back Analysis** for Budget Formula Allocation and Amendment 50 Distribution
   Mark Superka, Vice Chancellor for Finance and Administration
   (1:50-2:00pm)  Work Session II.A., Discussion & Action VIII.A., Page 1

B. **Pueblo Community College BAS in Secure Software Development**
   Dr. Patty Erjavec, President, PCC
   (2:00-2:20pm)  Work Session II.B., Discussion & Action VIII.B., Page 8

C. **Front Range Community College - Larimer Campus Longs Peak Student Center – Roof and Mechanical Systems Replacement Project**
   Andy Dorsey, President, FRCC
   (2:20-2:30pm)  Work Session II.C., Discussion & Action VIII.C., Page 19

D. **Red Rocks Community College Spending Authority Request** for West Metro Fire Protection District Agreement
   Michele Haney, President, RRCC
   (2:30-2:35pm)  Work Session II.D., Discussion & Action VIII.D., Page 23

E. **Northeastern Junior College Applied Technology Campus**
   Jay Lee, President, NJC
   (2:35-2:45pm)  Work Session II.E., Discussion & Action VIII.E., Page 25

F. **Pikes Peak Community College Contract Amendment – FBT Architect**
   Dr. Lance Bolton, President, PPCC
   (2:45-2:55pm)  Work Session II.F., Discussion & Action VIII.F., Page 27

G. **Adobe Systems, Inc. Contract Spending Authority**
   Julie Ouska, CIO/Vice Chancellor, Information Technology
   (2:55-3:00pm)  Work Session II.G., Discussion & Action VIII.G., Page 29

H. **Microsoft Enrollment for Education Solutions (EES)**
   Julie Ouska, CIO/Vice Chancellor, Information Technology
   (3:00-3:05pm)  Work Session II.H., Discussion & Action VIII.IH, Page 30

**BREAK (3:05-3:15pm)**

**REGULAR SESSION**

III. CALL TO ORDER (3:15-3:20pm)

A. Pledge of Allegiance
B. Roll Call

IV. GENERAL BUSINESS (3:20-3:25pm)

A. Approval of Minutes, Regular Meeting of August 14, 2019
B. Approval of Agenda, Regular Meeting of September 11, 2019
V. **CONSENT AGENDA ITEMS (3:25-3:30pm)**

A. Request Approval of Arapahoe Community College Advisory Council Nominees:
   i. **Colleen Schwarz for Re-Appointment** to a Full Term, Commencing July 1, 2019 and ending May 31, 2023

B. Request Approval of Northeastern Junior College Advisory Council Nominees:
   i. **Sergio Sanchez for Appointment** to a Full Term, Commencing July 1, 2019 and ending June 30, 2023

C. Request Approval of Trinidad State Junior College Advisory Council Nominees:
   i. **Heather Brooks for Re-Appointment** to a Full Term, Commencing September 11, 2019 and ending August 31, 2023

VI. **REPORTS (3:30-3:50pm)**

A. Chairman’s Report, Dr. Byron McClenny

B. Committee Report, Rollie Heath

C. Student Representative (SSAC), Emanuel Walker

D. Faculty Representative (SFAC), Tommy Williams

E. Chancellor’s Report, Chancellor Joe Garcia

F. Presidents’ Reports, Presidents wishing to address the Board

VII. **PUBLIC COMMENTS**

Members of the public are invited to address the Board at this time regarding any issue not on the agenda. The time allotted for remarks may be limited by the Chair to accommodate the Board’s schedule.

VIII. **DISCUSSION AND ACTION ITEMS (3:50-4:00pm)**

A. FY 2019-20 Look-back Analysis for Budget Formula Allocation and Amendment 50 Distribution

B. Pueblo Community College BAS in Secure Software Development

C. Front Range Community College - Larimer Campus Longs Peak Student Center – Roof and Mechanical Systems Replacement Project

D. Red Rocks Community College Spending Authority Request for West Metro Fire Protection District Agreement
IX. WRITTEN REPORTS
A. Procurements over $200,000

X. ADJOURNMENT (4:00pm)

TOUR – Please join President Freed for a short tour of Morgan Community College after the meeting adjourns.
SBCCOE

Agenda Items
STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION

September 11, 2019

TOPIC: FY 2019-20 Look-back Analysis for Budget Formula Allocation and Amendment 50 Distribution

PRESENTED BY: Mark Superka, Vice Chancellor for Finance and Administration

RELATIONSHIP TO THE STRATEGIC PLAN:
Redefine our value proposition through accessibility, affordability, quality, accountability, resource development, and operational excellence.

EXPLANATION:
To account for the final FY 2018-19 resident SFTE figures and special bills not signed before the May board meeting, staff performs an annual look-back analysis to determine the final allocation of base funding for FY 2019-20. In addition, staff typically updates the estimated Amendment 50 allocations for FY 2019-20 with actual allocations certified by the Division of Gaming.

Attachment A provides the final FY 2018-19 resident SFTE data, which is based on the Department of Higher Education FTE guidelines, as well as outlines the impact of the updated SFTE data on the FY 2019-20 Long Bill funding distribution using the allocation model approved by the Board at its May 2019 meeting.

There were also five special bills that impacted funding for FY 2019-20. The first is a bill that charged the Workforce Development Council within the state Department of Labor and Employment to design and implement five career pathways beginning in FY 2015-16. While the bulk of the funding to accomplish this is appropriated to the Department of Labor and Employment, the Colorado Community College System is appropriated $86,960 per year for a staff member to coordinate the system-wide collaboration with the Department of Higher Education and the Department of Labor and Employment in this effort. Since this is a temporary funding source (initially intended to end in June 2018), these monies will be parsed out from the base funding allocation formula and tracked separately.

The second bill is an inclusive higher education bill designed to offer those students with developmental disabilities similar privileges as other students. The General Assembly identified Colorado as one of three states that did not have an inclusive higher education program in place. This bill has created three pilot sites, with Arapahoe Community College (ACC) serving as the Community College representative. ACC was awarded $75,000 to hire a coordinator and will receive these funds each year for five years ending in FY 2020-21. Since this is a temporary funding source, these monies will be parsed out from the base funding allocation formula and tracked separately.

The third bill is a cybersecurity bill that requires the state's Chief Information Security Officer to annually identify, assess, and mitigate cyber threats to the state and
encourages the state to adopt and apply distributed ledger technologies in its data systems where feasible. The bill appropriates $300,000 to Pikes Peak Community College for professional education related to cybersecurity and distributed ledger technologies. This funding is intended to run through FY 2021-22 when the Joint Business Committee will make a recommendation to the Joint Budget Committee about whether to continue this funding. Since this is a temporary funding source, these monies will be parsed out from the base funding allocation formula and tracked separately.

The fourth bill is a bill that requires the Colorado Community College System to convene a working group to determine the most efficient and appropriate manner in which to facilitate the transfer of earned construction industry registered apprenticeship program credit to college credit. The bill appropriates $15,000 to the Colorado Community College System to convene the working group meetings and report back to the Legislature. This funding is intended to be one-time only for FY 2019-20. Since this is a temporary funding source, these monies will be parsed out from the base funding allocation formula and tracked separately.

The fifth bill is a concurrent enrollment bill that clarifies the differences between concurrent enrollment, dual enrollment programs, and other programs that enable a student to earn postsecondary credits while the student is enrolled in high school. The bill also requires the use of concurrent enrollment, clarifies what information must be given to student and parents regarding concurrent enrollment, and encourages concurrent enrollment growth through a grant program. The bill appropriates $105,000 to the Colorado Community College System to fund a statewide concurrent enrollment coordinator position.

Attachment B provides a summary of the difference in FY 2019-20 Long Bill allocations between the May original allocation and the September final look-back. The budgetary variance ranged from a decrease of $182,256 to an increase of $77,006. The percentage variance ranged from -0.6% to 1.0%. Please note that additional money ($68,270) was added to the look-back allocation compared to the original allocation because of the passage of the concurrent enrollment bill, which happened after the original allocation was finalized. The additional money, which was reduced from the System Office allocation, is less than the total funding from the concurrent enrollment bill because the position it is funding has been partially funded with federal Perkins dollars so the offset to the available funding for the allocation is less.

Attachment C outlines the revised FY 2019-20 Amendment 50 allocation based on actual funding and resident SFTE figures. As you may recall, FY 2019-20 funding is based on revenue collected during FY 2018-19. The community college distribution of extended limited gaming funds is allocated by the Division of Gaming based on their calculations of the portion of revenue attributable to Amendment 50 and the final resident SFTE figures of all of the eligible higher education institutions. The actual FY 2019-20 Amendment 50 total allocation came in higher than the allocation estimated at the May board meeting due to both a conservative original estimate and a strong last quarter of adjusted gross proceeds.
RECOMMENDATION:
Staff recommends that the Board approve the look-back analysis and changes to colleges’ budget formula allocation as outlined in Attachments A and B. In addition, staff recommends approval of the revised Amendment 50 allocations, which are based on Division of Gaming and the Department of Higher Education actual figures, found in Attachment C.

ATTACHMENTS:
Attachment B: FY 2019-20 Final State Support Allocations Compared to FY 2019-20 Initial State Support Allocations
Attachment C: FY 2019-20 Final Amendment 50 Allocations
### Attachment A: State Support Long Bill Allocation for FY 2019-20 - Final Allocation

#### ALLOCATE GENERAL FUND ONLY USING FTE ENROLLMENT & SIZE FACTOR

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<th>CNCC</th>
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<th>OJC</th>
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<th>Base FY 20 FTE Funding</th>
<th>J-Curve Calculated Size Factor</th>
<th>Adj/ Base FTE Funding</th>
<th>Total FY 20 Base Funds</th>
<th>Calculated J-Curve Value</th>
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#### Model Totals

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<td>$23,681,810</td>
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</table>

**J-Curve Allocation**

| Base FY 20 FTE Funding | 3,746.89 | 3,746.89 | 3,746.89 | 3,746.89 | 3,746.89 | 3,746.89 | 3,746.89 | 3,746.89 | 3,746.89 | 3,746.89 | 3,746.89 | 3,746.89 |
| J-Curve Calculated Size Factor | 2.497 | 2.409 | 2.301 | 2.266 | 2.094 | 2.085 | 1.135 | 0.980 | 0.919 | 0.890 | 0.882 | 0.723 | 0.703 |
| Adj/ Base FTE Funding | 9,357.18 | 9,037.68 | 8,621.14 | 8,400.06 | 7,849.34 | 7,610.25 | 4,253.20 | 3,443.77 | 3,336.38 | 3,304.71 | 2,707.98 | 2,632.70 |
| Total FY 20 Base Funds | 4,707.069 | 4,646.762 | 6,373.059 | 6,657.384 | 8,010.332 | 8,083.235 | 14,356.401 | 15,616.976 | 16,312,585 | 16,716,653 | 16,849,189 | 23,628,272 | 28,105,394 | 170,881,310 |
| Calculated J-Curve Value | 2.497 | 2.409 | 2.301 | 2.266 | 2.094 | 2.085 | 1.135 | 0.980 | 0.919 | 0.890 | 0.882 | 0.723 | 0.703 |

**Work Session II.A., Discussion & Action VIII.A.**
## Attachment B: FY 2019-20 Final State Support Allocations Compared to FY 2019-20 Initial State Support Allocations

<table>
<thead>
<tr>
<th>INSTITUTION</th>
<th>LCC</th>
<th>CNCC</th>
<th>MCC</th>
<th>OJC</th>
<th>TSJC</th>
<th>NJC</th>
<th>PCC</th>
<th>CCA</th>
<th>CCD</th>
<th>ACC</th>
<th>RRCC</th>
<th>PPCC</th>
<th>FRCC</th>
<th>Sys Office</th>
<th>Total</th>
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<tr>
<td>FY 20 Final Allocation</td>
<td>$4,760,607</td>
<td>$5,518,300</td>
<td>$6,426,597</td>
<td>$6,710,923</td>
<td>$8,136,773</td>
<td>$14,409,940</td>
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<td>$16,770,192</td>
<td>$16,902,728</td>
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<td>$26,158,932</td>
<td>$17,902,104</td>
<td>$189,479,415</td>
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<td>FY 20 Initial Allocation</td>
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<td>$5,503,622</td>
<td>$6,455,504</td>
<td>$6,695,545</td>
<td>$8,071,803</td>
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<td>$16,832,655</td>
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<td>$28,341,188</td>
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<td>$14,678</td>
<td>($28,907)</td>
<td>$15,377</td>
<td>($7,332)</td>
<td>($7,406)</td>
<td>$27,180</td>
<td>$55,449</td>
<td>($32,502)</td>
<td>$70,073</td>
<td>($68,270)</td>
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<td>Percentage Difference</td>
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<td>0.3%</td>
<td>-0.4%</td>
<td>0.2%</td>
<td>-0.1%</td>
<td>-0.1%</td>
<td>0.2%</td>
<td>-0.3%</td>
<td>0.2%</td>
<td>0.2%</td>
<td>-0.6%</td>
<td>-0.4%</td>
<td>0.0%</td>
<td>0.0%</td>
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## Attachment C: FY 2019-20 Final Amendment 50 Allocations

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<tr>
<th>College</th>
<th>FY 20 Estimated Amendment 50 Funds</th>
<th>FY 20 Final Amendment 50 Funds</th>
<th>Change in Final Compared to Estimated</th>
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<tr>
<td>ACC</td>
<td>$1,213,987</td>
<td>$1,284,923</td>
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<td>CCA</td>
<td>$975,222</td>
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<td>CCD</td>
<td>$1,074,058</td>
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<td>$155,572</td>
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<td>FRCC</td>
<td>$2,518,823</td>
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<td>$165,178</td>
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<td>Percentage</td>
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<td>FRCC</td>
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<tr>
<td>LCC</td>
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<td>MCC</td>
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<td>OJC</td>
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<tr>
<td>PPCC</td>
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<tr>
<td>TSJC</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>46376.77</strong></td>
<td><strong>100.0%</strong></td>
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</tbody>
</table>
Pueblo Community College
Bachelor of Applied Science in Secure Software Development
September 11, 2019

TOPIC: Bachelor of Applied Science in Secure Software Development

PRESENTED BY: Dr. Patricia Erjavec, PCC President

RELATIONSHIP TO THE STRATEGIC PLAN:

- Transform the student experience
- Create education without barriers through transformational partnerships
- Redefine our value proposition through accessibility, affordability, quality, accountability, resource development, and operational excellence

EXPLANATION:

Pursuant to CCCS’s role and mission (§23-60-201, C.R.S.), CCCS may offer technical, career, and workforce development Bachelor of Applied Science (BAS) degree programs. Authority for the Colorado Community College System to offer BAS degrees was made possible by SB14-004 (Community College Four-year Programs), which was signed by the Governor on February 27, 2014.

§23-60-201, C.R.S., states, in part:

Each community college may offer two-year degree programs with or without academic designation, AND, UPON APPROVAL OF THE BOARD PURSUANT TO SECTION 23-60-211, MAY OFFER TECHNICAL, CAREER, AND WORKFORCE DEVELOPMENT BACHELOR OF APPLIED SCIENCE DEGREE PROGRAMS. No college shall impose admission requirements upon any student. The objects of the community and technical colleges shall be to provide educational programs to fill the occupational needs of youth and adults in career and technical fields, two-year transfer educational programs to qualify students for admission to the junior year at other colleges and universities, basic skills, workforce development, and a broad range of personal and career education for adults, AND TECHNICAL, CAREER, AND WORKFORCE DEVELOPMENT BACHELOR OF APPLIED SCIENCE DEGREE PROGRAMS ESTABLISHED PURSUANT TO SECTION 23-60-211, THAT ADDRESS THE NEEDS OF THE COMMUNITY WITHIN EACH COMMUNITY COLLEGE SERVICE AREA.

This proposal seeks Board approval for a BAS degree in Secure Software Development (BAS SSD) for Pueblo Community College (PCC). The legislative criteria for approval of a BAS degree are set forth below, with a summary of the supporting data demonstrating that the criteria have been met. Additional information is provided in the appendices.
1) Data demonstrates workforce and student demand for the degree program.

- Competitive Landscape: The two third-party feasibility reports showed no competitors in PCC’s service area to include the following counties: Pueblo, Fremont, Custer, La Plata, Dolores, Montezuma, Archuleta and San Juan. (Appendix A and B)

- Employment Potential: The Burning Glass report (Appendix B) for select counties in southern Colorado indicates the relative growth rate is high with 3523 job posted for 12 months (4/1/2018 – 3/31/2019) for secure software development related jobs. State-wide there were 32,051 job postings in the same 12 months.
  - The need for qualified secure software developers in Colorado and the Southern Colorado region is clear and great, and the output of graduates is comparatively low. Nationally, Colorado is in the top tier for both demand and pay for this skill set. Furthermore, the employment prospects are only going to rise. According to the US Bureau of Labor Statistics, the job outlook for software developers will increase 24% from 2016-2026, which is an increase of 302,000 jobs. The median pay is $105,590.

- Student Demand: During the fall of 2019, 52 student surveys were gathered from approximately 200 currently enrolled students and past graduates, equivalent to a 26% response rate. The survey results demonstrated demand for the program. (Appendix E)
  - Dr. Erjavec, was approached by a group of students who signed a petition of interest (Appendix C) in the degree being offered at Pueblo Community College.
  - A program feasibility study was performed by Interact Communications, Inc. (Appendix A) The feasibility study found that graduates of the proposed program are and will be in demand by relevant businesses and industries in the Denver Metro area, the rest of Colorado, and elsewhere. Of the firms studied, 68% are currently hiring employees with Software Development training. These firms additionally provided that their estimate of need for new employees with Software Development training in the future were at; 35% High Expectations, 29% Some expectations, and 19% Slight Expectations. Sixty-five percent of the respondents stated that educational level expected for secure software development is a Bachelor’s Degree.

  - For the question of interest in obtaining a degree in Secure Software Development from PCC, 46 (88%) responded with a yes.
Environmental Scan: Pueblo Community College has provided the Interact Communications program feasibility study that included both an environmental scan of state and federal data along with in-depth interviews with 31 potential employers in Colorado. This document was prepared for the Red Rocks Community College BAS, and shared with PCC. (Appendix A)

- The study concluded that the proposed BAS in Secure Software Development has few competitors from Colorado 4-year higher education institutions.

- The executive summary of the environmental scan stated that “the situation for jobs in computer related fields in general in Colorado appears to be both strong now, and very promising for future growth”.

- Additionally, Burning Glass Technologies provided further data with the following key points (Appendix B):
  
  - PCC has 17% of the Colorado market share of all colleges who offer associates degrees in CIS. Additionally, the percentage of CIS degrees awarded compared to the total enrollment is three times greater at PCC than the 2 larger institutions in the market share report.
  
  - Between 2013-2017 PCC increased CIS awards by 50%.

