STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION

Meeting Minutes

May 8, 2013

Colorado Community College System – Lowry
9101 E Lowry Blvd., Denver, CO 80230
Board Room - 2nd Floor

I. CALL TO ORDER (9:50am)

A. Pledge of Allegiance
B. Roll Call

Members Present: Dr. John Trefny, Chair, Rich Martinez, Vice Chair, Jim Johnson, Bernadette Marquez, Russ Meyer, Jean White, Stephanie Irwin, State Faculty Advisory Council representative, and Ryan Manzanares, State Student Advisory Council representative.

Maury Dobbie joined the meeting by phone at 10:15a.m.

Members Absent: Theresa Peña and Ken Weil.

II. GENERAL BUSINESS

A. Approval of Minutes
   - Regular Meeting of April 10, 2013

Bernadette Marquez made a motion to approve the minutes of April 10, 2013, as presented. Russ Meyer seconded the motion and the motion passed unanimously.

B. Approval of Agenda

Jean White made a motion to approve the agenda as presented. Jim Johnson seconded the motion and the motion passed unanimously.

C. Recognition of Ryan Manzanares

Dr. Trefny presented Ryan Manzanares with a resolution affirming her work on the board as the State Student Advisory Council representative, noting that during her tenure she worked tirelessly for the interests of the students, making every effort to ensure that the views of the students were communicated to the Board, the college presidents, and system staff.
Ryan thanked the members of the board for the opportunity to serve as the State Student Advisory Council representative and to be the students’ voice to the board. She further acknowledged how her role as SSAC representative strengthened her understanding of the board and system’s role in the academic lives of the students.

Dr. McCallin expressed her pride in Ryan and her service to the board, noting how well she represented the student body and, specifically, her legislative advocacy on behalf of the students.

III. REPORTS

A. Board Reports

- Student Representative, Ryan Manzanares
  - Ms. Manzanares reported that SSAC elections are underway for the new slate of officers. Her replacement will be identified through that process and announced at a later date.

- Faculty Representative, Stephanie Irwin
  - Ms. Irwin introduced the new SFAC board representative, Mr. Bob Henderson, sharing that Mr. Henderson is a full-time faculty member in the biology department at Pikes Peak Community College (PPCC), having been with PPCC for 18 years. He has been active in the leadership at PPCC and involved in the community through his “Biology Bob” character where he visits local K-12 schools and camps working with children to understand science concepts.
  - Ms. Irwin announced that the June board meeting will be her final meeting as the SFAC board representative.

- System President, Dr. Nancy McCallin
  - Dr. McCallin noted that spring enrollment (FTE) is down 4.06%. The decline is not unexpected and was budgeted for in June 2012. The early figures for summer also indicate a decline. The decline in summer enrollment may be due, in part, from the fact that the Pell Grant is no longer available for the summer semester.
  - The Community College of Denver had their ribbon cutting ceremony for the new Confluence building on May 2nd. The ceremony was attended by Dr. McCallin who acknowledged those board members in attendance. Dr. McCallin encouraged the members of the board to arrange a tour of
the new facility with Cliff Richardson, Interim President, as their time allows.

- Dr. McCallin also attended the ribbon cutting ceremony for Front Range Community College’s Longmont Campus Student Success Center and Computer Commons.

- The board was directed to the Denver Post op-ed articles in their hand carry folders, which address the pros (as presented by Dr. McCallin) and cons (as presented by Bruce Benson) of community colleges offering four-year degrees.

- Dr. McCallin spoke to a number of aspects of President Obama’s budget proposal for fiscal year 2014. Specifically, the proposed $8 billion funding for job training programs at community colleges; TAA grant funding; Perkins funding, specifically the proposal to restore funds lost through sequestration; Pell Grant funding; and the proposal to change the loan rates to market based rates tied the 10-year treasury rate.

- Dr. McCallin expressed her sincere appreciation to Bernadette Marquez for the Marquez Foundation’s $100,000 donation which will allow for a feasibility study for the honors college concept.

- Tax Help Colorado has finalized their figures for this past tax season and Dr. McCallin was pleased to report that of the 16 colleges involved with this program, 11 were CCCS community colleges. 9,500 returns were prepared, an increase of 33% over last year, which netted $18.5 million in refunds to low income families. The 400 students who participated in the program provided nearly 18,000 hours of their personal time.

- The CCCS Foundation held a reception April 24 at the offices of Paul Hanley, Foundation Chair, to introduce friends and colleagues of the Foundation to the work being done through the community colleges and to encourage their involvement. The goal of the reception was to get individuals to join the Foundation’s leadership giving club and to expand corporate partnerships.

