STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION

MEETING MINUTES
May 9, 2012

Colorado Community College System – Lowry
9101 E Lowry Blvd., Denver, CO  80230
Board Room - 2nd Floor

I. CALL TO ORDER (12:45p.m.)
A. Pledge of Allegiance
B. Roll Call

Members Present:  Maury Dobbie, Chair, Dr. John Trefny, Vice Chair, Jim Johnson, Rich Martinez, Theresa Peña, Meg Porfido, Ken Weil, Stephanie Irwin, State Faculty Advisory Council representative, and Josh Deines, State Student Advisory Council representative.

Members Absent:  Bernadette Marquez and Ruth Ann Woods.

II. GENERAL BUSINESS
A. Approval of Minutes
   - Regular Meeting of April 11, 2012

Rich Martinez made a motion to approve the minutes of April 11, 2012, as presented.  Ken Weil seconded the motion and the motion passed unanimously.

B. Approval of Agenda

Jim Johnson made a motion to remove Consent Agenda Items VI. E. Revisions to BP 3-50, Employee Grievances, and BP 4-31, Student Grievances and VI.I. Approval of Possible Conflict of Interest to Discussion and Action Items (Section V).  Dr. John Trefny seconded the motion and the motion passed unanimously.

C. Recognition of Josh Deines

Maury Dobbie presented Josh Deines with a resolution affirming his work on the board as the State Student Advisory Council representative, noting that during his tenure he worked tirelessly for the interests of the students,
making every effort to ensure that the views of the students were communicated to the Board, the college presidents, and system staff.

Josh thanked the members of the board for the opportunity to serve as the State Student Advisory Council representative and to be the students’ voice to the board.

III. REPORTS

A. Board Reports

- Student Representative, Josh Deines
  - SSAC has not met since the last board meeting. Those students interested in a position of office on the SSAC have submitted their applications. The positions of SSAC Chair and Vice Chair will be voted on before the end of the semester. The other open positions will be voted on in the fall.

- Faculty Representative, Stephanie Irwin
  - On behalf of the SFAC, Stephanie thanked the members of the board for their time in considering the issues brought forward by the faculty. She expressed the faculty members’ appreciation of the dialogue that occurs.
  - Stephanie shared information relative to the Faculty Challenge Grants, noting that at first there was apprehension among the faculty when discerning how “game playing” was going to take place in the classroom. They are very appreciative of the opportunities afforded them through the Faculty Challenge Grant program.
  - In conclusion, faculty are preparing for commencement ceremonies, celebrating students’ successes, and preparing to depart for the summer.

- System President, Dr. Nancy McCallin
  - Dr. McCallin introduced Shelley Thompson, the new Foundation Executive Director, welcoming her to CCCS.
  - Bob Henderson, SFAC Vice Chair, was in attendance and introduced by Dr. McCallin.
  - Dr. McCallin directed the board to the enrollment document in their hand carry folder, noting that spring FTE is down 1.8%; headcount is up .5%. The improving economy is having a definite impact on enrollment.
Resident FTE is down 2.9% while non-resident FTE is up 9.2%.

- The overall FTE for summer is down 13.5%; headcount is down 10%. Resident FTE is down 14.4% while non-resident FTE is down 6.7%. It is early in the summer enrollment process and the numbers should settle down. Some factors that play into the summer numbers:
  - Arapahoe Community College and Front Range Community College started registration later this year;
  - Students can only receive PELL grant funds for two terms rather than three and summer is the term that suffers.
  - The improving economy provides more work opportunities, which students are taking advantage of, reducing their course loads.

- The Economic Impact Study was released yesterday. The press conference received positive coverage by the media – Channel 9News, Channel 31, and NPR, to name a few.
  - The study was done by Economic Modeling Specialists, Inc. (EMSI). EMSI is a professional service firm that provides economic consulting to colleges. Since 2000, EMSI has produced over 1,100 economic impact studies for many of the community colleges in the U.S.
  - The $3.01 billion impact that community colleges have on the state and local communities equates to 55,800 jobs in today’s economy.
  - After adjusting for inflation, students receive an annual average rate of return of 11% per year from their investment in their education. Overall, our students increase their earnings by 35% with an associate’s degree.
  - Dr. McCallin noted that the calculations provided by EMSI are very conservative, indicating that the actual impact community colleges have are likely to be much higher.