The summary of findings indicated a current and growing market for BAS Secure Software Development graduates and stated “it does appear that the program is feasible as proposed, and that graduates of the proposed program are and will be in demand by relevant businesses and industries in the Denver Metro area, the rest of Colorado, and elsewhere.”
2) The regional and professional accreditation requirements for the degree program, if applicable, have been met.

- This program will require approval by The Higher Learning Commission (HLC). Once approvals are received from the SBCCOE and the Colorado Commission on Higher Education, the BAS Degree Request will be forwarded to the HLC for its review. This process will likely take a minimum of six months and will require a panel review by the HLC.

3) Providing the degree program within the Community College System is cost effective for the students and the Community College System.

**Supporting Data**

- PCC will offer the BAS in Secure Software Development curriculum in a hybrid format to allow for improved access and flexibility for students. The AAS Software Development program at PCC requires 60 credits for completion, leaving 60 credit hours remaining to meet the Colorado Department of Education’s requirement of 120 credit hours for a baccalaureate degree. The degree completion approach is a cost effective way for students to obtain a degree that will offer them more flexible career options and enhance their employability.

- PCC expects that the BAS program will reach a break-even point within 3 years with a return on investment in year 4. Please see the program budget description below for the key assumptions that allow this BAS program to obtain sustainability while being cost effective for students. The program currently has sufficient resources, equipment and facilities to support the growth of the BAS program.

- The College is prepared to support the program providing funding to meet expected costs that exceed expected revenue during this development without any negative impact to other programs or operations.

**Program Budget Assumptions**

- Program Administration Needs: The program administration will be provided by the existing member of our current staff. The Department Chair for Computer Information Systems will dedicate 30% of his time to manage administrative tasks. An Administrative Assistant will be hired to support this department, and a percentage of the salaries for the Dean and Academic Excellence Administrator will be included.

- Faculty and Instructor Needs: The program will add one full-time faculty member in computer science, and in year two will add part-time instructors to round out the instruction team in secure software development. Our existing computer science faculty member will teach lower level coursework.
## COST ANALYSIS:

### Pueblo Community College Program Financial Analysis

#### BAS Secure Software Development Program

**Analysis Summary**

<table>
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<tr>
<th></th>
<th>Five Year Totals</th>
<th>Year 0 (FY20)</th>
<th>Year 1 (FY21)</th>
<th>Year 2 (FY22)</th>
<th>Year 3 (FY23)</th>
<th>Year 4 (FY24)</th>
<th>Year 5 (FY25)</th>
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<td><strong>(SFTE)²</strong></td>
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<td>14.5</td>
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<td>30.4</td>
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<td>Non-Resident Tuition²</td>
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<td>Adjusted COF/FFS</td>
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<td><strong>$ 236,556.98</strong></td>
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<td><strong>(19,554.25)</strong></td>
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<td><strong>$ 218,826.57</strong></td>
<td><strong>$ 315,871.99</strong></td>
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<td><strong>Estimated Net Operating Income (DE &amp; 30% IDC)</strong></td>
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<td><strong>(75,942.93)</strong></td>
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<td><strong>Cumulative Return on Investment</strong></td>
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<td><strong>177,521.17</strong></td>
<td><strong>422,426.07</strong></td>
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</table>

1. Budget Services provides this financial analysis based on the program structure/anticipated enrollment inputs provided by the instructional team. We have not evaluated the enrollment assumptions. 2. Assumption is that all tuition is resident; please work with Budget Services if this is not the case.
4) The degree program is sufficiently distinguishable from:

a. an existing degree program at a state four-year institution of higher education that is provided to a student who resides in the community college’s geographic service area, as defined by the Commission pursuant to Section 23-1-109 (2), without the student having to change his or her residence, or

b. a degree program that has been successfully offered previously in conjunction with a state four-year institution of higher education, which degree program will be reinstated sooner than the degree program could be offered by the community college.

- The BAS in Secure Software Development is a unique degree. It is highly technical and applied in nature. The program prepares individuals to apply basic engineering principles and technical skills to support engineers in developing, implementing, and evaluation computer software and program applications. Includes instruction in computer programming, programming languages, databases, user interfaces, networking and warehousing, encryption and security, software testing and evaluation, and customization.
- Additionally, it has a strong emphasis on security. The focus on vulnerabilities, cost threats, security concepts, policies, software engineering, coding flaws, code mitigation and exploits makes this degree highly valuable to industry. PCC will offer nearly the same degree in Secure Software Development as Red Rocks Community College, which was approved with no objections.
- There is a regional four-year institution that offers a BS degree in Computer Information Systems with an emphasis in Software Development. However, the following information shows the existing degree at the four-year institution is not similar. (Appendix G)
  - Colorado Department of Higher Education listing for their degrees does not show a Secure Software Development degree. In fact, only one degree is listed, and it’s a general degree in Computer Information Systems. CIP 11.0401 Information Science/Studies. The CIP for the PCC BAS in Secure Software Development will be 15.1204 Computer Software Technology/Technician.
  - The degree they present as similar has only a 13-credit emphasis area, which the catalog broadly refer to as electives.
  - The two independent third-party feasibility reports do not recognize this institution as a competitor in any analysis.
  - In an effort to be transparent to our regional 4-year partner, we’ve had three meetings to discuss PCC’s effort to launch our BAS in Secure Software Development.
    - One meeting included the Dean and Provost from the four-year institution, and the Department Chair, Dean and Chief Academic Officer from PCC.
    - The other two meetings were between the two Presidents from each institution.
    - Dr. Erjavec extended a collaborative offer to the university that included a dual enrollment pathway in secure software development and Business that could
also lead to an MBA degree. They declined this opportunity, even though we average 144 students per year with simultaneous enrollment at both institutions. See Transfer White Paper. This document was shared with the President from the other institution.

- The institution in our service area did not object to the BAS degree proposal from Red Rocks Community College when it routed through formal state approval channels. In fact, no four-year college or university objected.

- The number of credits in computer science varies greatly between the two degrees. In the PCC BAS, 62 of the 90 credits in content area are in computer science. At the other institution, there are no computer science prefix courses, and only 13 credits that make of the emphasis area.

- While to this point, PCC has promoted transfer options heavily, many PCC students do not transfer to this institution. In the last four years, the average number is 7 students, and none have earned the CIS degree with an emphasis in Software Development. Therefore, we believe we can impact the number of students completing a bachelor’s degree, in the fewest number of credits, by offering the program at Pueblo Community College.

### Comparison of Student Tuition and Fees

<table>
<thead>
<tr>
<th></th>
<th>Pueblo Community College</th>
<th>University of Colorado - Colorado Springs</th>
<th>Colorado Technical University</th>
<th>Metropolitan State University of Denver</th>
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<tr>
<td><strong>Credits</strong></td>
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<td><strong>Credits</strong></td>
<td><strong>Rate</strong></td>
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<td>Lower Level</td>
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<td>$15,853.32</td>
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<tr>
<td>Upper Level</td>
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<td>$419.76</td>
<td>$305.00</td>
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<td>$12,302.55</td>
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<td>$27,450.00</td>
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<tr>
<td>Total Bachelor</td>
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<td>$49,469.28</td>
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<td>$36,597.60</td>
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</table>

5) The degree program could not be provided through a statewide transfer agreement pursuant to Section 23-1-108 (7) with an accredited state four-year institution in the community college’s geographic service area or with an accredited state four-year institution of higher education that has a statewide service area, as defined by the commission pursuant to Section 23-1-109 (2), that will deliver an existing Bachelor of applied Science program in the community college’s service area sooner than the degree program could be offered by the community college.

- The BAS SSD is an applied, technical degree that adds value to the software development course work with an added focus on security. It is unique in that over 45 of the 90 core credits relate specifically to security in software development.
• There are other related computer information systems bachelor’s degrees, but none that has the specific concentration of secure software development. While secure software development is related to the subject of Cybersecurity, it is a distinct degree pathway.

6) The proposed program addresses the needs of “the community”.

• PCC student survey: On question “Are you interested in a career in secure software development?” 46 (88%) responded with yes. (Appendix E)

• PCC received 27 letters of support from students, and 6 letters of support from industry members to formally support the adoption of the BAS. (Appendix F)

• In the Interact feasibility study, 31 employer surveys were collected state-wide indicating the likelihood of graduates being hired with this degree. This survey targeted business professionals in industries related to computer software development and computer systems and information technology security. (Appendix A)

• In addition the report stated that “most of the respondents believe that a potential new hire with the completed coursework proposed in the BAS Secure Software Development program would be more likely to be able to start at a higher level of employment and would move up more quickly in their industry than those without the training. Most do not value graduates of programs less than at least a bachelor’s degree level.”

• Additionally, it was reported that “overall, there appears to be a current and growing market for potential PCC BAS Secure Software Development graduates from the perspective of relevant employers, and this is reflected in the data gathered from state and government sources”.

ATTACHMENTS:

• BAS Secure Software Financial Workbook
• Appendix A-H (Online Only)
## Pueblo Community College Program Financial Analysis

### BAS Secure Software Development Program

#### Analysis Summary

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<tr>
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<th>Five Year Totals</th>
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<th>Year 1 FY21</th>
<th>Year 2 FY22</th>
<th>Year 3 FY23</th>
<th>Year 4 FY24</th>
<th>Year 5 FY25</th>
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<td><strong>(SFTE)</strong></td>
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### Revenues

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<td>Miscellaneous Revenue</td>
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<td><strong>Total Estimated Revenues</strong></td>
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### Expenses

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<td>Hourly Benefits</td>
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<td>Grant Expenses</td>
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<td><strong>Total Estimated Expenses</strong></td>
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### Estimated Net Operating Income

- **Net Operating Income**
  - FY20: (18,202.13)
  - FY21: (19,554.25)
  - FY22: 110,428.97
  - FY23: 150,462.46
  - FY24: 218,826.57
  - FY25: 315,871.99

- **Estimated Net Operating Income (DE & 30% IDC)**
  - FY20: (23,662.77)
  - FY21: (75,942.93)
  - FY22: 44,574.41
  - FY23: 82,946.08
  - FY24: 149,606.38
  - FY25: 244,904.90
<table>
<thead>
<tr>
<th>Year 1 FY 21</th>
<th>Year 2 FY 22</th>
<th>Year 3 FY 23</th>
<th>Year 4 FY 24</th>
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Total Credit Hours CIS
Total Credit Hours GT (Adjusted Rate $255.50)

<p>| | | | | |</p>
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<td>105</td>
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**PCC NEW Program Financial Analysis**

### General Assumptions

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<tr>
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<td>3.00%</td>
<td>3.00%</td>
<td>3.00%</td>
<td>3.00%</td>
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<td>Source: Per Business Officer Meeting 5/16 (3% thereafter)</td>
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<td>Resident Tuition Rate GT</td>
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<td>3.00%</td>
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<td>3.00%</td>
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<td>Source: Per Business Officer Meeting 5/16 (17.50 increase from previous)</td>
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<tr>
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<td>0.00</td>
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<td>3.00%</td>
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<td>Source: Assume same as other tuition increases</td>
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<td>Adjusted COF/FFS Increase</td>
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<td>Source: Final A50 (per SO BDB document)/Final CDHE FTE (includes imputed FTE)/CH</td>
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<td>2.00%</td>
<td>2.00%</td>
<td>2.00%</td>
<td>2.00%</td>
<td></td>
<td>Source: General estimate</td>
</tr>
<tr>
<td>12</td>
<td>Program Fees</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Source: Program Developer; anticipated fee * FTE or * Headcount</td>
</tr>
<tr>
<td>13</td>
<td>Admin Salary</td>
<td>12,847</td>
<td>33,934</td>
<td>34,229</td>
<td>34,985</td>
<td>35,962</td>
<td>36,861</td>
<td>Source: Program Developer/FY17-18 Compensation Handbook</td>
</tr>
<tr>
<td>14</td>
<td>Admin Salary/Increase</td>
<td>2.50%</td>
<td>2.50%</td>
<td>2.50%</td>
<td>2.50%</td>
<td>2.50%</td>
<td></td>
<td>Source: Per Business Officer Meeting 5/16 (17.50 increase from previous)</td>
</tr>
<tr>
<td>15</td>
<td>Admin Benefit %</td>
<td>33.90%</td>
<td>33.90%</td>
<td>33.90%</td>
<td>33.90%</td>
<td>33.90%</td>
<td></td>
<td>Source: SPM</td>
</tr>
<tr>
<td>16</td>
<td>Faculty Salary</td>
<td>57,500</td>
<td>58,938</td>
<td>60,411</td>
<td>61,921</td>
<td>63,469</td>
<td></td>
<td>Source: Program Developer/FY17-18 Compensation Handbook</td>
</tr>
<tr>
<td>17</td>
<td>Faculty Salary/Increase</td>
<td>2.50%</td>
<td>2.50%</td>
<td>2.50%</td>
<td>2.50%</td>
<td>2.50%</td>
<td></td>
<td>Source: Program Developer/FY17-18 Compensation Handbook</td>
</tr>
<tr>
<td>18</td>
<td>Faculty Benefit %</td>
<td>35.40%</td>
<td>35.40%</td>
<td>35.40%</td>
<td>35.40%</td>
<td>35.40%</td>
<td></td>
<td>Source: Program Developer/FY17-18 Compensation Handbook</td>
</tr>
<tr>
<td>19</td>
<td>Adjunct Wage BLE (Step 1)</td>
<td>5,194</td>
<td>27,454</td>
<td>28,140</td>
<td>28,844</td>
<td>29,565</td>
<td></td>
<td>Source: Initial rate FY17-18 Compensation Handbook</td>
</tr>
<tr>
<td>20</td>
<td>Adjunct Wage Increase</td>
<td>2.50%</td>
<td>2.50%</td>
<td>2.50%</td>
<td>2.50%</td>
<td>2.50%</td>
<td></td>
<td>Source: Program Developer/FY17-18 Compensation Handbook</td>
</tr>
<tr>
<td>22</td>
<td>Classified Salary</td>
<td>34,750</td>
<td>35,619</td>
<td>36,509</td>
<td>37,422</td>
<td>38,357</td>
<td></td>
<td>Source: Program Developer/FY17-18 Compensation Handbook</td>
</tr>
<tr>
<td>23</td>
<td>Classified Salary Increase</td>
<td>2.50%</td>
<td>2.50%</td>
<td>2.50%</td>
<td>2.50%</td>
<td>2.50%</td>
<td></td>
<td>Source: Program Developer/FY17-18 Compensation Handbook</td>
</tr>
<tr>
<td>24</td>
<td>Classified Benefit %</td>
<td>41.30%</td>
<td>41.30%</td>
<td>41.30%</td>
<td>41.30%</td>
<td>41.30%</td>
<td></td>
<td>Source: Program Developer/FY17-18 Compensation Handbook</td>
</tr>
<tr>
<td>25</td>
<td>Hourly Wages</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Source: Program Developer/FY17-18 Compensation Handbook</td>
</tr>
<tr>
<td>26</td>
<td>Hourly Wage Increase</td>
<td>8.04%</td>
<td>8.13%</td>
<td>8.20%</td>
<td>8.28%</td>
<td>8.37%</td>
<td></td>
<td>Source: SPM</td>
</tr>
<tr>
<td>27</td>
<td>Hourly Benefit %</td>
<td>6.37%</td>
<td>6.37%</td>
<td>6.37%</td>
<td>6.37%</td>
<td>6.37%</td>
<td></td>
<td>Source: Program Developer/FY17-18 Compensation Handbook</td>
</tr>
<tr>
<td>28</td>
<td>Operating Expense</td>
<td>1,000</td>
<td>10,000</td>
<td>10,300</td>
<td>10,609</td>
<td>10,927</td>
<td>11,255</td>
<td>Source: Columbia Basin Self-Study (Includes Accred., Marketing)</td>
</tr>
<tr>
<td>29</td>
<td>Operating Expense Increase</td>
<td>3.00%</td>
<td>3.00%</td>
<td>3.00%</td>
<td>3.00%</td>
<td>3.00%</td>
<td></td>
<td>Source: Program Developer/FY17-18 Compensation Handbook</td>
</tr>
<tr>
<td>30</td>
<td>Travel Expense</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Source: Program Developer/FY17-18 Compensation Handbook</td>
</tr>
<tr>
<td>31</td>
<td>Travel Expense Increase</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>2.00%</td>
<td>2.00%</td>
<td>2.00%</td>
<td>Source: Program Developer/FY17-18 Compensation Handbook</td>
</tr>
<tr>
<td>32</td>
<td>Capital Expense</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Source: Program Developer/FY17-18 Compensation Handbook</td>
</tr>
<tr>
<td>33</td>
<td>Capital Expense Increase</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>0.00%</td>
<td>Source: Program Developer/FY17-18 Compensation Handbook</td>
</tr>
</tbody>
</table>

*Reduced tuition increase to 3% per M. Superka to be in line with Governor’s Budget request for FY19 only.

**Assumptions**

1. The default assumption is that all students will be residents. If this is not the expectation, please work with Budget Services to expand the analysis to include non-resident students.
2. New programs are not being evaluated for approval based on their ability to cover indirect costs.

---

**Work Session II.B., Discussion & Action VIII.B.**

Agenda Items - Page 18
STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION

September 11, 2019

TOPIC: Front Range Community College - Larimer Campus
Longs Peak Student Center – Roof and Mechanical Systems Replacement Project

PRESENTED BY: Andy Dorsey, President

RELATIONSHIP TO THE STRATEGIC PLAN:

Goal 4: Refine our value proposition through accessibility, affordability, quality, accountability, resource development, and operational excellence.

EXPLANATION:

Front Range Community College (FRCC) seeks approval for spending authority of $840,000 to replace the roof and to design and replace the mechanical systems in the Longs Peak Student Center (LPSC) on the Larimer Campus. This effort will be funded primarily by FRCC Student Life auxiliary funds. The two projects include:

- Replacing the Roof: $227,257
- Replacing the Mechanical Systems: $532,538
- IT Infrastructure/Contingency: $80,205

$840,000

The Longs Peak Student Center was built in 1998. The current, original roof is a fully adhered EPDM roof that is near the end of its life. A facility condition audit by Stephen Hall Architects in April 2015 noted as part of the executive summary, “A need to replace the flat EPDM roofing system within 2-3 years.”

In December 2018, the condition of the roof was exacerbated when a mechanical failure sent the building to a very positive pressure causing approximately one-third of the roof to delaminate. A roofing contractor was able to mechanically fasten the roof as a temporary fix. The portion of the roof that delaminated is above the LPSC campus store. Repair of the mechanical systems and roof is critical for the safe operation of the LPSC and campus store. The college has completed the design of the new roof, which will include a fully adhered 60mil EPDM and will include added insulation to achieve a total R-32 value.

The mechanical systems in the building are also at end of life, which was also acknowledged in the 2015 Stephen Hall Architects audit. The audit recommended replacing the supply air terminal boxes and upgrading the building temperature controls system, which this proposed project will complete. A follow up study by Tolin Mechanical also recommended that these systems be replaced. The current pneumatic controls are unable to provide the efficiency that will be achieved by converting to direct digital control (DDC). The new digital system will result in estimated energy savings of approximately $4,000 per year and provide a more robust platform to create additional energy savings strategies in the future.
The College anticipates advertising for a design build team during winter 2019 to undertake the roof and mechanical systems replacement, and construction will begin in spring 2020.