- Audit Committee Report, Dr. John Trefny

  - Dr. Trefny reported that the Audit Committee met April 29th. The committee reviewed their own protocols and will begin to record meeting minutes and hold executive sessions, as warranted.
o The CTE credentialing study is complete. Guidelines are in place and being implemented.

o Monitoring related to the Office of Civil Rights reviews involved examining district or college documentation and facilities to ensure compliance with federal Civil Rights regulations. All on-site reviews are complete for this reporting period.

o An audit of the System office IT department has been completed by Moss Adams, LLP. Dr. Trefny was pleased to report a good outcome from the audit, specifically as it related to the controls/protections in place.

o Procurement card audits are on-going. The system office and six college audits have been completed; the remainder of the colleges will be scheduled.

o The Internal Audit department is coordinating with the System Controller’s office to provide training on grant requirements to college personnel.

o In conclusion, Dr. Trefny directed the members of the board to the Internal Audit report in their board packets.

B. Presidents’ Reports

• Cliff Richardson, Interim President of the Community College of Denver, shared additional information relative to the opening of the Confluence building, noting that the response from the staff is one of amazement and pride. The renovations on the South Classroom building should be completed by August or September.

• Andy Dorsey, President of Front Range Community College, shared additional information relative to the opening of the Student Success Center on the Longmont campus. In regard to the Tax Help Colorado project, he shared that in addition to the college students providing tax filing assistance, two high school students assisted with the project, earning concurrent enrollment credit.

• Alton Scales, President of the Community College of Aurora, shared information on the Higher Learning Commission’s accreditation visit, which was held April 14 – 19. Some of what the visiting team shared was that the CCA mission was alive and well, the students were very informed, there was opportunity to create a strategic plan, and that the CCA Foundation relationship was unparalleled. Additionally, President Scales shared that at the recent Stanley Hotel Horror Film Festival, the CCA entry took 1st place.
• Jay Lee, President of Northeastern Junior College, shared the success of the college’s rodeo teams. The women’s team took 1st place in the Central Rocky Mountain regional competition and will be going to the College National Finals competition in Cheyenne, Wyoming in June. Three members of the men’s team took 1st, 2nd, and 3rd place honors in the regional competition and will represent the college at the national competition.

• Patty Erjavec, President of Pueblo Community College shared the success of her students at the April 18 SkillsUSA state competition where three gold medals were earned in Automotive Service Technology (hands-on), Automated Manufacturing, and Precision Machining. All of the students qualified for the SkillsUSA national competition.

IV. PUBLIC COMMENTS

• No public comments.

V. DISCUSSION AND ACTION ITEMS
A. Election of Board Officers

• In Theresa Peña’s absence, Russ Meyer presented the following nominees for State Board for Community College and Occupational Education Chair and Vice Chair.
  
  • Dr. John Trefny to continue as Chair for academic year 2013-2014;
  
  • Mr. Rich Martinez to continue as Vice Chair for academic year 2013-2014.

There being no discussion regarding the nominees, Jim Johnson made a motion to approve the slate of officers as presented. Russ Meyer seconded the motion and the motion passed unanimously.

Dr. Trefny thanked the board, noting it will be an honor to serve as board chair for another year.

B. Items carried forth from the Work Session

• No agenda items were carried forward.

VI. CONSENT AGENDA ITEMS
A. FY 2013-2014 State Support Base Budget Allocation and Amendment 50 Preliminary Allocations
C. Northeastern Junior College Student Ballot Fee Initiatives and CCCOnline Digital Content Fee Timing Change
D. Agriculture Degrees with Designation

E. Morgan Community College Advisory Council Nominee
   • Geoff Baumgartner for a full term commencing September 1, 2013.

F. Red Rocks Community College Advisory Council Nominee
   • Patrick Green for a full term commencing March 1, 2013.

G. Community College of Aurora Advisory Council Nominee
   • Dr. Harry Bull for a partial term June 1, 2013 – August 31, 2015.

Jean White made a motion to approve the consent agenda items, as presented. Russ Meyer seconded the motion and the motion passed unanimously.

Rich Martinez made a motion to move into executive session pursuant to Colorado Revised Statutes section 24-6-402(3)(a)(II), to confer with the Board’s attorney for the purpose of receiving legal advice, and section 24-6-402(3)(a)(I) to discuss the purchase of property for public purposes or the sale of property at competitive bidding. Jim Johnson seconded the motion and the motion passed unanimously.

VII. EXECUTIVE SESSION

The Board held an Executive Session pursuant to Colorado Revised Statutes section 24-6-402(3)(a)(II) and section 24-6-402(3)(a)(I) to confer with the Board’s attorney for the purpose of receiving legal advice and to discuss the purchase of property for public purposes or the sale of property at competitive bidding.

Jim Johnson made a motion to move out of Executive Session. Bernadette Marquez seconded the motion and the motion passed unanimously.

VIII. ADJOURNMENT

There being no further business to bring before the board, Bernadette Marquez made a motion to adjourn the meeting at 11:40 a.m. The motion was seconded by Jean White and passed unanimously.