STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION

MEETING MINUTES
June 13, 2012

Colorado Community College System – Lowry
9101 E Lowry Blvd., Denver, CO  80230
Board Room - 2nd Floor

I. CALL TO ORDER (12:40pm)
   A. Pledge of Allegiance
   B. Roll Call

Members Present:  Dr. John Trefny, Chair, Rich Martinez, Vice Chair, Maury Dobbie, Jim Johnson, Bernadette Marquez, Theresa Peña, Ken Weil, Ruth Ann Woods, Stephen Irwin, State Faculty Advisory Council representative, and Ryan Manzanares, State Student Advisory Council representative.

Members Absent:  Meg Porfido

II. GENERAL BUSINESS
    A. Approval of Minutes
       - Regular Meeting of May 9, 2012

Ken Weil made a motion to approve the minutes of May 9, 2012, as presented. Rich Martinez seconded the motion and the motion passed unanimously.

    B. Approval of Agenda

Bernadette Marquez made a motion to approve the agenda as presented. Jim Johnson seconded the motion and the motion passed unanimously.

    C. Recognition of Ruth Ann Woods

Dr. Trefny read into the minutes the Resolution presented to Ruth Ann Woods for her years of service to the State Board for Community Colleges and Occupational Education (SBCCOE), noting that Ruth Ann has served the
Colorado Community College System as a member of the board since April 2010.

Dr. Trefny acknowledged Ruth Ann’s deep commitment to the students of CCCS, noting that she has visited many of the community colleges during her tenure on the board. He further acknowledged Ruth Ann’s contributions during her tenure as President of Trinidad State Junior College, noting that she developed invaluable business and community partnerships that greatly benefited the college. Dr. Trefny also acknowledged her expertise and perspective as a college president in helping to lead the board in making sound fiscal, academic, and operational decisions for the system, the colleges, and the CCCS students.

Ms. Woods expressed what her service on the SBCCOE has meant to her, sharing that it has been a privilege to serve as a college president as well as a member of the board. Ruth Ann extended her appreciation to Dr. McCallin and her staff for communicating with the board and for their support.

Dr. McCallin expressed her appreciation to Ruth Ann, for her service as president of TSJC and as a member of the board. She noted, for those that were not aware, the Ruth Ann’s resignation from the board was due to the fact that she is relocating out of state.

D. Recognition of Barbara McDonnell

Dr. Trefny read into the minutes the Resolution presented to Barbara McDonnell for her years of service to the Colorado Community College System (CCCS) noting that Barbara joined the Colorado Community College System in July 2001.

Dr. Trefny acknowledged Barbara’s diligence in her advocacy for community colleges, providing CCCS and its colleges with outstanding legal counsel. He further acknowledged her knowledge of the legislative process as critical in resolving complicated legislative situations and in advancing CCCS’s initiatives. Dr. Trefny further acknowledged that during her tenure as CCCS’s Executive Vice President and General Counsel, Barbara took on an additional leadership position by serving as interim president the Community College of Denver.

Ms. McDonnell expressed her appreciation to the board and the presidents noting that it has been a privilege and a pleasure to work with CCCS and the Board. She feels she is leaving the Board and the System stronger than when she joined CCCS. Ms. McDonnell’s departure is due to her retirement.
Dr. McCallin expressed her appreciation to Barbara, noting that it will be hard to replace her. She further acknowledged Barbara’s good work in training Angie Gramse, Associate Legal Counsel.

Ruth Ann Woods expressed her appreciation to Barbara, noting that her success during her tenure as president of TSJC was due in part to Barbara’s assistance and support.