**FRCC Reserves**

As of June 2019, college reserves were $42,370,861 or 39.7% of operating expenses. With this project and upcoming expenditures on the Health Care Career center, projected ending reserves will be $37.8M or 33.0% of operating expense. We do not have any planned additional expenditures from reserves at this time. Note that over $800,000 of the expenditures for this project will come from a student life building maintenance fund that was established when the building was constructed specifically for major maintenance like this.

<table>
<thead>
<tr>
<th>Unrestricted Net Asset Reserves</th>
<th>$ Reserves</th>
<th>% Net Expense</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY19 Ending Balance</td>
<td>$42,370,861</td>
<td>39.7%</td>
</tr>
<tr>
<td>Committed for Other Board Approved Projects</td>
<td>-$3,696,060</td>
<td></td>
</tr>
<tr>
<td>LC LPSC Roof and Mechanical Systems Replacement Project</td>
<td>-$840,000</td>
<td></td>
</tr>
<tr>
<td>Projected FY20 Balance</td>
<td>$37,834,801</td>
<td>33.0%</td>
</tr>
</tbody>
</table>

**RECOMMENDATION:**

CCCS staff recommends approval of spending authority of $840,000 for the Larimer Campus Longs Peak Student Center project.

Staff also recommends that the Board delegate signature authority for contracts related to the project over $500,000 to the FRCC President on the condition that all State and Board required processes are met.

**ATTACHMENTS:**

A: Larimer Campus Aerial Map showing location of Longs Peak Student Center

B: Longs Peak Student Center Budget
## Long's Peak Student Center - Roof and Mechanical Controlled Maintenance

### Roof Replacement

<table>
<thead>
<tr>
<th>Description</th>
<th>Vendor</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Long’s Peak Roof Replacement</td>
<td>Rooftech</td>
<td>$198,870</td>
</tr>
<tr>
<td>GC General Conditions and Mark-up</td>
<td>%</td>
<td>$19,887</td>
</tr>
<tr>
<td>Design Oversight</td>
<td>proposal</td>
<td>$6,000</td>
</tr>
<tr>
<td>Permit and Inspections</td>
<td>est.</td>
<td>$2,500</td>
</tr>
</tbody>
</table>

A sub-total: $227,257

### Mechanical Upgrade

<table>
<thead>
<tr>
<th>Description</th>
<th>Vendor</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Controls</td>
<td>Tolin</td>
<td>$105,662</td>
</tr>
<tr>
<td>RTU-1 Replacement</td>
<td>Tolin</td>
<td>$139,570</td>
</tr>
<tr>
<td>Boiler Replacement</td>
<td>Tolin</td>
<td>$117,566</td>
</tr>
<tr>
<td>VAV Replacement</td>
<td>Tolin</td>
<td>$64,545</td>
</tr>
</tbody>
</table>

B sub-total: $427,343

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>GC General Conditions and Mark-up</td>
<td>%</td>
</tr>
<tr>
<td>Design</td>
<td>9%</td>
</tr>
<tr>
<td>Commissioning</td>
<td>est.</td>
</tr>
<tr>
<td>Permits and Inspections</td>
<td>est.</td>
</tr>
</tbody>
</table>

C sub-total: $105,195

- Renovation cost (A+B+C): $759,795
- IT Infrastructure (related to Controls): est. $5,000
- Project Contingency 10%: % $75,980
- Rounding: $ (775)

**Total Project Development Budget**: $840,000

### Assumptions:
- No Temporary Heat
- Replacing Roof in Sequence
STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION

August 20, 2019

TOPIC: Red Rocks Community College Spending Authority Request for West Metro Fire Protection District Agreement

PRESENTED BY: Dr. Michele Haney, President

RELATIONSHIP TO THE STRATEGIC PLAN:
Create Education Without Barriers Through Transformational Partnerships and Transforming the Student Experience.

EXPLANATION:
Red Rocks Community College (RRCC) is requesting SBCCOE approval for spending authority in institutional general funds for a new agreement for instructional services with West Metro Fire Protection District (WMFPD). This agreement will allow for a maximum of $139,519 in services for fiscal year 2020 and $279,038 in services for fiscal years 2021 and 2022 that would bring the agreement total to $697,595 over the two and a half year period. Final payment will be based off enrollment level. This agreement will be a continuation of an agreement RRCC has had with WMFPD in previous years.

This agreement provides instructional services for our Fire Science Technology program, that includes our Fire Fighter I (FST 100) and Hazardous Materials Awareness Operations (FST 107) courses. WMFPD will also provide Mask Fit Test for all self-contained breathing apparatus’s, physical agility test in preparation of the Candidate Physical Ability Test as well as consumables for course delivery and storage.

This agreement supports our Fire Science Technology program by providing our students access to state of the art equipment and training facilities that would be well beyond our reach to provide on campus. Students train next to professional fire fighters from all over the state maintaining the same standards and expectations. This provides our students the optimum career training to best prepare them for a career in the fire service.

RECOMMENDATION:
Staff recommends the Board approve entering into an agreement with the West Metro Fire Protection District through the end of FY 2022 as outlined above, with a do not exceed amount of $697,595 over the life of the agreement. Staff also recommends the Board delegate the
signature authority for this agreement to the System Vice Chancellor for Finance and Administration, provided all Board and State requirements are met.
STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION

September 11, 2019

TOPIC: Northeastern Junior College Applied Technology Campus

PRESENTED BY: Jay A. Lee, President

RELATIONSHIP TO THE STRATEGIC PLAN: Redefine our value proposition through accessibility, affordability, quality, accountability, revenue development and operational excellence.

EXPLANATION:

In 2018, Northeastern Junior College updated its Facilities Master Plan (FMP). This assessment identified that expansion of the Applied Technology Campus (formerly North Campus) was the highest priority. The vision for the Applied Technology Campus is that the students will be working with cutting-edge technology and be provided with an education that surpasses industry expectations.

The college has developed preliminary design plans and has kicked off a Major Gift Campaign to raise funding for this project. NJC has a donor who is interested in pledging $1,000,000 in matching funds for this purpose, but would like reassurance that the State Board for Community Colleges and Occupational Education will likely approve this project once the funding has been raised.

As you may recall from when NJC presented its FMP to the Board, the current facilities are aged and do not present themselves professionally. In addition, the FMP indicated that for the Applied Technology Programs, the college is approximately 20,000 square feet below the necessary space to operate these programs at peak efficiency; NJC currently has advanced equipment that cannot be utilized because of this lack of space.

The space deficit also limits our ability to admit students into and grow these programs. For example, the diesel program has been wait listed for a number of years. Additional space will also allow the college to expand our nationally ranked wind program. This investment will allow Northeastern to develop a regional hub and destination programs in applied technology.

The overall project budget is $6,700,000. The college is setting an aggressive timeline for fundraising with a plan to break ground in May 2020 and complete construction by August 2021. Northeastern will return to the board in 2020 to request final approval once the funds have been substantially raised and pursue CDHE and CDC approval in time to break ground.
RECOMMENDATION:

Staff recommends that the Board preliminarily approve the Northeastern Junior College Applied Technology Campus Project with the understanding that once funds have been substantially raised, the college will return to the Board for final approval to proceed with the project.
TOPIC: Pikes Peak Community College  
Contract Amendment – FBT Architects

PRESENTED BY: Dr. Lance Bolton, President

RELATIONSHIP TO THE STRATEGIC PLAN:

- Transform the student experience.
- Redefine our value proposition through accessibility, affordability, quality, accountability, resource development, and operational excellence.

EXPLANATION:

At the September 2018 Board meeting, Pikes Peak Community College (College) received approval to purchase a 70,000 square-foot office/warehouse building and to renovate a portion of the building. The purpose of the purchase was to house the majority of the College’s health science programs.

The College took ownership of the building on December 18, 2018. In August 2019, the first phase of renovations were completed. Phase 1 renovations included space for nursing simulation, nursing fundamentals, emergency medical services (EMS), two general education classrooms, and storage/simulation/support spaces.

The College is now prepared to begin the second phase of renovations. This phase will consist of renovating approximately 50,000 square feet and will house dental assisting, the remainder of emergency medical services, medical assisting, pharmacy technician, surgical technology, additional classrooms, and administrative/office space. A program plan for phase 2 has been developed by the College and is included as an attachment to this write-up.

The College anticipates complete buildout of the building to be done in phase 2. However, this is dependent on construction costs. In recent months, construction costs in the Colorado Springs area have surged and we are concerned this cost escalation may limit what the College can accomplish in phase 2. Ultimately, we may be forced to split phase 2 into multiple phases. Based on current estimates, we believe construction costs alone could be approximately $250.00 to $275.00 per square foot.

For phase 1, FBT Architects was selected as the architect and Elder Construction was selected as the contractor. The College will continue to use FBT Architects, but we will need to conduct a new request for proposal (RFP) for a Construction Management/General Contracting (CM/GC) firm to provide renovation services for phase 2 and any subsequent phases. The College intends
to publish the RFP in September 2019 and will likely present the CM/GC agreement and Guaranteed Maximum Price (GMP) to the Board at its November 2019 meeting.

Our initial contract with FBT Architects was only for the first phase of the project. As we begin the design and development of phase 2, the College will need to amend its contract with FBT Architects. FBT Architects has provided us a proposal for the complete buildout of Cypress and is requesting additional fees in the amount of $979,043.00. Services for this fee include programming, schematic design, and design development through construction administration. This amount will increase FBT Architects’ total contract amount to $1,312,796.00.

Since the College will be spending in excess of ten million dollars on this project, additional approvals will need to be obtained from the Colorado Department of Higher Education (CDHE) and the Capital Development Committee (CDC). The College anticipates presenting our request for additional spending authority to CDHE and CDC before the end of calendar year 2019.

**PPCC RESERVES:**

At June 30, 2019, College reserves were $33,889,598 or 39% of expenses. Reduction from reserves this year include the following:

<table>
<thead>
<tr>
<th>Unrestricted Net Asset Reserve</th>
<th>Reserves</th>
<th>Net Expense</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY19 Ending Balance</td>
<td>33,889,598</td>
<td>39%</td>
</tr>
<tr>
<td>Less FY19 Approved Cash Funded Projects*</td>
<td>(5,808,000)</td>
<td></td>
</tr>
<tr>
<td>Less FBT Architects (Cypress Phase 2)</td>
<td>(979,043)</td>
<td></td>
</tr>
<tr>
<td>FY20 Projected Ending Balance</td>
<td>27,102,166</td>
<td>31%</td>
</tr>
</tbody>
</table>

*Balance remaining from projects approved in FY19 but not completed in FY19. Projects include: Cypress Building ($1,950,000), Gowdy Building ($2,290,000), Aspen Remodel ($893,000) and Springs Fab ($675,000).

**RECOMMENDATION:**

Staff recommends that the Board approve the amendment to FBT Architects’ contract and delegate signature authority of the Board to the System Vice Chancellor of Finance and Administration on the condition that all Board and State processes are followed. Staff also recommends approval for the College to move forward with the publication of a solicitation to select a construction firm to complete future phases of this project.

**ATTACHMENT:**

[Program Plan-Center for Health Education and Simulation](Posted separately on website.)
STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION

September 11, 2019

TOPIC: Adobe Systems, Inc. Contract Spending Authority

PRESENTED BY: Julie Ouska, CIO/Vice Chancellor, Information Technology

RELATIONSHIP TO THE STRATEGIC PLAN:

Redefine our value proposition through accessibility, affordability, quality, accountability, resource development, and operational excellence.

EXPLANATION:

CCCS currently uses Adobe products to facilitate business directives and in classrooms and computer labs to educate students. A new a three (3) year Enterprise Termed License Agreement with Adobe is necessary to continue using their software products. This new contract allows CCCS, and the associated colleges, to utilize all of Adobe’s software products.

The total cost for this three-year contract is $704,788.50. This will be billed annually at the price of $234,929.50. The license agreement would be paid for through existing operating funds from the System Office and the colleges.

<table>
<thead>
<tr>
<th>CCCS and the Colleges</th>
<th>Yearly Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>CCCS and the Colleges – Year 1</td>
<td>$234,929.50</td>
</tr>
<tr>
<td>CCCS and the Colleges – Year 2</td>
<td>$234,929.50</td>
</tr>
<tr>
<td>CCCS and the Colleges – Year 3</td>
<td>$234,929.50</td>
</tr>
<tr>
<td>Total Cost for 3 Years</td>
<td>$704,788.50</td>
</tr>
</tbody>
</table>

RECOMMENDATION:

Staff recommends the Board approve CCCS entering in the contract described above allowing the organization to continue using software products from Adobe for Windows and Mac desktops and laptops, with a do not exceed amount of $705,000. Staff also recommends that the Board delegate to the System Vice Chancellor of Finance and Administration the authority to sign all related contract documents on the condition that all Board and State processes are followed.
TOPIC: Microsoft Enrollment for Education Solutions (EES)

PRESENTED BY: Julie Ouska, CIO/Vice Chancellor, Information Technology

RELATIONSHIP TO THE STRATEGIC PLAN:
Redefine our value proposition through accessibility, affordability, quality, accountability, resource development, and operational excellence.

EXPLANATION:

CCCS uses Microsoft products to facilitate business directives and in the classroom/computer labs to educate students. A new a three (3) year Enrollment for Education Solutions (EES) Agreement (Formally Microsoft Campus Agreement) is necessary to continue using their software solutions. This contract allows CCCS, and the colleges, to continue using Microsoft software products in offices, computer labs, and in data centers, as it does today.

The estimated cost for this contract for three years is $1,443,721.80. This will be billed annually, with the first year of the agreement billed at $481,240.60. However, please note that this annual amount will likely fluctuate in each of the remaining 2 years of the contract period depending on the number of faculty, staff and adjunct head counts at each of our colleges and the system office. As a result, CCCS is requesting spending authority of $1.6 million over the three year period to account for this potential uncertainty. Funding for this contract would come from the System Office and the colleges operating budgets.

RECOMMENDATION:

Staff recommends the approval for CCCS to proceed with the continuation of existing software from Microsoft for desktops and laptops, with a do not exceed amount of $1,600,000.00. Staff also recommends that the Board delegate to the System Vice Chancellor of Finance and Administration the authority to sign all related contract documents on the condition that all Board and State processes are followed.
August 26, 2019

Chancellor Joe Garcia
Colorado Community College System
9101 E. Lowry Blvd.
Denver, CO  80230-6011

Dear Chancellor Garcia:

Please accept the attached resumé and nomination form to appoint Colleen Schwarz to the Arapahoe Community College Advisory Council. Ms. Schwarz is a reappointment for a full term commencing on July 1, 2019.

Please feel free to contact me should you need any additional information.

Sincerely,

/Diana M. Doyle, Ph.D./

Diana M. Doyle, Ph.D.
President

Enclosures
STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION

NOMINATION FOR COLLEGE ADVISORY COUNCIL

COLLEGE NAME: Arapahoe Community College

NAME OF NOMINEE: Colleen Schwarz

STREET ADDRESS: 7474 Fox Creek Trail
CITY, STATE, ZIP: Franktown, CO 80116

TERM: Commencing: July 1, 2019
Ending: June 30, 2023

EXPLANATION:

• Reappointment for Full Term
• REPLACING: N/A
• RATIONALE FOR NOMINATION:

Colleen Schwarz is currently the Vice President for Affordable Housing for the Community Reinvestment Fund and an active member of the ACC Advisory Council. Ms. Schwarz is an executive level manager with over 25 years of experience in commercial finance, product development and marketing within the areas of economic development, government sponsored small business and affordable housing and student loans. She is a passionate supporter of ACC and has served as an ACC Foundation Board member from 2007 to 2015.

Ms. Schwarz earned her Bachelor of Science degree in Management from Oakland University and her Master of Business Administration from Arizona State University.

Ms. Schwarz will continue to be a valuable asset to the Arapahoe Community College Advisory Board.

NOMINATED BY: Diana M. Doyle, Ph.D., President

DATE: August 26, 2019
August 26, 2019

Chancellor Joe Garcia  
Colorado Community College System  
9101 E. Lowry Blvd.  
Denver, CO  80230

Dear Chancellor Garcia:

Enclosed is the resume and nomination form to the Northeastern Junior College Advisory Council for Mr. Sergio Sanchez. Mr. Sanchez is a new appointment for a full term.

Please contact me if you need additional information.

Sincerely,

Jay A. Lee  
President, Northeastern Junior College

Enclosures
STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION

NOMINATION FOR COLLEGE ADVISORY COUNCIL

COLLEGE NAME: Northeastern Junior College

NAME OF NOMINEE: Sergio Sanchez

STREET ADDRESS: [Redacted]

CITY, STATE, ZIP: Yuma, CO  80759

TERM: Commencing 7/1/19 and ending 6/30/23

EXPLANATION:

- Appointment for Full Term
- Replacing Bob Carpio

RATIONALE FOR NOMINATION:

Sergio Sanchez is a highly respected leader, speaker and activist in Yuma, the home of Northeastern’s new satellite campus. He is a former Yuma City Council member.

Sergio currently serves as the Director of Operations for Agri-Inject where he is responsible coaching, training and professional development for the company employees. This experience is the worlds of agriculture and employee training and leadership development will be of great benefit to Northeastern and the Northeastern Advisory Council.

NOMINATED BY: Jay A. Lee, President, Northeastern Junior College

DATE: August 26, 2019
August 23, 2019

Chancellor Joe Garcia
Colorado Community College System
9101 E. Lowry Blvd.
Denver, CO  80230-6011

Dear Chancellor Garcia:

Please find enclosed the nomination form to re-appoint Ms. Heather Brooks for her second full term to the Trinidad State Junior College Advisory Council. Ms. Brooks has been a valuable member of the Advisory Council since September 2015. I would like to include this nomination on the agenda for the September board meeting.

Please contact me if you need additional information. Thank you.

Sincerely,

/Rhonda M. Epper, Ph.D./

Rhonda M. Epper, Ph.D.
President

Enclosure
STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION

NOMINATION FOR COLLEGE ADVISORY COUNCIL

TRINIDAD STATE JUNIOR COLLEGE

NAME OF NOMINEE: Ms. Heather Brooks

ADDRESS:  922 Weber Court
   Alamosa, CO  81101

TERM:  Commencing 9/11/2019 and ending 8/31/2023

Explanation:  _____ x _____ Reappointment for Second Full Term
              ________ Appointment for Full Term

RATIONAL FOR REAPPOINTMENT

Ms. Heather Brooks brings to the TSJC Advisory Council a strong professional background in public administration and community involvement. She is the Alamosa City Manager and in this position she leads and manages by focusing on the well-being of the entire community and its many sectors. She has a mind that generates ideas and connections that move the community forward in partnership. She is a visible member of the San Luis Valley community and is well respected. She fosters a link between the college and the community and demonstrates a tremendous interest in the education of our youth. While working with the Advisory Council she looks for common ground while sharing ideas and broadening the college’s opportunities. We are pleased that Ms. Brooks agreed to continue serving as a member of the TSJC Advisory Council. She is an asset to our Council and to Trinidad State Junior College.