- Per the board’s request, Dr. McCallin shared that CCCS issued an RFP for marketing in January. The firm that has been awarded the contract is Educational Marketing Group. The cost for the marketing campaign has not yet been determined as EMG is currently in contract negotiations.
with CCCS. Dr. McCallin will provide the board with the cost of the contract as negotiations draw to a close.

- Dr. McCallin shared information regarding the art that is on display in the hallways throughout the office building. It is our students’ art and will be available for viewing over the next six months at which time it will be replaced with faculty art. The students’ works were selected through a juried competition. There are approximately 155 pieces located within our offices and the conference center.

- Ten of our colleges participated in Tax Help Colorado 2012 this year, processing 3,707 tax returns, which generated $7.3 million in refunds for low income Coloradans.

- Dr. McCallin directed the board’s attention to the written reports in their board materials, specifically, the report on financial aid, which was requested at the April board meeting. 47% of our resident students received some sort of financial aid in fiscal year 2010-2011, up from 37.9% in fiscal year 2008-2009; 43% received federal aid versus 31.6% in fiscal year 2008-2009; 23% received state financial aid versus 19.8% in fiscal year 2008-2009. Overall, CCCS students received $387 million in federal and state financial aid with $362 million coming from the federal government.

- Dr. McCallin also noted the minority performance measures report, which was requested at the April board meeting.

- Regarding the Community College of Aurora’s presidential search, two candidates have been identified as finalists and due diligence is currently being conducted.

- Performance Measures Committee, Jim Johnson

  - Jim shared that the next meeting of the Committee is scheduled for June 5th. He acknowledged his appreciation for Matt Gianneschi’s earlier presentation regarding the Colorado Department of Higher Education’s master plan timeline and expectations, noting that information will assist the committee’s work.

- Audit Committee Report, Dr. John Trefny

  - Dr. Trefny noted that the Audit Committee met April 25th and received an update from Charla Hollowell on current and closed investigations.
He shared that the career and technical audits will be concluded by September; and the CTE credentials audit will be concluded by July 31st.

There are currently two open positions within the Internal Audit department. Over 100 applications were received for the compliance specialist position and are currently being reviewed. The Internal Audit Manager position has been more difficult to find qualified candidates.

- Mark Superka provided an update regarding the Internal Audit Manager position, sharing that a viable candidate has been identified.

B. Presidents’ Reports

Maury Dobbie extended her appreciation to the college presidents for their work and dedication to the students and the communities CCCS serves.

- Mr. Jay Lee, NJC President, shared that three NJC students – the only three Coloradans participating - will be competing in a national rodeo event in Wyoming.

- Dr. Michele Haney, RRCC President, distributed information on the Year of the Arts ArtSmart project – discovering the arts in everything. This project was funded in part through a donation from Stevinson Motors (Terry and Linda Stevinson). This was a student-driven program, with guidance from staff and faculty. Over the course of the year, ArtSmart engaged in a wide variety of activities. Dr. Haney shared that you might have experienced an “art attack” while riding an elevator, listening to classical music – not piped in but played live! Other events included gallery shows, fiber art shows, paint by number projects, art displays and presentations as well as a touring children’s theatre show.

Red Rocks Community College now has a rugby club open to all who wish to participate, regardless of skill level. The first game was held May 5th against top rated DU.

- Patty Erjavec, PCC President, shared that Pueblo Community College has been awarded a five-year, $320,000 upward bound grant.

- Dr. Diana Doyle, ACC President, shared that the Arapahoe Community College chorus will sing the national anthem at the July 15 Rockies game.
Andy Dorsey, FRCC President, shared that Front Range Community College – Westminster has formed an in-line hockey team/club. Faculty member, Peter Beal, has received a fellowship to the DaVinci Institute and student, James Lesco, is the recipient of a Jack Kent Cooke scholarship.

John Marrin, LCC President, shared the success of the women’s softball team, following their participation in the Region IX Women’s Softball Championships held the previous weekend (May 4 – 6) in La Junta.