III. REPORTS
A. Board Reports
   • Student Representative, Ryan Manzanares
     o Ms. Manzanares noted that SSAC is currently on summer break. Elections will be held in the fall for three open SSAC positions.
     o When SSAC reconvenes in the fall they will begin making plans for their leadership conference to be held in October or November.
   • Faculty Representative, Stephanie Irwin
     o Ms. Irwin noted that SFAC is on summer break.
     o SFAC will resume meetings in September 2012.
   • System President, Dr. Nancy McCallin
     o Dr. McCallin noted that summer enrollment is down overall. FTE is down 13.9%; headcount is down 10%. The primary reason for the decline is due to the loss of Pell Grant funds. Pell Grant funds can only be issued for two terms instead of three and it is the summer term that suffers.
     o Dr. McCallin brought to the attention of the board members the various news articles relative to the economic impact study in their hand carry folders. Additionally, she noted the press releases concerning Alton Scales, new CCA president, who will begin July 23, and Dr. Chuck Bohlen, interim president for TSJC, who will begin June 18. Additional articles noted by Dr. McCallin were the study from Georgetown University regarding the growth in certificate completion as a gateway to gainful employment and the Chronicle of Higher Education article citing certificates as the fastest growing form of postsecondary credentials in the nation, surpassing associate and
master’s degrees as the second most common award in higher education after the baccalaureate. The final articles Dr. McCallin addressed were the articles from the College Planning and Management publication on Front Range Community College’s Westminster campus renovations and Pueblo Community College’s Learning Center.

- In closing, Dr. McCallin referenced the CCCS Grant Activity written report noting the CCCS colleges were awarded $97 million in grants for FY 2011-2012.
- **Audit Committee Report, Dr. John Trefny**
  - Dr. Trefny noted that the Audit Committee has not met since the last board meeting; therefore, there is no information to report.
  - He brought the board members’ attention to the Internal Audit report in their board materials.
- **Performance Measures Committee, Jim Johnson**
  - Mr. Johnson noted that the committee met June 5. This meeting, as well as future meetings, will be a working dialogue. Discussion ensued regarding the Colorado Department of Higher Education’s performance metrics and measures; the new measures that were recently introduced at the recent CEO meeting; and the need to better understand the newly proposed measures.

B. Presidents’ Reports

- No presidents’ reports.

IV. PUBLIC COMMENTS

A. No public comments.

V. DISCUSSION AND ACTION ITEMS

A. No agenda items were carried forward from the work session.

VI. CONSENT AGENDA ITEMS

A. CTE Administrators Handbook
B. FY 2012-2013 Colleges and System Office Operating Budgets
C. FY 2012-2013 Area Vocational School Allocations
D. FY 2012-2013 Local District College Allocations
E. Community College of Denver and Colorado Department of Labor and Employment Expenditure Contract Approval
F. Front Range Community College – Westminster Campus Custodial Contract
G. Front Range Community College – Larimer Campus Custodial Contract
H. Front Range Community College – Boulder County Campus Custodial Contract
I. Web Conferencing Services Contract
J. 24/7 Central Help Desk Services Contract
K. Advisory Council Nominee: Morgan Community College
   • Robert Sachs for re-appointment to a full term commencing June 1, 2012

Bernadette Marquez made a motion to approve the consent agenda items as presented. Jim Johnson seconded the motion and the motion passed unanimously.

Rich Martinez made a motion to move into executive session pursuant to Colorado Revised Statute section 24-6-204(3)(a)(II) to confer with the Board’s attorney for the purpose of receiving legal advice and pursuant to Colorado Revised Statute section 24-6-403(3)(b)(I) to discuss personnel matters. Maury Dobbie seconded the motion and the motion passed unanimously.

VII. EXECUTIVE SESSION

The Board held an executive session pursuant to Colorado Revised Statutes section 24-6-402(3)(a)(II) and section 24-6-402(3)(b)(I) to confer with the Board’s attorney for the purpose of receiving legal advice and for the purpose of discussing personnel matters.

Bernadette Marquez made a motion to move out of Executive Session. Maury Dobbie seconded the motion and the motion passed unanimously.

VIII. RECONVENE REGULAR SESSION OF THE BOARD

President Erjavec, Pueblo Community College (PCC), and Mark Superka, CCCS Vice President of Finance and Administration, made a presentation to the board regarding spending authority for Pueblo Community College’s College Center Renovation Project.
President Erjavec, on behalf of PCC, is requesting that the board approve an increase of $1,015,902.75 in spending authority for the PCC College Center Renovation project with the intent that any unused construction/owner’s contingency will be applied toward offsetting the amount of institutional reserves required to fund the project. This would increase the overall project budget and spending authority from $10,000,000 to $11,015,902.75.

Bernadette Marquez made a motion to approve the increase in spending authority. Jim Johnson seconded the motion and the motion passed unanimously.

IX. ADJOURNMENT

There being no further business to bring before the board, Bernadette Marquez made a motion to adjourn the meeting at 4:00p.m. The motion was seconded by Jim Johnson and passed unanimously.