Nominated by:

/Rhonda M. Epper, Ph.D., President/

Rhonda M. Epper, Ph.D., President 8/23/2019
SBCCCOE

Written Reports
STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION

September 11, 2019

TOPIC: Procurements over $200,000

PRESENTED BY: Mark Superka, Vice President for Finance and Administration

EXPLANATION:

Per Board policy BP 8-60 the System President shall inform the board of executed contracts which have a value in excess of $200,000. The following contracts have been completed since the last board meeting.

- Colorado Community College System (CCCS) IT Purchase Requisition for USC Blade Upgrade to MST License. Total of $287,386.92.

- Colorado Community College System (CCCS) Project Application for IT Office Renovations. Total of $375,000.00.

RECOMMENDATION:

No action is required.
SBCCCOE

College Reports

ACC  LCC  PCC
CCA  MCC  PPCC
CCD  NJC  RRCC
CNCC  OJC  TSJC
FRCC
TRANSFORM THE STUDENT EXPERIENCE.

- **ANATOMAGE TABLE TECHNOLOGY**

ACC students taking Anatomy and Physiology and those in our allied health programs at the Sturm Collaboration Campus now have access to advanced technology to support their learning. The Biology classroom at Sturm Collaboration Campus is now home to a virtual anatomy dissection table. The life size computer is called an Anatomage Table and it is the most technologically advanced 3D anatomy visualization system available for education and healthcare institutions. Students can virtually dissect the photographic image to support their discovery of human anatomy, replacing costly cadavers and adding additional capability beyond what a cadaver can offer.

- **CONCURRENT ENROLLMENT UPDATE**

Concurrent Enrollment (CE) at ACC continues to address the needs of our high school partners and their students. Several initiatives within CE have been implemented. The department has added a new position to the team to support Douglas County School District (DCSD). This district is the largest in the ACC
service area and ACC now has 3 liaisons assigned by region to support the district. A second initiative is an increased effort in supporting DCSD students in attending college classes at the new Sturm Collaboration Campus in Castle Rock. DCSD has over 100 students registered for CE courses on the campus. And finally, ACC continues to formalize pathways for our high school CE students to ensure the courses they complete in high school will lead to a certificate, a degree, or transfer to one of our 4-year public institutions in Colorado.

- **ACC RECEIVES NSF GRANT FOR CYBERSECURITY PROGRAM**

  Arapahoe Community College received a nearly $300,000 National Science Foundation (NSF) Advanced Technological Education (ATE) grant to create and implement a responsive Associate of Applied Science degree in Cybersecurity. The grant will focus on integrating experiential and project-based learning to provide students with real-work experiences, create seamless continuity from classroom to workforce, and equip students with 21st-century employability skills to protect and defend the nation’s infrastructure. In addition, this grant will focus on increasing the participation of women in the field of cybersecurity.

- **OPEN HOUSE & WELCOME BBQ**

  The Office of Admissions and Student Life Office collaborated this summer to host an Open House & Welcome BBQ on August 2nd at the Littleton Campus and Parker Campus for our new students. The goal was to help avert summer melt and maintain academic interest in attending ACC for the fall. Through an email and postcard campaign reaching over 2000 students, ACC welcomed 431 attendees (236 students and 195 guests) at Littleton and 48 attendees (29 students and 19 guests) at Parker. Attendees at both campuses were able to connect with representatives for academic programs and advising, scholarship and student employment information, as well as student involvement opportunities. Students and guests were also treated to a BBQ lunch, and students were provided with a free ACC shirt to promote college spirit.

- **CREATING AN ONLINE CHAPTER OF NSLS**

  The Student Life Office received a grant from the National Society of Leadership & Success (NSLS) to cover the first year of campus membership for ACC to have an online chapter of NSLS. This will allow students who are either unable to travel to campus or who live out of state to engage in leadership development opportunities online and at their own pace.

- **MARTINEZ HONORED BY PTK**

  ACC student Brandon Martinez has been named a 2019 Coca-Cola Leaders of Promise Scholar by Phi Theta Kappa International Honor Society. Martinez, who is one of just 200 nationwide recipients, will receive a $1,000 scholarship.
TRANSFORM OUR OWN WORKFORCE EXPERIENCE.

- **ALL COLLEGE MEETING HELD**
  ACC employees attended an All College Meeting on Monday, August 12. Topics presented included:
  - Tobacco and Smoke Free Campus procedure implementation
  - Strategic Planning 2025 process and timeline
  - Pathways update
  - ACC Goals and Key Performance Measures

- **STRATEGIC PLAN 2025 PROGRESS**
  During the Building Campus Connections (BCC) week at ACC, 94 faculty members participated in break-out sessions based on their designated Pathway to perform a SWOT analysis (Strengths, Weaknesses, Opportunities and Threats) to evaluate the current status of internal and external factors affecting ACC. At the August ACC Classified Assembly meeting, 21 staff members participated in a SWOT session. Results of the SWOT analysis will be prioritized and used to create strategic directions and goals for the 2020-2025 Strategic Plan. Additional SWOT sessions will be held with administrative employees, as well as students and community members in September.

CREATE EDUCATION WITHOUT BARRIERS THROUGH TRANSFORMATIONAL PARTNERSHIPS.

- **TOWNHALL ARTS CENTER LECTURE SERIES FEATURES ACC FACULTY**
  ACC has partnered with Downtown Littleton TownHall Arts Center to provide a companion lecture series for local theatre-goers. Located on Main Street, the Center is a live theater that produces six Main Stage productions every year. This year, ACC faculty will provide a series of lectures planned for the first week of each production. Faculty will lecture on current events loosely associated with each production. The first lecturer is History Professor Daniel Gore who will lecture on how the thematic content of Cabaret maintains cultural relevance in today’s world. ACC students can attend for free.

REDEFINE OUR VALUE PROPOSITION THROUGH ACCESSIBILITY, AFFORDABILITY, QUALITY, ACCOUNTABILITY, RESOURCE DEVELOPMENT AND OPERATIONAL EXCELLENCE.

- **ACC STURM COLLABORATION CAMPUS OPENS!**
  The Arapahoe Community College Sturm Collaboration Campus at Castle Rock celebrated its Grand Opening on Friday, August 16. Attendees enjoyed an interactive tour of the new facility and met with faculty, staff and education/industry partners.

  The project is a joint venture among ACC, the Town of Castle Rock, the Castle Rock Economic Development Council, Colorado State University System and the Douglas County School District. The campus will bring together education, business and the
community to create a unique resource for delivering seamless education and workforce training to Castle Rock and greater Douglas County. CSU and DCSD will have programs and a presence at the Sturm Collaboration Campus and will partner with ACC to create a smooth pathway from high school diploma to associate degree to bachelor’s degree.

Initial educational offerings will be in the areas of Business & Entrepreneurship, Health Care, Cybersecurity and Secure Software, Information Technology/Programming, General Education and Workforce Training.

Over 650 enrolled students began classes on Monday, August 19 at the new 43,000 square-foot state of the art campus.
President’s Report
Dr. Betsy Oudenhoven
September 2019 • Issue No. 272

Transform the student experience

CCA students launch science experiment into suborbit on NASA rocket
On August 12, five CCA students — Bruce Bell, Joseph Harrell, Ruby Martinez-Gomez, Henry Reyes, and Ryan Wade — launched their science experiment into suborbit on a NASA rocket as part of the RockSat-X program. The experiment was a collaboration between CCA, Arapahoe Community College, and Red Rocks Community College students. The rocket was launched from the NASA Wallops Flight Facility in Virginia and reached an altitude of 91 miles. The rocket’s payload, containing student experiments from various two- and four-year colleges and universities across the U.S., including the Colorado students’ project, descended by parachute and landed in the Atlantic Ocean.

The aim of the project was to develop a cost-effective way to alter the trajectory of space debris in suborbital flight. The project was designed to create an electrostatic field and attract small pieces of aluminum debris to a tube containing highly charged rabbit fur. The 13 students from the three colleges spent more than 5,000 hours of time over the course of a year to make the flight a reality. The team from Colorado was one of just seven teams across the country selected for the launch. Martinez-Gomez and Reyes were interviewed by ABC Denver7 about their experience. Martinez-Gomez was also interviewed by AuroraTV. (Photo caption: CCA students Ruby Martinez-Gomez, left, and Henry Reyes, middle, are interviewed by an ABC Denver7 reporter on August 21 about their rocket-launch experience at the NASA Wallops Flight Facility in Virginia).
CCA students and employees celebrate National Disability Independence Day
CCA students and employees gathered on July 23 at the CentreTech campus to celebrate National Disability Independence Day, which commemorates the signing of the Americans with Disabilities Act (ADA) on July 26, 1990. Attendees learned about the medical and social models of disability. The event was put on by the Office of Disability and Equity and the Office of Inclusive Excellence.

Transform our own work experience

CCA faculty member Tanya Cook awarded $40,000 research fellowship
Tanya Cook, a Sociology faculty member, was awarded a $40,000 faculty fellowship by the American Council of Learned Societies (ACLS) and The Andrew W. Mellon Foundation to continue her research on pop-culture fandom. Cook was one of just 26 scholars to be recognized this year by the ACLS, which was created to support community college faculty research projects in the areas of humanities and social sciences. Cook was interviewed by Westword and the Aurora Sentinel for her achievement. She was also featured in the August 7 edition of AuroraTV. Cook’s research project is titled “Always Keep Nerd Fighting: Fandoms as Social Movements.” Her project unifies pop-culture studies and sociological theory to provide a better understanding of how and why fans of popular science-fiction shows, books, and movies are becoming politically active and increasingly charitable. The goal of Cook’s work is to build an overarching analysis of fandom-based activism and show how fandom can be understood as a force for social good. (Photo caption: CCA Sociology faculty member Tanya Cook speaks at Comic-Con International, which was held July 18-22 in San Diego, California).
CCA Faculty Arthur Vaughn receives doctorate in Higher Education

Arthur Vaughn, Business Lead Faculty, successfully defended his dissertation on July 23 to receive his doctorate in Higher Education from the University of Denver. Vaughn spent a year as an instructor at CCA before becoming a full-time faculty member in January 2014. Vaughn also holds bachelor’s (Business Administration Management) and master’s (Finance) degrees from Regis University.

First cohort of CCA faculty and instructors complete course in effective teaching practices

This summer, a cohort of 23 CCA faculty and instructors wrapped up a yearlong commitment to earn a Certificate in Effective Instruction developed by the Association of College and University Educators (ACUE) and endorsed by the American Council on Education. ACUE’s course in Effective Teaching Practices ensures that faculty and instructors learn about — and implement — approaches that improve engagement and persistence and promote deeper learning. Throughout the course, the faculty and instructors learned 63 new teaching practices and implemented 33 new practices with plans to implement 58 additional ones. After the course, the faculty and instructors reported increases in their confidence using evidence-based practices in the following areas:

- Designing an effective course and class — growth from 34% confidence to 93%
- Establishing a productive learning environment — growth from 34% to 98%
- Using active learning techniques — growth from 35% to 93%
- Promoting higher-order thinking — growth from 43% to 92%
- Assessing to inform instruction and promote learning — growth from 45% to 95%

(Photo caption: The CCA faculty members and instructors who earned a Certificate in Effective Instruction, developed by the Association of College and University Educators and endorsed by the American Council on Education, pose for a photo).

CCA Dean of Students Reyna Anaya teaches at ASCA Gehring Academy

Reyna Anaya, Dean of Students, was selected to serve as a faculty member at the Association for Student Conduct Administration (ASCA) Donald D. Gehring Academy from July 21-25 in Indianapolis, Indiana. The Gehring Academy is an intensive, four-day
program designed for student-conduct administrators to learn through a competency-based model. Anaya was the faculty member for the Foundations track. She helped facilitate the Mid-Level/Aspiring Director and Senior Level/Director tracks as well. Anaya presented to more than 300 people on topics including equity and inclusion in student conduct administration, Behavioral Intervention Team/Conflict Assistance through Resource and Empowerment (BIT/CARE) teams, conflict resolution, cultural humility, and student conduct process inequity.

CCA employee becomes American citizen at swearing-in ceremony
Jorge Rivera, who works on the grounds crew for the Facilities Department, became an American citizen at a July 20 swearing-in ceremony at the United States Citizenship and Immigration Services office in Centennial. Rivera immigrated to the U.S. in 1984. (Photo caption: Jorge Rivera, second from right, who works on the grounds crew for the Facilities Department, poses for a photo with John Bottelberghe, left, Director of Facilities; Skip Noe, second from left, Vice President of Administration; and Betsy Oudenhoven, President).

Three from CCA selected to participate in 2019-2020 Leadership Aurora program
Sarah Jiter, Director of Recruitment and Orientation; Quill Phillips, College Equity Officer; and Alex Schultz, Director of Communications and Marketing, will participate in the Aurora Chamber of Commerce’s 2019-2020 Leadership Aurora program. The 10-month community engagement program is designed to develop a better awareness of the Aurora community among its participants, create a network of informed leaders, and encourage greater involvement in the community.

Redefine our value proposition through accessibility, affordability, quality, accountability, resource development, and operational excellence

19 countries represented in CCA’s citizenship classes
People from 19 different countries are taking citizenship classes this summer through CCA’s Center for Adult Education at the Lowry campus. The countries represented are
Afghanistan, Algeria, Burma, China, the Democratic Republic of Congo, El Salvador, Eritrea, Guatemala, Mexico, Moldova, Nepal, Peru, Rwanda, Somalia, Taiwan, Tajikistan, Tanzania, Thailand, and Venezuela. CCA’s citizenship classes are designed to help people planning to apply for U.S. citizenship prepare for the citizenship test.

SWFI completes second year, report highlights activities and progress to date

In July 2016, CCA and the Community College of Denver were awarded a $3.9 million U.S. Department of Labor Strengthening Working Families Initiative (SWFI) grant designed to expand education and access to entry-level career pathways for working families in East Metro Denver. A key aspect of the project is to address the childcare needs of working families as they seek to advance their education and career prospects through direct services and systemic policy, program, and resource solutions. Two years of SWFI work are in the books, and on August 20, a report highlighting the grant’s activities and progress to date was released by the Civic Canopy, a community-based nonprofit organization. Here are a few highlights:

- 480 student parents have been involved in SWFI to date across CCA and CCD
- 5 achievement coaches and 3 childcare navigators support SWFI students
- 135 participants have graduated so far and 83 of those students have gotten jobs
- There are still approximately 100 students who remain engaged and are working on credential-attainment goals

The full report can be read here.

Create education without barriers through transformational partnerships

Congressman Jason Crow Job Fair at CentreTech draws more than 400 job-seekers

Hundreds of people swarmed the CentreTech campus on August 21 for a job fair sponsored by Congressman Jason Crow (6th congressional district). The event drew 59 employers and more than 400 job-seekers. The first 30 minutes of the job fair were reserved for veterans and their families. Four workshops were also presented at the event: “Navigating Colorado’s Regulatory Landscape: Professional Licensure,”
“Resume Building,” “LinkedIn and Digital Networking,” and “Opportunities for Veterans in Colorado.”

“CCA’s been a wonderful partner since I took office just eight months ago, really serving the community, doing wonderful work, and helping people take their careers to the next level,” Crow said. “I’ve been around the community and everywhere I go, employers are telling me they’re having a hard time finding qualified employees and employees are telling me they’re having a hard time taking their careers to the next level, so what we’re doing today is trying to put those two together. CCA’s been a great partner in helping us solve this issue and promote strong, middle-class jobs in our community.”

Disaster Management Institute at Lowry hosts AMR National Clinical and Safety Competition

The crème de la crème in the world of emergency medical response gathered on August 3-4 at the Disaster Management Institute (DMI) on the Lowry campus to compete in the eighth annual American Medical Response (AMR) National Clinical and Safety Competition. AMR has 29,000 employees; 84 of them either competed their way or were invited to the national competition. The two-day event featured six teams from across the country: Colorado Springs; Palm Springs, California; Portland, Oregon; Tampa, Florida; Tucson, Arizona; and Springfield, Massachusetts.

The teams competed in medical and trauma scenarios, putting their wide-ranging skills — from dispatch to equipment use to scene safety to patient intervention and everything in between — to the test. In the end, the team from Tampa took home the championship cup while the Colorado Springs team came in second place. At the end of the event, AMR donated $4,500 worth of medical training materials to the DMI. Seven of the eight AMR national competitions have been held at the DMI. Why? “This is as close to reality as you could ever get. It’s one micrometer away from reality,” said Ed Racht, Chief Medical Officer of Global Medical Response, AMR’s parent company. “We’d choose the DMI over anywhere in the planet.”
Response National Clinical and Safety Competition on August 3-4 at the Disaster Management Institute on the Lowry campus works to medically stabilize a patient.

Forbes article highlights CCA’s Banking programs and local partnerships
On July 24, Forbes published an article titled “Earn and Learn Banking: Stackable Credential Career Pathway in Financial Services” highlighting CCA’s Banking Essentials and Banking Supervision certificate programs and the college’s partnerships with Mi Casa Resource Center, Metropolitan State University of Denver, and local banks and credit unions. The program allows students to earn nine college credits by completing a 16-day training through Mi Casa, transfer those credits to CCA and continue working toward a Banking Essentials or Banking Supervision certificate (16 credits each), and apply all 25 credits toward MSU Denver’s Bachelor of Science in Banking degree.
President’s Report
Everette J. Freeman, President Community College of Denver
August 14, 2019

Transform the Student Experience.

CCD’s Annual First Time Student & Family Welcome BBQ Welcomes New Students and their Families!

This Annual Welcome BBQ for New First-Time Students and Family continues to be one of our favorite days of the year! We welcomed over 100 students and their families, making a huge impact on our community.

Sisters Cherish and Brandi with their family are both starting at CCD this fall to pursue degrees in Business and Criminal Justice! (Pictured left)

Another new student, Heidy, is working towards becoming a second grade teacher and she won one of our scholarships at the BBQ! (Pictured right)

Stacey brought her family along for the day, and is very excited to start working towards her goal of becoming a nutritionist. (Pictured below)

A big thanks to the many talented and dedicated CCD Faculty and Staff who work behind the scenes and on the front lines to make this day such a success this year and every year!
Redefine our value proposition through accessibility, affordability, quality, accountability, resource development, and operational excellence.

Sarah Frazier Named 2019 Coca-Cola Leaders of Promise Scholar

Sarah Frazier, a business major from Community College of Denver is one of 207 Phi Theta Kappa members named a 2019 Coca-Cola Leaders of Promise Scholar and will receive a $1,000 scholarship.