Maury Dobbie noted that, due to the tornadoes that hit the Lamar region April 26, commencement ceremonies had to be canceled. Commencement has been rescheduled for Monday, May 14, and Maury will attend on behalf of the board.

IV. PUBLIC COMMENTS
A. No public comments.

V. DISCUSSION AND ACTION ITEMS
A. Election of Board Officers

Maury Dobbie presented the following nominees for the position of SBCCOE Chair and Vice Chair

- Dr. John Trefny for Chair, 2012-2013
- Mr. Rich Martinez for Vice Chair, 2012-2013

Ken Weil made a motion to approve the slate of officers as presented. Jim Johnson seconded the motion and the motion passed unanimously.

B. Recognition of Maury Dobbie, Chair

Dr. Trefny read into the minutes the Resolution presented to Maury Dobbie, outgoing board chair, for her years of service to the State Board for Community Colleges and Occupational Education, noting that Ms. Dobbie joined the board in April 2009 and served as the board chair from May 2011 to May 2012.

Dr. Trefny extended his appreciation of Ms. Dobbie as chair of the SBCCOE, acknowledging her interest in the community colleges and her deep commitment to the students of CCCS, noting that Ms. Dobbie has visited all of the community colleges during her tenure on the board. He further acknowledged Ms. Dobbie’s advocacy on issues of importance to the success of the community college students, as well as her expertise in the business arena and in workforce development issues.
Ms. Dobbie expressed what her service has meant to her, sharing that it has been her privilege to serve.

Dr. McCallin expressed appreciation for Ms. Dobbie’s service to the CCCS students, colleges and staff. Dr. McCallin noted that Ms. Dobbie will continue to serve as a member of the board through her term, which ends December 2012.

C. Items carried forth from the Work Session

- Consent Agenda Item VI.E. Revisions to BP 3-50, Employee Grievances, and BP 4-31, Student Grievances.

An amendment to add the following language to the revised BP 3-50 was presented. The new language reads: **Filing a Complaint** – All complaints shall be made as promptly as possible after the occurrence. A delay in reporting may be reasonable under some circumstances; however, an unreasonable delay in reporting is an appropriate consideration in evaluating the merits of a complaint or report.

The above language would replace the prior language, which stated: **Grievances must be filed within fourteen (14) days of the date the employee knew or reasonably should have known about the action.**

Dr. John Trefny made a motion to approve the revisions to the policy and the amendment to BP 3-50 Revised, replacing the new language for the previously stated filing timeframe of 14 days. Meg Porfido seconded the motion and the motion passed unanimously.

- Consent Agenda Item VI.I. Approval of Possible Conflict of Interest.

Ken Weil made a motion to approve the possible conflict of interest regarding Jim Johnson and GE Johnson Construction Company relating to a possible bid by GE Johnson Construction Company for the contract to build the FRCC Larimer Campus construction projects. Dr. John Trefny seconded the motion. A roll-call vote was requested. With five votes in favor of the motion (Maury Dobbie, Dr. John Trefny, Rich Martinez, Meg Porfido, and Ken Weil) and none opposed, the motion was approved.

- Let the minutes reflect that Jim Johnson recused himself from the vote due to his position as President and CEO of GE Johnson Construction Company.

In the event GE Johnson Construction company is awarded the contract, the matter will again come before the board for approval.
VI. CONSENT AGENDA ITEMS
A. FY 2012-2013 State Support Base Budget Allocation and Amendment 50 Preliminary Allocations
B. Otero Junior College Conley Dormitory Project
C. Otero Junior College Learning Commons Project
D. Community College of Denver South Classroom Renovation, Contractor and Guarantee Maximum Price Approval
F. Faculty Salary Survey Update
G. Pueblo Community College – Durango Campus Lease Agreement Approval
H. Student Ballot Fee Initiatives
   • Community College of Denver and Auraria Campus: RTD Transportation Pass Fee
   • Colorado Northwestern Community College: Wireless Access Fee

Rich Martinez made a motion to approve the above consent agenda items as presented. Ken Weil seconded the motion and the motion passed unanimously.

VII. ADJOURNMENT

There being no further business to bring before the Board, Meg Porfido made a motion to adjourn the meeting at 2:45p.m. Dr. John Trefny seconded the motion and the motion passed unanimously.