I. CALL TO ORDER

Dr. John Trefny called the Regular Session of the Board to order at 11:00am.

Members Present: Dr. John Trefny, Chair, Rich Martinez, Vice Chair, Maury Dobbie, Jim Johnson, Bernadette Marquez, Theresa Peña, Meg Porfido, Ken Weil, Stephanie Irwin, State Faculty Advisory Council representative.

Members Absent: Ryan Manzanares, State Student Advisory Council representative.

Rich Martinez made a motion to move into executive session at 11:05am pursuant to Colorado Revised Statute sections 24-6-402(3)(a)(II), 24-6-402(3)(a)(I), and section 24-6-402(3)(b)(I) to confer with the Board’s attorney for the purpose of receiving legal advice, to discuss the purchase of property for public purposes or the sale of property at competitive bidding, and to discuss personnel matters. Meg Porfido seconded the motion and the motion passed unanimously.

- The Board held an executive session pursuant to Colorado Revised Statute sections 24-6-402(3)(a)(II), 24-6-402(3)(a)(I), and section 24-6-402(3)(b)(I) to confer with the Board’s attorney for the purpose of receiving legal advice, to discuss the purchase of property for public purposes or the sale of property at competitive bidding, and to discuss personnel matters.

Maury Dobbie made a motion to move out of Executive Session at 11:50am. Bernie Marquez seconded the motion and the motion passed unanimously.

The Board returned to regular session at 11:55am. The Board then recessed for the Faculty-of-the-Year recognition luncheon.

The Board resumed the regular session of the meeting at 2:15pm.
II. RECONVENE REGULAR SESSION (2:15pm)

A. Pledge of Allegiance
B. Roll Call

Members Present: Dr. John Trefny, Chair, Rich Martinez, Vice Chair, Maury Dobbie, Jim Johnson, Meg Porfido, Ken Weil, Stephanie Irwin, State Faculty Advisory Council representative.

Members Absent: Bernadette Marquez, Theresa Peña and Ryan Manzanares, State Student Advisory Council representative.

III. GENERAL BUSINESS

A. Approval of Minutes
- Regular Meeting of December 12, 2012

Ken Weil made a motion to approve the minutes of December 12, 2012, as presented. Jim Johnson seconded the motion and the motion passed unanimously.

B. Approval of Agenda

Rich Martinez made a motion to move Consent Agenda Item VI.H., Amendments to BP4-20, Student Tuition and Fees/Scholarships, to Agenda Item V. Discussion and Action Items. Jim Johnson seconded the motion and the motion passed unanimously.

C. Recognition of Meg Porfido

Dr. Trefny read into the minutes the Resolution presented to Meg Porfido for her years of service to the State Board for Community Colleges and Occupational Education (SBCCOE), noting that Meg served the Colorado Community College System (CCCS) as a member of the board since April 2009.

Dr. Trefny acknowledged Meg’s commitment to the students of CCCS, noting that she has visited many of the community colleges during her tenure on the board. He also acknowledged her service to CCCS on presidential search committees. Dr. Trefny acknowledged the expertise Meg provided as a member of former Governor Ritter’s Higher Education Strategic Planning (HESP) Committee, noting she represented the system’s interest well by providing insightful recommendations to the committee.

Meg expressed what her service on the SBCCOE has meant to her, sharing her thoughts on student focus and being an ambassador for the system. She expressed her appreciation and acknowledged the college presidents,
and Dr. McCallin and her executive staff. Meg specifically thanked Presidents Andy Dorsey and Dr. Kerry Hart for her participation in their respective commencement ceremonies.

Dr. McCallin expressed her appreciation to Meg for her service as a member of the board, noting that Meg has been a huge advocate for the community colleges, especially through her work on the HESP committee. Maury Dobbie spoke to Meg’s dedication, also mentioning the work she did for HESP. Dr. Trefny commended Meg for her service on the HESP committee, noting it as extraordinary.

IV. REPORTS

A. Board Reports

- Student Representative, Ryan Manzanares
  - Ms. Manzanares was absent from today’s meeting but provided Dr. McCallin the following report:
    - SSAC met February 1st. The main focus of their meeting revolved around transportation. Many of the student government representatives acknowledged that transportation is a large issue with the student population and have attempted to contact the Regional Transportation Department (RTD) to request a lower fare for students within the community college system or create a direct route between campuses. Representatives were unable to establish contact with RTD and have asked Erin Hoag, Assistant Provost for Student Affairs, to assist. Ms. Hoag identified an upcoming RTD board meeting; the SSAC representatives will prepare to present their concern to the RTD board members.
  - Dr. McCallin noted that this is one example of the learning experiences the SSAC representatives receive during their tenure. An SSAC representative attends every Colorado Commission on Higher Education (CCHE) meeting and they become part of the legislative process when called upon to testify on behalf of CCCS sponsored and/or supported bills.