Sarah plans on going into accounting at a four-year university. She enjoys art, the outdoors, and animals. Her passions are very closely tied with the fact that she likes to help other young people trying to recover from alcoholism.

The Coca-Cola Leaders of Promise Scholarship Program helps new Phi Theta Kappa members defray educational expenses while enrolled in associate degree programs. Scholars are encouraged to assume leadership roles by participating in Society programs and are selected based on scholastic achievement, community service, and leadership potential. Nearly 900 applications were received.

“The Coca-Cola Scholars Foundation has a long history of providing financial assistance to outstanding students at community colleges,” said Jane Hale Hopkins, president of the Coca-Cola Scholars Foundation. “We are proud to partner with Phi Theta Kappa, make it possible for more deserving students to achieve their educational goals, and support tomorrow’s leaders of the global community.”

A total of $207,000 is awarded through the Leaders of Promise Scholarship Program. The Coca-Cola Scholars Foundation provides $200,000 in funding for the scholarships, with $25,000 set aside for members who are veterans or active members of the United States military. The remaining amount is supported by donations to the Phi Theta Kappa Foundation and provides seven Global Leaders of Promise Scholarships, earmarked for international students.
CCD’s Jessica Lanfranco starts the Katerina Caballero Lanfranco Memorial Beca Scholarship Fundraiser in Honor of her Daughter.

On Saturday, August 24, 2019 at 4:30 pm, family and friends gathered to honor the memory of Katerina ‘Katy’ Caballero Lanfranco by creating a scholarship in her name. Katy was full of passion and love for those in need, and she left a legacy behind when she passed away last October. She was the daughter of long time CCD employee, Jessica Lanfranco, Assistant to the Dean of Students.

The event took place at La Rumba where traditional Peruvian food was served and performances from the following artists took place; Peruvian Guitarist Manuel Molina played traditional folk music from Peru, Qhaswa Peru dancers performed native dances from Peru and Luciana De Silva demonstrated how to dance Samba, a traditional dance from Brazil. There was also a silent auction, which included scarfs, jewelry and purses from Peru, donations from family and friends, and featured artwork from Katy while volunteering in the Sacred Valley of Peru. The event raised a little over $6,000 and more donations are still coming in!

The Scholarship will benefit CCD Latina Students pursuing a degree in Architectural Studies, and planning to transfer to a 4-year institution to complete their Bachelor’s Degree. Our goal is to raise $10,000 to be able to make this an endowment, and we are more than halfway there. If you would like to make a donation and contribute to this fund please follow this link: www.coloradogives.org/katerina
Welcome to the new Dean for Center for Health and Natural Sciences Fida Obeidi, Ph.D., PMP!

Following her post-doctoral fellowship from Harvard University, Dr. Obeidi served as an educator, instructional administrator, project manager, and researcher at a number of international and local universities and organizations. Dr. Obeidi joined Arapahoe Community College (ACC) in 2007 and served in various capacities including a faculty member, the Associate Dean for the School of Health, Mathematics and Sciences, the Director of Instructional Innovation, and currently as the Interim Dean for the School of Communications, Humanities, Arts, and Design.

She has served as the instructional project manager where she has provided leadership for the development and the implementation of a number of innovative instructional and strategic initiatives including: the instructional planning for the new $40 million ACC Sturm Collaboration Campus in Castle Rock, CO (opening in August, 2019), establishing a P-TECH program in partnership with STEM School Highlands Ranch, developing and launching new degrees in Cybersecurity, Mechatronics Engineering Technology, Secure Software Development, and Emergency Service Administration Bachelor of Applied Science Degree. She co-created an innovative Medical Assistant Apprenticeship program alongside Centura Health that launched in July 2018 and established the ACC Engaged Scholars Program (ESP) that focuses on maximizing the academic experience of students through service learning, research, and guided coursework (launching in fall 2019).

Additionally, she authored/co-authored and secured a number of grants. She has served in several civic and professional organizations. Currently, she is serving as the Vice President for the American Association for Women in Community Colleges – Mile High Chapter with the intention to serve as the President for 2019-2020. At ACC, Dr. Obeidi has received a number of recognitions and certificates. She was recognized as “Distinguished Faculty of the Year” for the 2012-2013 academic year. In fall 2013, Dr. Obeidi received the Master Teacher Designation, one of the most prestigious professional development certificates at ACC. As a result of her outstanding performance, dedication, and reliability, Dr. Obeidi was recognized by the college’s President as an “ACC Gem” three times. Dr. Obeidi has been involved in a number of research projects regarding air pollution and wastewater management and she has published several articles in these fields.
COLORADO NORTHWESTERN COMMUNITY COLLEGE

President’s Report
Ron Granger, President
September 2019

Transform the Student Experience

Students are back on campus and you can feel the excitement when you see them going to class. We are excited to see new and returning students walking throughout the buildings and grounds on both campuses. One of our returning students stated “This is home for me, and I missed it more than I thought possible”. It is great to have them all on campus again.

CNCC held a new student and parent cookout at “The Tank” on August 15. We had over 200 students and parents in attendance. This gave faculty, staff, and administration an opportunity to meet our new students along with their parents before the start of the new academic year. Although it was somewhat windy, everyone enjoyed mingling, chatting, and eating good food.

Both our men’s and women’s soccer teams were in action in August. Our men’s team surprised Western Wyoming with a 1-0 win. This is the first win for our men’s team over the last three years. Our women’s team played well against Western but came up short. Both teams are working hard and look forward to a successful season.

Our volleyball team participated in a tournament in Utah August 23 and 24. The team won one of four games but gave a great showing in the three losses.

Transform Our Own Workforce Experience

Caitlan Moore, Director of Student Services, Sasha Nelson, Director of Community Education, and Sarah Owens, Director of Concurrent Enrollment have been selected to participate in the AMI (Academic Management Institute) this upcoming year. They will participate in several different forums and trainings over the next year.

CNCC held its annual Convocation on August 13. All employees on both campuses met on the Rangely campus to hear from different departments and to learn about any new or changed procedures or policies. Some of the things presented included FERPA, safety, Title IX, budget process, mental health, concussion protocol, foundation, strategic plan updates, and human resource updates. After the morning sessions the employees had an opportunity to “catch up” with colleagues and enjoy a good lunch in the quad. The afternoon sessions were dedicated to faculty and staff senate meetings.
We added a new item to Convocation this year. Dr. Steve Swymer, former CNCC student and basketball player (1968), gave a presentation to the entire group. Dr. Swymer serves on our Foundation Board and came out to give this presentation from Philadelphia. His presentation was twofold. First he talked about how great his experience was at CNCC and how he sees how the college has advanced over the last fifty years. He also used part of his presentation to talk about Peggy Rector. Peggy was a longtime supporter of CNCC and was currently on the Rangely Board of Trustees and the Foundation Board. Peggy past away this last year. Dr. Swymer is a former principal and is a consultant for National Secondary Schools. He has traveled all over the world as a consultant and is a great advocate for CNCC.

A NARCAN training was held on the Rangely campus on August 26. This training is used to teach people how to administer a counter acting drug to an overdose of opioids. This training has been occurring throughout Colorado.

Tashana Taylor and Mary Nero from the System Office were on both campuses in August to do Title IX training for our employees. They had the opportunity to tour the campuses and get to know our employees while they were here.

**Create Education without Barriers through Transformational Partnerships**

Several of the CNCC employees had the opportunity to listen and talk with the State Attorney General, Phil Weiser on August 20. The meetings were very informative and the people in Craig and at the college got the opportunity to bring concerns to the Attorney General about northwest Colorado. One of the highlights was when Mr. Weiser visited “Walter” our resident dinosaur.

Our community networking meetings started this last month. Christina Oxley, Director of Colorado Workforce for northwest Colorado, presented at both the Craig and Rangely meetings. Ms. Oxley provided information on what options and opportunities each community has to help grow the economies in both areas. This was a great opportunity to see the demographics on jobs, job growth, and expansion possibilities for this area.

Over the last month several of our administrative staff have been meeting with different organizations in all of our communities. We have been able to present to them what we are doing and plan to do in the future along with hearing from them on what things can we do for the communities. We are excited about the possibilities of developing these partnerships to help the communities, the economy, and the college.

**Redefine Our Value Proposition through Accessibility, Affordability, Quality, Accountability, Resource Development, and Operational Excellence**

Our Foundation Alumni recruitment is going strong. Over the last month we have had numerous inquiries with this. By growing this part of our Foundation, we feel we can bring more revenues into our Foundation and more interest to the college.
FRCC September 2019 Board Report
Andrew Dorsey
President

Transform the student experience.

English and Communication Faculty members Michelle Medeiros and Kelli Cole have used a grant from CDHE to create new Open Educational Resources (OER) for English 121 and English 122. OERs are high-quality teaching, learning, and research materials that are free for people everywhere to use and repurpose. They help remove cost and access barriers for students—and help them to be ready on day one of their classes. Medeiros and Cole join several other FRCC faculty in investing in OER, including Math Faculty Ken Monks from our Boulder County Campus, who has written OER texts for Calculus I and II. A group of FRCC faculty and staff are meeting with Congressman Joe Neguse in late August to share their OER work.

A cohort of four students recently celebrated their completion of the first Innovate Campus program, a summer business accelerator for students. FRCC partnered with the Longmont Economic Development Partnership (LEDP) to create the new program, which helps students build, launch and grow their own startup. Chair of Business, IT & Manufacturing James Vernon and Business Faculty member Chris McGilvray worked closely with Sergio Angeles at LEDP to create, design and administer the six-week program. Community-led workshops focused on topics like understanding customers and target market analysis, as well as financial modeling and pitch practice. Students created startups that included a mobile hair salon and a micro-foodtruck selling traditional African meals.

The Single Parent Program distributed school supplies and backpacks to the children of FRCC students in the program. The supplies included notebooks, pencils, glue sticks, markers and other items the kids would need to get started this school year. The FRCC-Larimer Campus community donates all of the supplies, which served 31 children from 17 families this year.
The Student Affairs team began six weeks of Wolf Welcome programming for the fall semester at our Larimer Campus. The intent is to build community and connect students with faculty, staff and other students. Wolf Welcome kicked off with a Career and Academic Community “Grill Out,” where students could win Rockies tickets, a laptop and other prizes.

The CHOICES program at FRCC-Larimer has made an immense impact on retention for students who are on the autism spectrum or have traumatic brain injuries. The program served 12 students throughout the 2018-2019 academic year. Eight students from the spring semester are continuing at FRCC this fall. Three students from the program have recently graduated, one has transferred to CSU, one has graduated from a commercial driver’s license program and three hold leadership positions in campus clubs.

FRCC-Larimer’s academic support and tutoring team trained 12 students as Supplemental Instruction (SI) leaders this summer. Sixty math students participated in SI during the summer semester for a total of more than 450 individual visits.

Transform our own workforce experience.

History Faculty member Mary Ann Grim attended an 11-day summer seminar for educators from around the U.S. at the Olga Lengyel Institute for Holocaust Studies and Human Rights. The seminar encourages teachers to think creatively and collaboratively about how they teach the Holocaust, genocide and social justice. Participants become adept at dealing with difficult material—and discover how writing, dialogue, and inquiry can help motivate students toward social action. Course content included testimony from Holocaust survivors, workshops by scholars and artists, a day at the Museum of Jewish Heritage, and a focus on experiential learning, interactive pedagogy and writing, as well as outings to historic sites and cultural events.
Create education without barriers through transformational partnerships.

More than 200 people attended the grand opening of FRCC’s new Center for Integrated Manufacturing. President Andy Dorsey, Vice President (Boulder County Campus) Elena Sandoval-Lucero and FRCC Foundation Executive Director Ryan McCoy all spoke about the efforts to create the CIM—and took the opportunity to thank donors, as well as the many industry and community partners who have been involved in the project. Faculty member Ken Floyd demonstrated a new Mechatronics trainer and showed off the Fanuc industrial robots. Machining instructors and staff conducted demos in their new lab. St. Vrain Valley Schools Superintendent Don Haddad lauded the district’s partnership with FRCC, which promotes new manufacturing pathways available for students. The event garnered a good deal of publicity with articles appearing in the Fort Collins Coloradoan, Longmont Times-Call, Boulder Daily Camera, BizWest, Chalkbeat and other publications.

The first cohort of FRCC’s new apprenticeship program in sterile processing with Centura Health is starting classes this fall. The program provides students paid on-the-job training during the week, as well as educational coursework (delivered in a hybrid format that includes online coursework, classroom time and plentiful lab experiences). As the health care industry continues to face worker shortages—and an increasing demand for services—apprenticeship training programs have been shown to be an effective mechanism recruiting, training and retaining quality health care workers.
A new cohort of 45 ninth-graders from Skyline High School began the P-TECH program in August. **Pathways in Technology Early College High Schools (P-TECH)** is a national workplace learning model designed to help high school students graduate with the professional skills required for college and careers. Our P-TECH collaboration brings together St. Vrain Valley Schools, IBM and FRCC. The program is in its fourth year—which means students from the very first cohort are starting 12th grade this fall. There are now almost 200 students in the program. They choose their focus from three subjects: web development, computer information systems or programming. The students also receive additional support services like mentoring, job shadowing, internships, pre-apprenticeships and other workplace experiences. Students who successfully complete the program can graduate from high school with an associate of applied science degree in addition to their diploma.

Back when Noah Stwalley and Jackson Hughes were accepted into FRCC and RTD’s **Diesel Technology Training program (DTECH)**, it probably didn’t occur to them that they would eventually end up showing off their skills at an international competition. But that’s exactly where they landed recently—at the **International Bus Roadeo**. The DTECH program allows an exclusive group of students—hand-selected by Denver’s Regional Transportation District (RTD)—to participate in a hands-on diesel technology training course offered in cooperation with FRCC. Participants learn from one of the largest transit services in the nation, and get to train on actual RTD vehicles. Read more in FRCC Workforce Development Director **Lynn Vosler’s blog post**.

FRCC’s Natural Resources program provided students a one-week **field ecology course** this summer that included a variety of unique experiences. Students learned about ecological transition zones from Colorado Parks and Wildlife, and got to assist University of Colorado scientists with ecological field work at CU’s Niwot Ridge Long Term Ecological Field Station. The course provided our undergraduates a rare opportunity to work closely with scientists in the field, collecting data regarding climate change impacts on alpine plant communities. A student who is transferring to CU Denver commented, “This was the most engaging course I have ever taken!”
Interior Design students from our Larimer Campus had an extremely successful NKBA Rocky Mountain Chapter Event. Out of eight awards given, seven went to FRCC students. In the bath competition our students took first, second and third place, as well as an honorable mention. In the kitchen competition they earned second and third place and an honorable mention. The student's tickets to the gala were sponsored by Ferguson | BAC Appliance Center.

Redefine our value proposition through accessibility, affordability, quality, accountability, resource development and operational excellence.

FRCC has recently been awarded two new National Science Foundation grants. The “Wolves to Rams (W2R) Scholars Program" is a collaborative project between FRCC and CSU to increase participation and success of low-income, first-generation and underrepresented students in STEM baccalaureate pathways. The project is funded by a Scholarships in Science, Technology, Engineering and Mathematics (S-STEM) grant totaling almost $4.3 million. The project will build a community of scholarship by providing students mentoring, academic coaching, ample co-curricular programming and opportunities to learn outside of the classroom. A second project will focus on the development of a Geospatial Centroid for the Boulder County Campus Geospatial Science program. This project is funded by an Advanced Technological Education (ATE) grant for almost $300,000. The Centroid will offer FRCC students an opportunity to work with external partners on real-world geospatial projects as they progress toward degree/certificate completion.

FRCC’s Boulder County Campus has completed a renovation that improved the offices of Student Life, the library, café, bookstore and student commons area. The renovation also created more student collaboration rooms and quiet study rooms. The campus funded the remodel with tenant improvement dollars from the property owner, a student fee increase (that was approved by a student vote) and a small amount of funds from the college plant fund.

FRCC’s Larimer Campus is now officially tobacco- and vape-free. In line with an executive order issued by former Governor Hickenlooper, the campus has fully transitioned to being smoke- and vape-free to create a better campus environment for employees, students and guests. FRCC’s other campuses have been tobacco free for more than a year.
Welcome Students
Lamar Community College hosted its final new student orientation on Friday, August 16. Everyone on campus was involved in welcoming the new students. Student Ambassadors escorted their groups to a variety of activities. Dr. Lujan, VP DeBono, and Dr. Annessa Stagner Stulp offered a special parent session to help parents with the transition. And community agencies and businesses set up tables and booths to help orient students and families to what's available in the community.

The semester is off to an exciting start: residence halls are overflowing, classes launched successfully, and several programs are also at capacity. The first week of classes Student Life Coordinator, Pat Christensen, and Retention Counselor, Dr. Rosalind Smith, were greeting students with breakfast, last minute supplies for class, LCC swag and drawing entries for a chance to win prizes. Phi Theta Kappa also joined in the welcome by sharing treats along with information about the honor society to encourage students to reach their full potential.
Additionally, the City of Lamar reopened its pool for the LCC Back-to-School Swim Party on Friday where students, faculty, staff, and community members enjoyed free swimming and a great BBQ provided by Brew unto Others.

**Move in Made Easy**

Lamar Community College Baseball Team stepped up to the plate for the second year lending a hand to everyone moving into the residence halls. They spent two days greeting students and their families with enthusiasm, while helping get everything unloaded and put into place. Parents were especially pleased because they didn't have to carry anything!

**Ready for New students**

The Cosmetology and Barbering programs had an upgrade over the summer with new student work stations. Both of these programs are filled to capacity this semester.
SSAC Meeting
Lamar Community College hosted the August State Student Advisory Council (SSAC) meeting. This council is comprised of students elected by each of the established student governments from across the Colorado Community College System (CCCS). SSAC is charge with advising the State Board of Community Colleges and Occupational Education on matters of interest and concern to all CCCS students. SSAC had the honor of being the first group to officially use our new active learning classroom.

Transform our own workforce experience.
All Employee Meeting
Lamar Community College started the semester off with the annual All Employee meeting. This meeting brings all employees together with presentations by the President and both Vice Presidents as well as a formal introduction to all the new faces on campus. Dr. Lujan shared the 2019-2020 theme, *Building Communities*, and linked it to all the ways we build community with students, each other, and our external communities. She also noted the leadership book of the year, *Whistling Vivaldi*, and expressed the importance of inclusion.
Create education without barriers through transformational partnerships.

Sand and Sage Roundup Prowers County Fair

Lamar Community College was highly engaged this year at the Sand & Sage Roundup fair. LCC employees and student volunteers served a huge crowd with hamburgers and hot dogs on Family Night.

And the LCC Volleyball team represented LCC on a float in the annual Sand & Sage Roundup parade.
Senator Cory Gardner Farm Tour
Dr. Lujan joined local farmers and dignitaries on August 22 to meet with Senator Cory Gardner who was on his Colorado Farm Tour to learn about the issues and needs of each region of his district. The group spent time touring Mauch Farm, discussing water rights, agricultural needs, and sharing community interests unique to Southeast Colorado, including educational interests.

