

COLORADO COMMUNITY COLLEGE SYSTEM

SYSTEM PRESIDENT'S PROCEDURE

DRUG FREE SCHOOLS

SP 19-30

Reference:

Board Policy on Drug Free Schools, BP 19-30
Drug Free Schools and Communities Amendment of 1989

Effective: October 1, 1990
Retitled: September 14, 2000
Retitled: August 25, 2001

Approved:

S/ Dorothy A. Horrell, System President

Application:

This procedure applies to all entities which receive federal funds through the State Board for Community Colleges and Occupational Education (Board).

Basis:

Board Policy provides that all entities required to comply with the Drug Free Schools and Communities Amendment of 1989 must do so prior to receiving federal funds through the Board.

Violations

Violations of the statute occur:

- 1) when a school receives federal assistance after October 1, 1990, without having submitted the drug prevention program certification required by federal statute or without having obtained an extension; or
- 2) when a school violates the drug prevention program certification. Such violation may include failure to adopt/implement a drug prevention program or to ensure that disciplinary sanctions are consistently applied.

PROCEDURE

- I. Entities other than state system community colleges.

Entities covered by the statute which receive federal funds allocated by the Board must provide assurance that they have complied with the statute. An agreement with the System or the Colorado Department of Education (CDE) in which the appropriate governing board or agency assures it is in compliance with the law will suffice.

- II. State System Community Colleges (colleges).
No later than October 1, 1990, each college shall adopt and implement a program to prevent the abuse of alcohol and the use of illegal drugs (as identified in 21 USCS 812) by students and employees.
 - A. The program shall consist at a minimum of the following:
 - 1. Develop, implement and annually distribute your institution's Drug and Alcohol Abuse Prevention Program (Program) to students and employees of the college. (See the attached Sample Program). Distribution requirement may be satisfied by inclusion of the Program in class schedule, catalog, direct mail, pop-up bills, or any other method that will accomplish notice. Keep records to document distribution.
 - 2. Review the Program biennially to determine its effectiveness, implement necessary changes, and ensure that sanctions are consistently enforced.
 - B. Keep records documenting compliance with the statute for a minimum of three years.
 - C. Certification to Federal Agencies
 - 1. Individual Recipients. Students who receive grants from federal funds are required to complete the certification form provided by the federal agency which is the funding source.
 - 2. College certification. A one-time certification that the Program described above has been established and implemented is required under the statute. Presidents are responsible for submitting the required certification to the USDE. The USDE has indicated that it will provide Regulations to implement this law along with certification forms. The proposed Regulations call for certifications to be submitted to the USDE no later than September 4, 1990, in order to assure that there will be no automatic discontinuance of federal funds.

Attachments:

Sample Drug and Alcohol Abuse Prevention Program