- Faculty Representative, Stephanie Irwin
  - Ms. Irwin shared that SFAC continues to work on the revisions to the faculty evaluation policy. They believe their comments have been heard and taken into consideration by the members of the president’s task force, led by President Andy Dorsey. She noted that discussions have been good between SFAC and the task force.
Ms. Irwin highlighted a member of SFAC, Mr. Brian Cumby from Trinidad State Junior College. She shared that Mr. Cumby teaches both manual and automated machinery and has been awarded a grant for a CO\textsubscript{2} car design and racing challenge. The grant allows his students to take concepts to creation using state-of-the-art manufacturing techniques.

- System President, Dr. Nancy McCallin
  - Dr. McCallin directed the board to the enrollment information in their hand-carry folders. FTE enrollment for spring is down 4.85%; non-resident enrollment is up slightly and resident enrollment is down at a greater pace. One reason for the decrease in enrollment is that the economy is turning around, people are finding employment and not in need of retraining. This data is on target relative to the 4% decrease that was budgeted.
  - Dr. Kerry Hart, Morgan Community College President, was named 2012 Citizen of the Year by the Fort Morgan Chamber of Commerce at their annual meeting earlier this month.
  - Ms. Patty Erjavec, Pueblo Community College President, will receive the Chair Academy’s 2013 award for International Exemplary Leadership.
  - The board was directed to the CCCS unrestricted net assets report in their hand-carry folders. Unrestricted net assets are expected to drop next year due to construction projects and decreased enrollment.
  - Dr. McCallin provided an update on the performance contract negotiations, sharing that the first draft of the performance contract was received from the Colorado Commission on Higher Education (CCHE) and is being reviewed. Metrics specificity will need to be added to the contract, as noted in CCCS’s letter to the CCHE, to assure that there is clarity in how the governing board’s performance will be measured.
  - Pell Grant funding is in better shape than previously projected. The latest report from the Congressional Budget Office (CBO) projects a $9.2 billion surplus by the end of 2013. Their previous projection had indicated a shortfall. A surplus is also expected in 2014 whereas the CBO had previously expected a $5.7 billion shortfall. A short fall is expected for 2015 but is much smaller than originally projected, $1.4 billion versus the projected $8.7 billion. Not all of the financial improvement came from changes in eligibility.
The new CCCS marketing campaign is expected to launch in March. More information will be provided at the March board meeting.

At the national level, overall college enrollments decreased in fall 2011 from fall 2010. This is the first decrease in many years. Much slower growth is expected through 2021.

Other news from the national level is presented in the American Association of State Colleges and Universities article, *Policy Matters – Top 10 Higher Education State Policy Issues for 2013*, in the board’s hand-carry folders. Dr. McCallin noted the following of interest from the article:

- Boosting performance of higher education institutions
- State appropriations – somewhat of a recovery
- Focus on tuition increases and keeping tuition affordable
- Immigration
- Guns on campus

A new degree program has been created, Energy Technician Specialist. This new program is a joint venture between CCCS energy programs and the members of the Colorado Energy Consortium (Xcel, Colorado Springs Utilities, Black Hills Energy, Tristate, the REAs and Ft. Collins Utilities). It was developed at the request of the Colorado Energy Consortium in response to their request for utility workers based on their projected workforce need. The retirement of a large portion of this workforce presents an opportunity for CCCS colleges to graduate students for these upcoming positions.

Colorado was one of five states selected through a competitive application process to participate in Advancing Career and Technical Education (CTE) in State and Local Career Pathways Systems. This is a two-year project managed by Jobs for the Future through a contract with the United States Department of Education. Though there is no funding provided, technical assistance will be provided to assist Colorado in building capacity to integrate CTE Programs of Study (POS) into broader statewide career pathways system development efforts.

In conclusion, Dr. McCallin shared that CCCS is not only continuing its partnership with the Colorado Department of Corrections (DOC) but, beginning with the summer term, the education project will be expanded to the DOC’s Buena Vista facility. This past fall, 189 offenders earned CTE
certificates ranging from Microsoft Office Applications to Cosmetology, Customer Service and Culinary Arts-Baking. Over 1,200 offenders enrolled in 12,398 credits.