Redefine our value proposition through accessibility, affordability, quality, accountability, resource development, and operational excellence.

Presidential Scholars
LCC has 14 Presidential Scholars this year. This award is a great honor that is solely funded by the businesses in the community. Besides being outstanding students, these young men and women represent the college and the area at a number of events. This year’s scholars include Sheridan Choat (Lamar), Eldon "Damon" Elarton (Rye), Jaxon Freiberger (Walsh), Alliyah Garcia (Sangre de Cristo), Tyree Jones (Walsh), Jordan Piper (Walsh), Alexander Ruggles (Colorado Springs), Jaci Sharpe (Walsh), Cassidie States (Wiley), Kerry Saldana (Lamar), Blake Wilson (Wiley), Madison Buxton (Lamar), Morgan Reed (Lamar) Tate Rohr (Wiley), and Jayci Westphal (Springfield).

Strategic Planning Forum
The grassroots 2020-2025 Strategic Planning Task Force held a campus-wide forum to present ideas and structure for the college's new 2020-2025 Strategic Plan and to seek stakeholder feedback. The group has been tasked by the president to present final recommendations by December 2019. A key feature of the proposed plan are annual areas of focus linked to the plan and selected through a collaborative process at the beginning of each academic year. The task force co-chairs are Jenna Davis, Director of Admissions, and Robert Vazquez, IT Director. Other members represent all areas of the college.
Active Seniors in the Maker Space
The Lamar Community College Foundation is proud to announce that it was selected as one of the recipients of a $158,000 grant from NextFifty Initiative, a Colorado-based private foundation dedicated to funding innovative, mission-driven initiatives that improve the lives of older adults and their caregivers. These funds support the college's Innovate & Make Space (I&MS) and its new project entitled "Engaging Active Seniors in the Makerspace Movement." This grant encourages active seniors (ages 50+) to participate in the I&MS by taking certification classes, promoting lifelong learning, socialization, and opportunities for activity. A key goal is to engage active seniors as Master Trainers and/or participants in the Makerspace Mentor Program, while reinforcing volunteerism, encouraging cross-generational learning, and helping break stereotypes about aging. Finally, this grant will give active seniors the opportunity to utilize the I&MS to start a small business, begin an encore career, or teach their own project classes to supplement their income. By growing two targeted areas of interest, the sewing and art/woodworking studios, the I&MS intends to attract active seniors and engage them in areas of their expertise. The first of three open houses was held on August 1 with others to follow in September and October.
Transform the student experience.

MCC expanded its Student Orientation to provide additional opportunities for students to learn about resources that will help them be successful. MCC staff and faculty hosted three orientation sessions involving almost 70 students. The activities included opportunities for students to socialize, helping them connect with others. The increase in orientation activities is part of the college’s move toward mandatory orientation for all students, which is expected to be implemented for Spring 2020.

MCC offered its first “Freshman Summer Bridge” camp August 5-8. Thirty-two new first generation and students of color participated in the one credit program designed to help them prepare to enter college. Over the course of the four-day camp, students learned about a variety of topics, including time management, using the MCC portal and D2L, purchasing text books, understanding Title IX and financial aid, and how to sign up for the Navigate app and BetterMynd resources. Panels comprised of diverse MCC students and alumni shared about their experiences and gave advice to the incoming freshman. The Bridge students also joined in a campus scavenger hunt that helped them become familiar with the campus and staff. Evaluations from the program indicate that the camp helped students feel prepared, connected, and confident to begin a successful journey with MCC.
Transform our own workforce experience.

Physical Therapist Assistant (PTA) faculty, Dr. Jason Glasnapp, provided an informal in-service for faculty and staff on August 15 about how to maintain leg health during activity. The informative talk covered areas such as hip and core strength, the importance of good footwear, exercise intensity, and the value of stretching. Staff and faculty were able to review the concepts utilizing treadmills in the PTA lab.

MCC Staff and Faculty gathered for a Fall Semester Kick-off on August 14. Employees enjoyed a continental breakfast followed by college updates and introductions. President Curt Freed gave an overview of the college’s annual work plan. Staff and faculty wrapped up the gathering by posing for an all-staff photo.

MCC held an impromptu BBQ on August 22 for staff and faculty to try out a new grill before the formal student welcome back barbecue on August 29. Dr. Curt Freed, President; Brenda Valdez, Student Life Coordinator; Mark Sutton, Business Faculty; Kim Maxwell, Dean of Regional Outreach; and Concurrent Enrollment, and Kellie Overturf, Director of Auxiliary Operations and Special Projects; grilled and served up burgers and chips. Staff and faculty enjoyed the sunny day and opportunity to share a meal together.
Create education without barriers through transformational partnerships.

MCC’s Center for Art and Community Enrichment (CACE) partnered with the City of Fort Morgan and organizers of the Philip K. Dick festival to host an art display by Brent Hazenga from New Orleans. This three-day festival served as a memorial to critically acclaimed sci-fi author, Philip K. Dick, and included lectures, movies, music and art.

The Freshman Bridge Camp, mentioned earlier in this report, was made possible by sponsors, including the Colorado Opportunity Scholarship Initiative (COSI) and McDonald’s. McDonald’s provided breakfast for students during the camp, and Hunter Sprague, McDonald’s Director of Regional Outreach, spoke to students about career opportunities and college tuition assistance.

Redefine our value proposition through accessibility, affordability, quality, accountability, resource development, and operational excellence.

MCC was recognized as one of the top community colleges in the country in WalletHub’s annual community college report, ranking 19 out of 700. MCC was evaluated in three categories: Cost and Financing, Education Outcomes, and Career Outcomes.

MCC welcomed its newest Recruiter and Success Coach, Mohamed A. Mohamed. Mohamed emigrated from Kenya, Africa in 2012 and has a teaching certificate from Mount Kenya University. As MCC’s newest recruiter, Mohamed will increase college access for the Somali population in Morgan County as he shares information about opportunities at MCC and supports students through their college journeys.
Northeastern Junior College August 2019 Board Report

- **Transform the Student Experience**

The Northeastern athletic programs had a great school year last year, not only in their respective field of play but in the classrooms as well. Twenty-four student-athletes earned a spot on the National Junior College Athletic Association (NJCAA) Academic All-American list. To be nominated, student-athletes must have a 3.60 grade point average (GPA) or higher. Third Team All-Academic have to hold a 3.60-3.79 GPA, Second Team a 3.80-3.99 GPA, and First Team a 4.0 GPA.

**Members of the Northeastern HOSA-Future Health Professionals participated in HOSA’s 42nd Annual International Leadership Conference in Orlando, Florida on June 19-22.** Over 11,500 health science students, advisors, government and private sector leaders, judges, family, and guests gathered at Disney’s Coronado Springs Resort to compete, learn, network, and celebrate HOSA’s 42nd annual conference with members from across the United States, Canada, Mexico, and American Samoa. Delegates took advantage of four exciting general sessions, over 128 educational symposiums, 83 exhibits from companies, universities, and nonprofit organizations, and much more. Students from the Northeastern HOSA competed in two competitions with Northeastern’s Mary Ritter placing third in Extemporaneous Writing/Post-Secondary. Mary also received the Barbara James Service Award Gold.

**Northeastern participated in the Logan County Fair Parade on Saturday, August 10.** Walking with the Northeastern float and handing out candy to onlookers were student athletes from the volleyball team and men and women’s soccer teams.
Northeastern’s Orientation and Welcome Week started on Thursday, August 15. A Club/Community Fair & Family Barbecue was held that afternoon followed by a Movie under the Stars and a Video Game Tournament. Many fun evening activities for students took place during welcome week including a Foam Dance Pit on August 16, a NJC Jamboree and a Bonfire on August 17, Kickball Chaos on August 18, a Disc Golf Tournament on August 19, a Queso and Tango event on August 20, Bowling for Books on August 21, $2 Movie Night on August 22, and a Capture the Flag event on August 23.

- **Transform Our Own Workforce Experience**

  Clint Rothell, Northeastern Philosophy Instructor, attended the 38th Annual Chesterton Conference in Kansas City, Kansas on August 1-4. This conference held sessions on G.K. Chesterton’s thoughts of fiction, philosophy, religion, family, society and education. Gilbert Keith Chesterton (1874-1936) was a writer like none other. As a journalist, he wrote thousands of essays for the London newspapers. However, he also wrote a hundred books: novels, poetry, plays, literary criticism, history, economic theory, philosophy, and theology.

  Northeastern held its Fall In-Service on August 13-14. The In-Service started with a Welcome from Vice President Danen Jobe, Introduction of New Staff, Years of Service Awards and an Applied Technology Campus Campaign kickoff. Faculty, coaches, department chairs, and student services employees attended a presentation on assessment the afternoon of August 13 and all day on August 14 by Susan Hatfield, Professor Emerita at Winona State University.

  Twenty-one members of the Northeastern faculty and staff were recognized by President Jay Lee at in-service with service awards to start the 2019 Fall Semester. Combined, the group represents 475 years of service to Northeastern.

  All Northeastern faculty and staff were invited and encouraged to attend valuable professional development opportunities the evening of Thursday, August 22 to hear a keynote speaker, and attend one of three one-hour workshops scheduled throughout the morning of Friday, August 23. The keynote speaker for this Title III-funded opportunity was Dr. Dave Urso, currently the Dean of Academic Affairs at Blueridge Community College in Weyers Cave, VA. Dr. Urso is also president of Dynamic Consulting, a firm that advises not-for-profit organizations on how to improve organizational efficiencies. Dr. Urso presented his ideas on how to strive for, attain and apply high-quality leadership skills in higher education roles at Northeastern.

- **Education Without Barriers Through Transformational Partnerships**

  Recently, Northeastern has started working with the Economic Development Director in Yuma, CO, to discuss future programs and classes that can be offered that would most impact that community. Northeastern plans to provide adult basic education, ESL, and credit classes
specifically for this area, giving opportunities that are closer to home for citizens of Yuma.

In light of the recent Colorado legislation, and in a hope to help low-income students have better access to more college courses, Northeastern has recently changed its concurrent enrollment procedure. Service area districts will now be on a 100% reimbursement plan, with students no longer held accountable for paying for any class that is failed. In this way, NJC hopes to encourage more students to take advantage of completing college courses while still in high school.

- **Redefine Our Value Proposition Through Accessibility, Affordability, Quality, Accountability, Resource Development and Operational Excellence**

On Friday, August 2, Northeastern launched a new website. To view the new website, please visit the following link: Northeastern Junior College.

Northeastern is launching an aggressive campaign to raise $6.7 million to fund construction that will expand and improve its Applied Technology Campus in Sterling. The Campaign has received a pledge of one million from a private donor and a pledge of one million from the NJC Foundation. Nearly two thirds of the college’s staff and faculty pledged or donated more than $30,000 the first week of school in support of the expansion, which is scheduled to begin in the summer of 2020. The project will add more than 39,000 square feet to about 54,000 square feet of existing campus buildings that provide needed space for Career and Technical Education (CTE) programs such as welding, automobile service and repair, diesel vehicle service and repair, wind turbine maintenance and precision agriculture. Professional development programs for practitioners of skilled trades such as electrical and heating, ventilation and air conditioning (HVAC) are also planned as part of the project.

The new and improved Northeastern Chuckwagon Café was ready for students the first week of classes. The Café has a new layout with many new renovations.
Transform the Student Experience

Classes have officially begun as of August 19, 2019 on the Otero Junior College Campus. Students are buzzing about and all of the buildings are full of life again. Students involved in volleyball and soccer have been back on campus for two weeks before courses started. Several events for students, staff, and faculty have taken place and are scheduled throughout the week.

Some of the events include participation in the Arkansas Valley Fair Parade and the upcoming Early Settlers Day Parade, where students and staff hand out candy and sports schedules to the community. There was a concert sponsored by OJC CRU Club, a free movie night at our local theater, BINGO Night and Club Fest where students can see all the different clubs available to join on campus, BBQ’s, game nights and more.

This semester OJC created a Democracy Wall. Its creation is in effort to create more civil dialogue and critical thinking. The mission of OJC’s Democracy Wall is: “To foster the development of well-informed and engaged citizens where critical thinking and understanding are promoted through civil discourse on political, cultural, and societal issues impacting our local, national, and global communities.”

Pictured are OJC President, Tim Alvarez, Student Government President, Sam Willett and Student Government sponsor and History Instructor, Jeff Reed.
OJC hosted three different orientations over the summer. These in-person orientations were new for the campus this year. In the past, we have had online orientations and events called Jump Starts to get students familiar with campus and get information on financial aid, registration, and all the other information they need to attend in the fall. This summer we took it a step further and did full day orientations for new students. These included sessions for students as well as for parents that helped prepare them for college life. They also included a few games to get everyone familiar with the campus and to help foster relationships.

Create Education without Barriers through Transformational Partnerships

OJC was the host for the August 2019 Wake Up La Junta Breakfast. This is a monthly event that the La Junta Chamber of Commerce puts on to inform the community of events that are going on, welcome new businesses and people to town and to recognize an Employee of the Month and a Sunshine Award winner (a person who has a great attitude and is helping our community).

Below are some of OJC’s new employees that were recognized at the Wake Up Breakfast on August 20, 2019.

Transform Our Own Workforce Experience

At our all-staff in service on August 13, 2019 we had Greg Busch, Emergency Management Director at the System Office come and discuss our Emergency Preparedness with all employees. This is something that we have been working on updating this year and will continue to make progress on. This sparked many great conversations and we are in the process of planning exercises that involve all employees.

Our addition to our Agriculture classroom building is nearly complete. The contractors believe that we will be able to move in the second week of September. Construction has been going on all summer and they have made great progress. Our Ag Faculty are very...
excited to have additional classroom space to teach in as our program grows and flourishes. Artwork for the building was selected this week and will bring color and creativity to the hallways.

At the end of the month, we will say farewell to two of our outstanding staff members. Ryan Trosper has served as our Associate Vice President for Instructional Services for the past four years. He is moving on to become the Vice President for Student Learning and Success at Eastern New Mexico University at Ruidoso. Also leaving us is Kim Grimsley, Vice President of Instructional Services. She is retiring after working at Otero Junior College in some capacity for 21 years. Before becoming the VPI she also worked as a business faculty member.

Her replacement Calandra Lockhart, Ph.D., served as the Provost and Vice President of Academic Affairs at Manor College since 2018. She also has experience at Wiley College as the Assistant Vice President of Academic Affairs and Dean of the Division of Education and Interdisciplinary Studies and the University of Charleston as the Department Chair for the Education Department at the Charleston and Beckley campuses. Her Ph.D. is from Auburn University in Educational Psychology. Her current role includes administrative and leadership responsibilities that encompass all the ancillary operations including the Library, Registrar’s Office, Adults and Continuing Education, Academic Student Services, Ukrainian Heritage Studies Center and Museum and Manor’s Dental Health Center. She also provides direct supervision to academic deans, department chairs, program directors, coordinators, all faculty and academic staff.

Pictured is our new Vice President for Academic Affairs, Calandra Lockhart, Ph.D.
Transform the student experience

Trip to Greece – Philosophy faculty member Travis Parkhurst took a group of seven students on a nine-day trip to Greece over the summer, visiting Athens, Olympia and Hydra. The trip was part of a three-credit philosophy course. The excursion was such a success that Parkhurst and his wife, Johanna – a PCC English instructor – are planning to travel to Japan in 2020 as part of a religion course on Shinto and Zen Buddhism.

Fall semester celebration – The 10th annual Celebration Walk was held on the first day of classes, Aug. 19, to encourage students as they start their PCC journey. Hundreds of students joined the fun event as PCC faculty and staff lined the walkway to cheer them.
**Paramedic-to-RN program** – PCC’s first cohort in the new Paramedic-to-RN degree is discovering the many differences between being an emergency responder and working as an RN. A recent feeding lab provided the students insight into dealing with patients who have an array of disabilities that make feeding more difficult. According to instructor Sandra Medeiros, “They’re definitely quick learners. They have a solid foundation.”

**Library expands services** – The PCC Library’s new self-service laptop kiosk is already a hit. Library staff held an open house on Aug. 22 to show students and staff how the kiosk works and talk about the many other services provided for the campus community. The library is also a mini-branch of the Pueblo City-County Library District, which allows anyone with a library card to check out books and movies and access other services.
Transform our own workforce experience

**Best of PCC winners** – Emilie Budd, Joey Mathews and JoAnne Patrick were selected as the Best of PCC awardees for the summer term. Budd is part of the Nursing faculty at the Southwest campus; Mathews is director of the STEM Center on the Pueblo campus; and Patrick is an advisor and English instructor on the Fremont campus. All were nominated by colleagues for outstanding efforts in service of PCC’s students and mission.

**Fall Kickoff** – PCC employees were treated to breakfast and live music on Aug. 15 during the annual Fall Kickoff event. President Erjavec highlighted many of PCC’s accomplishments over the past year and laid the groundwork for accomplishments yet to come.

Create education without barriers through partnerships

**Gateway to College award** – The Gateway to College program at PCC recently received the highest honor awarded by the national GTC network – one of only 11 programs nationwide to receive the Program Excellence Award. PCC achieved the honor by exceeding all four of the network’s performance benchmarks – first-term grades, one-year persistence, two-year persistence and graduation rate. Jeanelle Soto-Quintana, director of PCC’s pre-college programs, accepted the award at the Gateway to College Directors Convening in New Haven, Conn.

**Colorado State Fair Fine Arts Exhibit** – For the 24th year, PCC students played a major role in the creation of the Colorado State Fair Fine Arts Exhibit, gaining valuable real-world experience. Assisted by their own PCC instructors and fair staff, students helped with intake, entry selection and set-up – a process that took several weeks and culminated with a large community reception on Aug. 22.

**CNM brings parade to community** – PCC’s Center for New Media again broadcast the Colorado State Fair Parade, which remains a huge community event. The parade was posted on PCC’s YouTube channel and rebroadcast on the Xfinity local access channel. In addition, about 40 PCC students and employees walked in the parade.
TRANSFORM OUR OWN WORKFORCE EXPERIENCE

- **Instructional Services Administrative Staff are LifeSavers (Literally)**

As part of instructional services’ annual program intended to develop administrative personnel and equip them with the skills necessary to grow and excel in their jobs—Instructional Services at PPCC offered a comprehensive day-long training that allowed our front-line administrative staff to earn American Heart Association – CPR (Cardio-Pulmonary Resuscitation) certification as well as being trained and certified in Stop-the-Bleed trauma training.

Though administrative staff have a wide range of duties, they are sometimes de facto first responders to emergent situations because of their positions as customer facing and serving employees. To build confidence and develop competence in rendering immediate first aid while professional responders are on their way, our administrative staff were provided full and nationally recognized training similar to that required of first responders and medical professionals. Our fully certified staff will maintain licensure for two years—at which point refresher courses will be made available to maintain updated knowledge and proficiency.

The training was particularly special as those facilitating the courses—PPCC’s emergency training personnel from our American Heart Association certified training center. By utilizing in-house resources, administrators and staff were able to leverage our position as a learning institution to build connections internally while serving our community.

*Alberto Teixeira, Asst. to the Dean of BPS & PPCC Instructor*

- **A Manager of Development & Leadership Advancement was hired in April 2019 to more comprehensively address professional development and advancement for Classified and APT staff. Moving forward, **PPCC Cultivates** is launching three signature programs (Supervisor Development Program, Enhancing Leadership Program, and Core Competency Passport) all of which encompass the vision “Employees thrive at PPCC”.”
June 28, 2019 marked the third annual Student Services Professional Development Day that offered development in Active Listening, Conflict Management, and Creating Positive Culture to 111 staff members (62 APT, 42 Classified, and 7 Student Staff).

Moving forward, PPCC has created a new Core Competency Passport for Professional Development that will be launched in fall 2019. All APT and Classified employees will be offered opportunities for development in six core competencies, in which they can earn stamps, certifications, and badges for completion and competency levels. The six core competencies are: Diversity & Leadership; Health & Wellness; Ethics, Compliance, & Risk Management; Effective Communication & Customer Service; Skills, Education, & Technology; and Teambuilding & Networking. In early August 2019, a survey was sent to all Classified and APT staff to receive feedback on requested types of training and development in order to tailor very specific programming for the year based on overall goals and competencies.

PPCC Cultivates has been focused on two aspects of leadership development for PPCC over the past five months: developing current leaders and creating opportunities for growth and advancement of aspiring leaders.

The very first Supervisor Development Program (SDP) occurred from May 31, 2019 – July 30, 2019. This 9-week program was designed to equip current supervisors of full-time staff with a greater self-awareness and immediately applicable tools to implement within the workplace regarding adaptability, ethics & professionalism, cognitive complexity, conflict management, and empathy. Fifteen supervisors participated in this first cohort and crafted a leadership philosophy that they then presented to executive leadership upon graduation.

Results include strengthened cross-departmental relationships, immediate implementation of tools with measured success, and further commitment from each member for further growth and development outside of the program. The second cohort will be scheduled to begin in May 2020.
Progressing forward, the *Enhancing Leadership Program (ELP)* will launch on September 26, 2019. The *ELP* is designed for any PPCC staff member who wants to further invest in their professional strengths, enhance their foundational management skills, develop a strong leadership identity, and utilize those new skills and confidence to not only become a leader within their current position, but complete strong groundwork to continue their personal journey towards advancement. This will be a 9-month, academic year-based program with participants engaged in up to 16 hours of experiential learning per month, all culminating in the presentation of their capstone project results in May 2020.

*Ashlee Dutton, Manager of Development and Leadership Advancement*

- **New Faculty & Adjunct Orientation**

Thursday evening, Aug. 15, PPCC welcomed 66 new full time and part time hires for our New Faculty & Adjunct Orientation. They were from all four divisions, including several instructors from High School Programs. Each attendee wore a colored lei that identified them with their division, to help facilitate connections.

Before we began they were able to get keys, parking passes, and photos for IDs. A new feature this year was to have them log into their accounts and reset the password. This provided an opportunity for ITSS to resolve any presenting issues prior to the first day of class.

Our event itself divided up into three sections, throughout which we modeled engagement techniques that can be used in their classrooms. The first part included a welcome, greetings from special guests, information from HR, brief comments on civil discourse in the classroom, and housekeeping items (such as FLAC, Professional Development Week information, emergency preparedness, etc.)

The highlight was our game of Kahoot! A digital, game-based platform, where we created a “quiz” to help get our cohort familiar with the Faculty Resource Guide. It was fun & fast, with lots of smiles.
We had a delicious appetizer bar, and then participants headed to division breakouts, where they continued to make connections, specifically with people from their division.

The evening ended with our Nuts & Bolts of Technology (by division). We created a video covering parts of myPPCC & D2L (including accessing e-mail, No Shows, and Final Grades). We had over 20 volunteers & 8 staff members from ITSS to help us with this portion of the evening, ensuring that everything went smoothly as our attendees worked through a technology checklist.

Several attendees sent e-mails afterward telling how much they enjoyed the evening. One such e-mail shared, “I found it fun … and the time was profitable for me orienting to the PPCC world. What a privilege to be part of this community … Nice job and congrats on a productive evening.”

Karen Summerson, Associate Professor, PPCC

CREATE EDUCATION WITHOUT BARRIERS THROUGH TRANSFORMATIONAL PARTNERSHIPS

• District 2 Dakota Promise Scholarship
  The cost of college -- even at Pikes Peak Community College, among the most affordable options around -- can loom a mile high for students in our most financially challenged school district.

  We are proud to announce that barrier officially comes down in the fall of 2020, thanks to the Dakota Promise Scholarship, an unprecedented partnership between PPCC, Harrison School District 2, the Dakota Foundation, the Legacy Institute and other funders.

  The Dakota Promise Scholarship will provide college tuition and academic support coaches to every qualifying high school graduate in the district.

  With this scholarship and its accompanying support, we aim to dramatically increase (by 50%) college going rates of D2 students, and get 80 percent of those students to completion: a certificate or degree or transfer to a 4-year college or university.
President’s Report: Dr. Michele Haney
August 2019

Transform the student experience.

- New Student Welcome Night at Lakewood was held Tuesday, August 13 from 5 – 7 p.m. RRCC-Arvada held their New Student Welcome Day, August 22 from 11 - 1 p.m. Welcome events are a chance to welcome students to college and it includes resource tables, food, prizes ($500 tuition voucher and Rockies tickets), and a great chance to spread the word about your upcoming opportunities this year.

- Pathway Communities: We are embarking on Guided Pathways (Pathways). The Pathways concept is giving students a focus on their areas of interest and/or careers and assisting them to enter a course of study i.e. Pathway, then navigate through to completion. In an effort to focus the students’ choices, we have organized their academic Pathways into Communities.

- The SALUTE! Mentor program was launched to support our military and veteran students.

- Brandon and Melissa English are very excited to announce they will collaborate to co-teach a class during the second half of Fall semester. They will co-teach Navigating the Undergraduate Research Experience (CHE 275). The class was developed to help STEM students gain confidence in their research abilities as well as learn how to look for and apply for research opportunities both on and off campus. This class is being supported and sponsored by the RRCC Foundation. The RRCC Foundation will be providing scholarships to cover the cost of tuition for this course. Upon completion of the class, students have the opportunity to develop their own on campus research project and apply to get a small stipend to make their research idea become a reality. This course can go towards elective requirements in the Associate of Science, Associate of Arts, Associate of Applied Science and Associate of General Studies degree programs. Please share this course offering with any students who may be interested.

- RRCC finished out its first strategic plan for inclusion and diversity, and the Equity & Inclusion council began the foundational work for our next plan.
• Honor’s Internships congratulated Trefny Scholars Maeve Wilder, Maggie Franchois, Austin Ortiz, Rhiannon Larsen, Alec Elder and Matt McCormick for successfully completing their summer Internships! Honors students are working on their capstone projects this semester. We are always looking for partners to broaden the scope of work. The capstone is the final requirement for a Trefny Honors Scholar.

• TRIO Student Support Services was established on September 1, 2015 to serve 140 students in a cohort model. TRIO SSS has exceeded in two of the three objectives (the fourth will be measure later this fall). The first is a Persistence rate of 60% and a Good Academic Standing rate of 70%. Both have exceeded with actual Persistence rate of 92% and Good Academic Standing rate of 98%. TRIO Works!

• The SRC officially launched its Outdoor Adventure program. The purpose of the Red Rocks Adventure Program (RRAP) is to provide high quality, comprehensive, student-led, co-curricular outdoor adventure trips that provide accessible, inclusive, and challenging excursions to the students of Red Rocks Community College, with a focus on student development, holistic wellness, and community development. This program has already taken teams of students to exciting places like the Grand Canyon, Grand Teton, and Moab.

• The SRC also launched its student-lead Personal Trainer program. This program provides the RRCC community an opportunity to be trained by a nationally certified personal trainer to help reach their fitness and wellness goals.

• RRCC’s International Student Services office assisted three Red Rocks Community College students with their Gilman Study Abroad scholarships. Two of the three students were awarded scholarship funds for travel and study in India and one to Russia for an entire semester. We are one of three community colleges in the United States to have students receiving the US Department of State Gilman Scholarship- two of the approximately 1500 scholarships awarded when to RRCC students. 95% of scholarships are awarded to 4-year colleges, so this is an amazing accomplishment for RRCC.

• We are now awarding state financial aid to our students who are ASSET recipients. These students have never qualified for aid in the past.

• For the first time ever, we received an allocation for the Colorado Graduate Grant starting in 1920 and can now award grant funds to Colorado resident MPA students with financial need.

• This summer, we began the implementation of summer work-study.
August 13 RRCC Lakewood campus launched 50th anniversary with the 2019-2020 school year at Welcome Night with lots of fun events for new students. With 1,000 people in attendance including friends and family, Student Life and the Rec Center had games, clubs, door prizes, swag and snacks for those whom attended.

Transform our own workforce experience.

- OSHA Susan Harwood Grant Program: RMEC has joined a handful of grantees nationally to awarded five consecutive Susan Harwood grants from the US DOL OSHA. RMEC has developed a new direction in providing occupational safety and health training that focuses on effective communication strategies to improve worker acquisition of safe work practices.
- The Colorado Community College System manages the State’s CFEI Program, and RMEC administers the grant program for RRCC. Companies can be eligible for both types of grants depending on their employee expansion and/or worker training needs. The list in the next section includes grantees that are currently working with RMEC to add new worker training and/or upskill existing workers.
- Beginning in January 2015, RMEC has provided industry certification training in HVAC, basic electrical and occupational safety and health through contracts with Colorado’s Department of Corrections’ (CDOC) education programs. RMEC has sought additional grant funding from OSHA’s Susan Harwood Program and the Denver Foundation to support CDOC participants within 90 days of release with interpersonal skills training specific to worker safety in industrial settings in construction and oil and gas production. The Denver Foundation is supporting the development of an employer database of RMEC client employers willing to hire former felons that have completed RMEC workforce training. RMEC expects to place 50 former felon completers in employment in 2019 across the Denver Metro Area because of the support from the Denver Foundation. RMEC has reached out to Colorado’s Parole Division to help us remain connected to our program completers and track the completers’ employment progress.
Create education without barriers through transformational partnerships.

- **Summer Intern Spotlight: Maeve Wilder.** This summer, one of our Trefny Internships was awarded to Maeve Wilder. Maeve worked with Denver Botanic Gardens and Dr. Rebecca Hufft this summer doing floristic surveys and stream restoration at the Denver Botanic Gardens Chatfield Farms site. Maeve is interested in environmental science and will be utilizing the skills learned in her internship in her Honors Capstone project this year.

- **RMEC is working with THIEP in the Kingdom of Saudi Arabia to help meet the Saudi Vision 2030 goals of creating new career paths for Saudi youth.** RMEC is providing the curriculum and train the trainer programs to offer diplomas from THIEP in Occupational Safety and Health. Since January of 2019, 108 THIEP students have earned RMEC certificates.

- **Joan Smith, executive director, RMEC, has been selected as the senior vice president of the Mountain and Plain Regional Chapter of the National Association of Housing and Resource Officers (NAHRO).** Joan will begin serving her term October 1, 2019. The Mountain Plain chapter represents members from over 50 housing authorities in the six state region. MPNAHRO programming includes bringing training and other professional development resources to those employed by local housing authorities. Joan will assume the presidency of the chapter in 2021. Joan is the first volunteer housing commissioner to be nominated for the post. Joan was appointed as commissioner of the Metro West Housing Solutions serving Lakewood by the mayor and City Council in 2002. Joan has served at the national level of NAHRO on the Commissioner Committee and now serves as curriculum sub-committee chair of the NAHRO Professional Development Committee. Joan was also nominated and selected for the 2019 Commissioner Service Award “Yes In my Backyard” from the Colorado chapter of NAHRO.
RRCC Accessibility services hosted a training event for CORE, as the Interpreter program is launching here in Colorado! This program is a team of sign language interpreters collaborating to make the field a better place for all. CORE Interpreters exists to provide a space for sign language interpreters to grow their skills at various levels and develop a network among other interpreters through mentorship.

Redefine our value proposition through accessibility, affordability, quality, accountability, resource development, and operational excellence.

- RRCC’s Physician Assistant Program became the first PA school and 40th Healthcare Organization to become a signatory and pledge their commitment to ending harassment and gender inequality in healthcare.
- HR collaborated with the Financial Aid department to offer some work-study funding over the summer semester. Work-study being offered in the summer was the first time in recent memory at RRCC. This has been a significant undertaking and we look forward to evaluating the benefit that this may have afforded our work-study students and departments. RRCC will begin its project to address Security which will enable us to install much needed video cameras and electronic locks throughout the Lakewood campus.
- The Coordinator of Contingent Employment, Bob Miller, conducted a survey of adjunct instructors (which we hope to continue on an annual basis) that has provided some real insight into the work and motivation of Instructors. Adjunct Instructors are an essential part of the RRCC team. The results will be used to establish practices to help our instructors feel included, appreciated and respected.
- Title IX investigators, student health providers, and some CCCS staff attended a RRCC sponsored information session on victims assistance presented by a Forensic Nurse Examiner. Title IX investigators were brought up-to-date by participating in CCCS Title IX workshops.
- The Wellness Committee took responsibility for implementing the Governors Executive Order to have state facilities be tobacco, smoke and vape free. The Committee’s work lead by Karen York, revised the RRCC Procedure 16-23-Tabacco Free Campus, partnered with the Jefferson County Department of Public Health to conduct listening sessions with employees, provided support sessions including smoking cessation programs and relapse.
prevention and coordinated signage and informational flyers. The Campus went tobacco, smoke and vape free on July 1, 2019.

- The **Fit Like a Fox** program continues. The monthly activity incentive program averages 50 employees participating per month. As part of the program, a *Fit Like A Fox* Appreciation Lunch was held for approximately 50 employees.
- The Employee Wellness initiative continues to offer massage, Weight Watchers, Pilates, Yoga, and Meditation weekly for employees.
- During the spring and summer, eleven (11) Wellness related informational programs had over 210 participants. The sessions ranged from Skin Cancer Awareness to Aromatherapy.
- Six Wellness pop up events were offered during the summer. These somewhat spontaneous fun events included hula hooping, chalk drawing, and slinky races.

**Largest Scholarship Award Year!**
The 2018-2019 Academic Year saw the Foundation award its highest dollar amount in scholarships. The Foundation gave financial support to 353 RRCC students, with $628,592 of award money! The average GPA of our scholars was a 3.4 and 196 scholars stated they were 1st Generation Students.

**Support to the College**

<table>
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<tr>
<th>Foundation Program</th>
<th># of</th>
<th>Total Amount</th>
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<tr>
<td>Scholarship Program</td>
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<td>$628,592</td>
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<td>Mini-grants Program</td>
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<tr>
<td><strong>Total support to the College</strong></td>
<td></td>
<td><strong>$1,123,115</strong></td>
</tr>
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</table>

- Our Child Care Development Specialist Apprenticeship program continues to receive statewide interest. RRCC has the only federally registered early childhood apprenticeship in Colorado. There are currently 27 participants representing various counties, and we recently "graduated" one from Jefferson County and one from Gilpin County. We were asked to present to the Child Care and School Readiness Legislative Commission to join the Governor's Policy Council for a discussion on the Early Childhood Workforce, and are getting inquiries from entities such as Boys and Girls Club and Home Instruction for Preschool Youth (HIPPY) about potential for expansion to include other professionals that work with children and families.

- The Security System Update for Lakewood is complete. This update will allow for instantaneous lockout of all exterior doors. The Arvada Campus had
a similar system installed when constructed. Plans to expand the system in Arvada with door contacts and additional cameras are in the works.

- SACC continues to provide before and after school programs. This year we have full enrollment at 4 of our 11 schools and are still growing. We are completing a successful quality summer camp that served 310 kids this summer.

**Other:**

- Nadine Green from Financial Aid set up the entire college to use Navigate Kiosk in place of SARS.
- Terri Cedillo from Financial Aid won the 2019 CCCS Student Advocate award.
- Shannon Webber from Financial Aid won the 2019 Student Success Champion of the Year award from the Colorado Association of Financial Aid Administrators.
- Jen Broadwater ended her term as the Chair of the CCCS Registrars Group
- Michele Short and Dr. Seidel Moses completed training and are now certified Mental Health First Aid Instructors.
- 9 Enrollment Services staff members went through training and are now certified in Mental Health First Aid
- RRCC’s 50th Anniversary kick off began August 14. A gold 50th Anniversary cup was provided to each employee along with a plush fox. Marketing and Campus Life are busy planning activities that will occur throughout the academic year. More to come!

Congratulations to Elyse Marsh, the 2019-2021 Leprino Family Foundation Endowed Teaching Chair! We invite you to celebrate this momentous occasion with us on Monday, August 12.

- Congratulations to these faculty and staff members for not only receiving a grant but also for their hard work of putting together the grant application! **Karen Neville**, Library Director: $4,500 to update the RRCC library’s collection. **Kristin Aslan**, Business Faculty, Nonprofit Pathway Program Director: $4,500 from the Golden Civic Foundation to support Nonprofit Pathway scholarships.
Liz Cox, Director, IDEA Institute: $10,000 from the Xcel Energy Foundation to support hands-on STEM training for students through the RRCC Engineering Academy.

Susan Padgett, Director, RRCC Children’s Center: $26,895 from the Temple Hoyne Buell Foundation to support early education teacher training and coaching in trauma-informed care.

Brenda Forland, Mathematics Department Chair, and Jon Johnson, Director of Instructional Technology: $30,000 from the Colorado Department of Higher Education to fund the launch of an OER pathway at RRCC.

Ericka Rendon, Police Officer, and Loretta Tafoya, Police Services Manager: $30,636 from the Firehouse Subs Public Safety Foundation to support the RRCC Campus Police Department’s purchase of new radio equipment.

Dr. John Dunsmoor, Coordinator of Business Innovation and Entrepreneurship, Rocky Mountain Education Center: $10,000 from the Denver Foundation to support RMEC’s Pre-Release Workforce Development Program and $150,000 from the US Department of Labor to fund workplace safety silica training.

Dr. Janiece Knepp Walter, Early Childhood Education Lead Faculty, and Julia Brink, Quality Improvement Program Coordinator, Child Care Innovations: $208,923 from Early Milestones Colorado for the “Apprenticeship and Teacher Preparation Initiative,” to support the development of a stronger early childhood workforce.

Erika Iverson, Physician Assistant Program Faculty and Project Manager: $342,273 from the Colorado Health Foundation to support the launch of a new PA Fellowship Program, supporting PA training in primary care in underserved regions of Colorado.