- Audit Committee Report, Dr. John Trefny
  - Dr. Trefny noted that the Audit Committee met on January 23rd. The following are points of interest from that meeting:
    - The Internal Audit department is looking at testing/evaluating a new CTE database, which could reduce staff time. The CTE credentialing audit across the system is in nearly complete. Guidelines are being reviewed and updated as needed.
    - P-Card audits are also in good shape.
    - The Banner Service audit is moving forward.
    - In regard to the IT audit – information will be forthcoming.
  - In conclusion, Dr. Trefny announced that Jim Johnson has agreed to fill Meg Porfido’s vacancy on the Audit Committee.

- Performance Measures Committee Report, Jim Johnson
  - Mr. Johnson expanded upon Dr. McCallin’s earlier update in regard to the Performance Measures Committee’s negotiations with the Colorado Commission on Higher Education (CCHE).

B. Presidents’ Reports

- No presidents addressed the board.

V. PUBLIC COMMENTS

- Nancy Mitchell, Communications Director, Colorado Gear Up, addressed the board.
  - Ms. Mitchell shared that Colorado Gear Up is a federally funded program serving low income students in middle and high schools across the state. Most students are the first in their families to go to college. Gear Up students are more likely to graduate high school and persist in college due largely to innovative approaches such as concurrent enrollment, early remediation and the use of a College Board test to ensure students receive credit for skills such as Spanish language fluency. Ms. Mitchell indicated that Gear Up uses Adams State University as its partner in remedial education.
  - Ms. Mitchell asked, relative to the work session presentation by the Developmental Education Task Force
and its proposed curriculum changes that CCCS keep *Gear Up* students in mind when the new curriculum requirements go into effect.

- Ms. Mitchell fully endorses the new model and acknowledged the time that the staff has given to developing it.
- Dr. McCallin thanked Ms. Mitchell and noted that a smooth transition for all students will be integrated into the new model. Given that Adams State is not part of the Colorado Community College System (CCCS), Adams State University is not obligated to adhere to the CCCS remedial changes.

VI. **DISCUSSION AND ACTION ITEMS**

- Rich Martinez made a motion to remove the version of BP4-20 that the board received with their original documents (Consent Agenda VI.H) and replace it with the revised version of BP4-20, which the board received in their hand-carry folders. Ken Weil seconded the motion and the motion passed unanimously.

Dr. Trefny called for a vote to approve the revised version of BP4-20. With a unanimous “yes” response from the members of the board, the revised version of BP4-20 was approved.

VII. **CONSENT AGENDA ITEMS**

A. SB13-033, *In-State Classification for Students*
B. FY 2011-12 Audited Financials
C. Front Range Community College –Westminster, Mechanical, Electrical, and Code Compliance Upgrades
D. Front Range Community College - Westminster, Spending Authority for Student Center Remodel
E. Developmental Education Taskforce Update
F. Colorado Northwestern Community College Unrestricted Net Assets Level
G. Community College of Denver Lease Agreement
H. Amendments to BP4-20, Student Tuition and Fees/Scholarships
I. Contractual Indemnification Policy
J. Northeastern Junior College Wireless Project
K. Pikes Peak Community College Spending Authority for Real Estate, Downtown Studio Campus
L. Degrees with Designation
M. Approval of Career and Technical Act Distribution
N. Community College of Denver South Classroom Guaranteed Maximum Price (GMP) Update
O. Advisory Council Nominee: Colorado Northwestern Community College
   • Mike Anson for remainder of term ending August 30, 2015
P. Advisory Council Nominee: Trinidad State Junior College
   • John Galusha for a term commencing March 1, 2013

Meg Porfido made a motion to approve the consent agenda items, with the exception of item H as noted in Discussion and Action Items, Section VI, which was previously voted upon as amended. Maury Dobbie seconded the motion and the motion passed unanimously.

Rich Martinez made a motion to move back into executive session at 3:00pm pursuant to Colorado Revised Statute sections 24-6-402(3)(a)(II), 24-6-402(3)(a)(I), and section 24-6-402(3)(b)(I) to continue to confer with the Board’s attorney for the purpose of receiving legal advice, to discuss the purchase of property for public purposes or the sale of property at competitive bidding, and to discuss personnel matters. Meg Porfido seconded the motion and the motion passed unanimously.

VIII. EXECUTIVE SESSION

The Board held an executive session pursuant to Colorado Revised Statute sections 24-6-402(3)(a)(II), 24-6-402(3)(a)(I), and section 24-6-402(3)(b)(I) to confer with the Board’s attorney for the purpose of receiving legal advice, to discuss the purchase of property for public purposes or the sale of property at competitive bidding, and to discuss personnel matters.

Rich Martinez made a motion to move out of Executive Session. Meg Porfido seconded the motion and the motion passed unanimously.

IX. ADJOURNMENT

There being no further business to bring before the board, Rich Martinez made a motion to adjourn the meeting at 3:45p.m. The motion was seconded by Jim Johnson and passed unanimously.