Red Rocks Community College (RRCC) Theatre Arts and Dance in collaboration with Westminster Public Schools presented *The Wizard of Oz.* Audience members were treated to a unique combination of nostalgia for the classic movie and also a new twist for this production—steam punk Oz. A collaborative artistic team from RRCC, Westminster Public Schools, and the professional theatre community in Denver has combined their talents over the summer to work with students and community members to create a memorable experience. RRCC engineering students in the IDEA Institute are also getting in on the action by creating the imposing Oz head, complete with robotic bells and whistles.
Trinidad State Junior College
Report of Activities
August 2019
Rhonda M. Epper, Ph.D. President

Transform the student experience.

- **Upward Bound Math Science Students from Trinidad State** learned about climate change this summer by participating in a University of Colorado Boulder program workshop. Students took a deep look at climate change and used their knowledge to create short, educational films. A public screening of the films was held on the CU Boulder campus.

- Trinidad State Volleyball was selected as an American Volleyball Coaches Association academic NJCAA team. Trinidad State is the only NJCAA Division 1 school from Region 9 to receive this honor and one of 21 NJCAA teams nationwide to receive the honor overall. Among the athletic teams at TSJC, the volleyball team earned the highest GPA both semesters for the 2018-2019 academic year.
• Valley Campus nursing student Melissa Bower received a $2,000 scholarship awarded by the Region 8 Healthcare Sector Partnership through an application demonstrating strong commitment to healthcare in the San Luis Valley. Congratulations, Melissa.

• Fall semester kick off has been great fun! New Student Orientation was held on both campuses and over 200 students attended. During welcome week a movie showing was offered on each campus of The Hunting Ground, a film addressing sexual assault on college campuses. Local victim advocacy groups were invited for discussion and as local resources. We ended the week with our annual welcome back BBQs. Go Trojans!
Dr. Sue Nesbitt, Psychology and Human Services faculty member, has a regular column in The Chronicle News: *Thriving in Trinidad*. Recent articles *What are your top priorities?* and *Take a Break with Humor* help us to focus on what’s important. Thank you, Sue.

Biology faculty members, Cliff Wiening and Kevin Walker, Ph.D., were welcomed as this year’s University of Colorado Colorado Springs Ethics Champions from Trinidad State. The [Southern Colorado Higher Education Consortium Ethics Champion program](#) sponsored by the Daniels Fund Ethics Initiative “drives the strengthening of principle-based ethics education throughout each participating school.”

Earlier this month, Dr. Epper sat down with the editor of The Chronicle-News to share her priorities for the college and what she is looking forward to this fall. Editor Eric John Monson interviewed: [The Chronicle-News, Aug 7, 2019](#)

Faculty members from both campuses met in the middle in beautiful La Veta to kick off the Fall 2019 semester.

Faculty member, Cliff Wiening, competed at the NRA National Cowboy Lever Action Silhouette National Championships and placed 2nd overall in the AA classss with his pistol cartridge rifle. The championships were held at the NRA Whittington Center in Raton, New Mexico.

Denver Post article, *University’s new Leadership for Educational Equity program trains working professions through online doctoral courses,*” published July 11th noted Trinidad State Vice President of Academic Affairs, Lynette Bates’s participation in the program. Quoting the article “Bates looks forward to strengthening her leadership skills and fine-tuning her higher education knowledge so she can better serve her rural Colorado students. “This degree I firmly believe will help me be a better administrator,” Bates said. “I believe that higher education is for everyone. I’ve served incredible students who, like myself, were told they wouldn’t go on to higher education… Too many people have assumptions placed on them, and we need to be able to help find pathways for them.”
Create education without barriers through transformational partnerships.

- Trinidad State’s Rocky Mountain Line (RMLT) School 2019 fall semester class enjoyed sharing their program with President Rhonda Epper last week. It was her first visit to the RMLT campus. Thank you to Colorado Springs Utilities for your great partnership.

- Trinidad State Adult Education Services continues to serve our communities. Between our Alamosa, Trinidad and Walsenburg sites, 55 students were serviced in the 6-week summer session. Two graduated. This summer the Adult Education Team collaborated with the Huerfano Las Animas County Early Childhood Council by offering car seat safety checks.

- Astronomy Professor, Robert Philbin, shared his knowledge and his telescope with the public last weekend at Trinidad Lake State Park. Discussion included the moon and its relationship to Earth, various planets such as Juniper and Saturn, as well as star clusters and galaxies.

- The women’s basketball team volunteered at this year’s Trinidaddio Bluesfest helping at the gate, picking up trash throughout the day and checking in with vendors to assist if needed. Thank you for building community relationships.

- The Trinidad Campus Student Nurse Association participated in the Relay for Life this summer selling glow jewelry donating the proceeds to Relay for Life.
• Free back to school haircuts for area K-12 students in the Cosmetology Department!

• Campus Resource Officer J.D. De La Fuente interacts with students on campus. Officer De La Fuente is a member of the Trinidad Police Department.

Redefine our value proposition through accessibility, affordability, quality, accountability, resource development, and operational excellence.

• A Holistic Health Herbology Certificate has been added this year at Trinidad State. With a master’s degree in Botanical Medicine and Holistic Nutrition, Adelaide Segers will lead the certificate program. Classes may be taken on either campus with students meeting regularly via telepresence and monthly face to face. The program is ideal for both traditional students or non-traditional working students. Trinidad State is pleased to expand health care training opportunities to our communities.

• Jean Alger, Ph.D., English faculty, is offering Ethnic Literature this semester and African American Literature in the spring semester strengthening our Arts and Humanities offerings. Classes are offered polycom to both campuses.

• Dr. Rhonda Epper and Deans LoriRae Hamilton, Dr. Evert Brown, and Jack Wiley attend the second annual San Luis Valley Economic Summit in early August.

• Andrea Cherne, Debra Haverfield, Angie Medina and Wendy Laughlin lead the new Paramedic program supporting the heathcare industry needs with students registered from both campuses. Students connect every week face to face as well as WebEx. Emergency medical services are evolving into a new healthcare model.
Paramedics are shifting their roles beyond the ambulance and into clinics, community and home health and education. Rural Emergency services are an important part of our healthcare system team. Paramedicine will continue to close the gap between health care and health care services for healthy rural communities.

- In the photo collage below Trinidad cross country and soccer athletes work out and volleyball athletes share their talents with our local junior high and high school students through Volleyball Camp. Trinidad State athletic department offered the second annual TSJC Combine this summer. (bottom right photo)
SBCCCOE

Staff Reports

Academic and Student Affairs
Finance and Administration
Internal Audit
IT and CCCOnline
TRANSFORM THE STUDENT EXPERIENCE

1. Enrollment Update
   a. Summer enrollment at our 13 colleges as of August, 2019 and compared to a year ago is down in both headcount and FTE. Overall summer headcount is down 2.56% or -665 students. Overall summer FTE is down 3.83% or -194.23.
   b. Fall enrollment at our 13 colleges as of August 28, 2019 and compared to a year ago is down in both headcount and FTE. Overall fall headcount is down 1.09% or -780 students. Overall fall FTE is down 0.59% or -130.28.

2. EAB Navigate Implementation
   a. Overall Functionality – All 13 colleges have now turned on and begun using some functionality in EAB Navigate. Over the next several months, all colleges will be using full EAB Navigate functionality.
   b. Registration Functionality – All pilots and phase 2 colleges are now using registration functionality in EAB. Most are deciding to introduce the functionality to new students rather than try to change the behavior of existing students.
   c. Advising “Campus” Functionality – All colleges are now using the advising functionality in some capacity. This functionality includes scheduling advising appointments, tracking advising notes, and using early alerts.

3. Student Affairs
   a. Financial aid staff attended Student and Parent Campus Event at OJC on a listening campaign to assist on bridging the needs of students and the services provided at the CCCS System Level.
   b. Beginning in the summer of 2018, Pell eligible students are able to receive an extra term of Pell (or 150% of their annual Pell eligibility).
   c. Financial aid working with LCC on audit findings and comments.
   d. The Department of Education began allowing colleges to award the most beneficial Pell award when comparing 2018-2019 and 2019-2020 Pell eligibility. Although this process is extremely manual, CCCS colleges implemented this benefit.
      i. For students with no change in eligibility, awarding the most beneficial Pell award resulted in approximately $50 in additional Pell.
      ii. For students with an increase in eligibility (students who were not Pell eligible in 2018-2019 but have full Pell eligibility for 2019-2020), awarding the most beneficial Pell award could result in an additional eligible of $3097.
      iii. This process is now being reviewed for automation and although allowable CCCS maybe the on CO higher education system taking advantage.
   e. Student Affairs has finished and presented modified program approval process which cuts the time a program takes to get approval by nearly half.
f. Presentation to SFCC of the new course submittal electronic form, which will improve how courses are submitted for review and reduce the time to review and act on submitted courses.
g. Revamping the Admissions Promise MOUs and building relationships with our university partners.

4. Diversity, Equity, and Inclusion (DEI)
   a. Conducted DEI council professional development and retreat.
   b. Working with PCC on CEO action pledge event which includes the Chancellor. Proposed signing date is September 18, 2019.
   c. Presented Draft Equity plan template to DEI council and received feedback.
   d. Presented and administered DEI survey by the McPhail Group to CCCS Presidents.
   e. Working with Dr. McPhail on dates for a proposed President Professional Development.
   f. Putting together a DEI training for FRCC.

5. Career and Technical Education
   a. The Colorado Career and Technical Student Organizations (CTSOs) had ~1,000 students representing Colorado at national competitions this June-July attending not only competitive events but leadership training to bring back to their peers for the 19-20 school year.

TRANSFORM OUR OWN WORKFORCE EXPERIENCE

1. Career and Technical Education
   a. Colorado CTE received training on implementing the Needs Assessment process for our local CTE providers. Members of the Colorado CTE Team presented the Regional Needs Assessment Information at the Vice Presidents of Instruction Meeting (which included non-system colleges).

CREATE EDUCATION WITHOUT BARRIERS THROUGH TRANSFORMATIONAL PARTNERSHIPS

1. Career and Technical Education
   a. Colorado CTE met with the Colorado BOCES Association Executive Director to craft a communications plan to reach ~160 of the 179 school districts across Colorado to ensure leadership in K12 knows of the changes with Perkins V.

2. Academic Affairs
   a. Four regional CDHE Healthcare Apprenticeship Consultants posted (or posted soon), will be housed on College campuses and designed to recruit businesses for colleges to build apprenticeship programs.
   b. Hosted the Office of Management and Budget from the White House at the FRCC Center for Integrated Manufacturing, the ACC Sturm Collaboration Campus, and had representation from RRCC on the JeffCo workforce panel.
   c. Hosted a Senior Apprenticeship Consultant from Apprenticeship Carolina at the Rapid Response team meeting to learn best practices from other parts of the country.
   d. Presented to the Colorado Department of Labor and Employment Business Services Officers from across the state about community college collaboration with workforce centers.
REDEFINE OUR VALUE PROPOSITION THROUGH ACCESSIBILITY, AFFORDABILITY, QUALITY, ACCOUNTABILITY, RESOURCE DEVELOPMENT, AND OPERATIONAL EXCELLENCE

1. Bachelor of Science in Nursing
   a. ACC began its first cohort of BSN students in summer 2019.
   b. PCC, PPCC, and FRCC are starting their first BSN cohorts in fall 2019.
   c. MCC and TSJC have received approval from the Higher Learning Commission (HLC) to offer the BSN degree.
   d. CCCS hired an instructional designer and working with subject matter experts to design all 11 course shells in Desire2Learn. Colleges will be able to use those course shells in their RN to BSN programs.
   e. CCCS will work with the VPIs to identify common policy elements (admissions, transfer, handbook, etc) at their August VPI meeting.

2. Career and Technical Education
   a. Colorado CTE created a project plan for standardized courses (aligned to industry competencies where available) for secondary CTE programs to increase consistency across the state and create a process for alignment to the CCNS. All of the standardized courses will also have curriculum support documents and tools to enhance the user experience.
Redefine our value proposition through accessibility, affordability, quality, accountability, resource development, and operational excellence.

- Budget is preparing the FY 2019-20 General Fund and Amendment 50 lookback calculations, and those will be brought to the Board at its September meeting.

- Budget is facilitating responses to the Department of Higher Education questions regarding the FY 2020-21 capital construction and capital IT submissions.

- Budget is working on state-required budget data books and tuition and fee reports, which are due in September and early October to the Department of Higher Education.

- Controller: team has been working through all year-end Financial Statements.

- CCCS recently completed about 1/2 mile of sidewalk replacement to improve accessibility throughout campus.

- CCCS will be starting a significant storm water drainage system repair the first week of September. The 12” storm drain line has several collapses that limit flow.

- CCCS will be starting the security upgrades/renovation to the lobby of the Admiration building scheduled to start the second week of September.

- The CCCS AA3 credit rating was affirmed by Moody’s and we are set to price the bond refunding the week of September 9th.
DEPARTMENT OF INTERNAL AUDIT

COLORADO COMMUNITY COLLEGE SYSTEM

Report as of August 22, 2019

Redefine our value proposition through accessibility, affordability, quality, accountability, resource development, and operational excellence.

Internal Audit contributes to Key Strategies through evaluating business risks, monitoring business activities, and providing feedback on the effectiveness of internal controls, which supports effective stewardship of resources.

Finance Audits

Audits over Clery Act compliance at the community colleges are in process. Audits are planned at six colleges. The department is reviewing aspects of compliance with the Clery Act including determining Clery geography, issuing immediate and timely notifications, and accuracy of the Annual Security Report. Four audits, at Arapahoe Community College, Lamar Community College, Community College of Aurora and Northeastern Junior College, are complete. The fifth audit, at Otero Junior College, is wrapping up. The last audit, at Colorado Northwestern Community College, will begin in late August.

Audits over the accounts receivable process at the community colleges are complete. Internal Audit is following up on the colleges’ corrective actions identified in these audits.

Fiscal Year 2019 quarterly monitoring is in process. Monitoring over the second quarter, focused on travel card transactions, is wrapping-up. Monitoring over the third quarter is in process and focused on ensuring overdue student accounts receivable were sent to collections timely.

Six Career and Technical Act audits over reported costs and student full-time equivalents at school districts in Fiscal Year 2018 are planned. Four audits are complete and two audits are wrapping up.

The annual entity-wide risk assessment is in process. Internal Audit met with eleven functional groups across the System to update top risks and risk owners to update risk mitigation plans. Results will be presented to the Strategic Oversight Committee in September.
Monitoring

_Monitoring contributes to Key Strategies by working with our colleges and secondary institutions to ensure instructor credentials are current, program completion is accurately reported, and equipment purchased with federal dollars is used for CTE student learning._ In addition, ensuring access to facilities for students with protected status in work-based learning programs, financial aid, and CTE programs improves opportunities for those students.

Monitoring related to Office for Civil Rights reviews involves examining district or college documentation and facilities to ensure compliance with federal Civil Rights regulations (Title VI, Title II (ADA), Section 504 and Title IX).

The Targeting Plan, which details selection criteria for monitoring reviews that will occur from 2019 through 2021, was submitted to the Federal Department of Education Office for Civil Rights. New visits will begin in September. Follow-up on previous voluntary compliance plans is ongoing with several districts and postsecondary institutions.
CCCOnline’s Course Development Process
Colorado Community Colleges Online (CCCOnline) has developed and maintains 230 online courses offered on behalf of the CCCS colleges in 15-, 10-, and 6-week formats. All courses developed by CCCOnline align to the Colorado Community College System’s Common Course Numbering System (CCNS) for consistency of CCCOnline’s courses in service of the CCCS colleges. To ensure consistency across all sections of a course, and for scalability, CCCOnline builds each course with a single-template called a Master Course Template (MCT). The MCT is designed to meet the nationally recognized and research-based Quality Matters™ (QM) standards for online course quality. This centralized course development model enhances the student experience through ease of navigation, accessibility, and a standardized format across courses.

CCCOnline ensures its courses are equitable and reflective of the complexity of its diverse base of students. As such, CCCOnline incorporates Universal Design for Learning (UDL) principles into its development, by offering multiple options for learning to support the varied learning preferences of the students and by meeting or exceeding the most up-to-date Web accessibility standards (WCAG 2.0). Further, the course design process integrates interactive learning objects, readings, videos, case studies, discussion forums, authentic assessments, intentional peer-to-peer learning, and active learning experiences to invoke a learners’ curiosity and promote active engagement.

The Course Development Team
CCCOnline ascribes to a team-based system of course development. Each course is created with the support of a professional design team, an academic leader, and subject matter experts. The professional Instructional Designers (ID) and eLearning Technologist, all hold a minimum of a Master’s degree in Instructional Design or a related field. CCCOnline Subject Matter Experts (SMEs) have the equivalent credentials as teaching faculty and possess specialized knowledge and practical experience in their specific disciplines. All the SMEs are hired by Academic Department Chairs and must attend a SME Orientation training before the development begins. This Orientation introduces important concepts, best practices, expectations, and procedures for developing content for a CCCOnline course.

Course Development Strategy
CCCOnline has developed a five-year strategic roadmap for course development. This roadmap ensures that CCCOnline revises its portfolio of courses at least every five years. Most courses, however, are updated every three years. Several inputs are considered when determining the timing of a course revision. Many of the inputs used to determine when a course should be modified are related to quality, rigor, student success, enrollment numbers, course completion rates, grade distributions, assessment outcomes, feedback from students in the end of course surveys, feedback from instructors, and feedback from external Quality Matters™ reviews. Other inputs are more operational including: the time
since the last revision, suitability for the course to transition to lower cost textbooks or Open Educational Resources (OER), the age of the publisher content, changes in current events, changes in software, changes to the MCT, or modifications to course outcomes in the CCCNS.

**A Course Development Tracking Platform (JIRA)**

Each year, CCCOnline completes an average of 75 new and revised course development projects and over 1300 minor course revisions. This is done in three cycles a year. To effectively and efficiently initiate and track the course development workflow, CCCOnline employs an issue-tracking platform (JIRA), which triggers an alert to all stakeholders in various phases of the course development process.

The steps in the JIRA process and the department responsible includes:

- Propose courses for the cycle (Academics)
- Approve course for the cycle (Academics and ID)
- Define course Vision/Scope (Academics and ID)
- Research content (Academics)
- Determine if publisher content will be used (Business Services and Academic Technology are alerted)
- Determine if Open Educational Resources (OER) content is used (Business Services, Academic Technology, and Librarian)
- Evaluate, select and onboard SME (Academics and Center for Academic Excellence)
- Determine eligibility for Development (ID Director)
- Assign the ticket to the ID assigned to the development (ID Director)
- Begin course development (Academics and ID)

**Summary**

CCCOnline’s centralized course development process is engineered to be efficient and offer course production at scale. This process is standardized, structured, agile, and allows for innovation and creativity. Expert instructional designers leverage state-of-practice knowledge of learning science and online course design to create high quality and engaging learning experiences for CCCS students. All courses are designed to meet Quality Matters™ standards and 5% have been externally reviewed and formally QM-recognized for quality design. With this intentional and centralized course development model, instructors can then spend more time teaching course content for the students and less time designing the structure of the course.