

STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION  
REGULAR MEETING AGENDA

# MINUTES

April 11, 2007  
2:30 – Regular Session

Front Range Community College  
Westminster Campus  
College Hill Library, L211

## I. CALL TO ORDER

The meeting was called to order at 8:45 AM. Barbara McKellar moved to adjourn to executive session to discuss personnel issues. The motion was seconded by Steve Chapman and passed unanimously.

The Regular Session meeting was reconvened at 3:05 following the work session.

- A. Pledge of Allegiance
- B. Roll Call

**Members Present:** Barbara McKellar, Chair, Steve Chapman, Wanda Cousar, Patty Erjavec, Bernadette Marquez, Jerry Nickell, Tamra Ward, Gayle Krzemien

**Members Absent:** Jenny Hopkins, David Taylor, Nathan Overholt

## II. GENERAL BUSINESS (5 min)

- A. Approval of Minutes  
- Regular Meeting of March 14, 2007
- B. Approval of Agenda

Steve Chapman moved to approve the minutes as presented. The motion passed unanimously.

Barbara McKellar moved to approve the agenda as modified. The motion passed unanimously.

## III. REPORTS (25 min)

- A. Board Reports
  - Student Representative, Nathan Overholt

None

- Faculty Representative, Gayle Krzemien

Gayle Krzemien reported that she has completed visits to all 13 college campuses and is distributing ideas between colleges. She is also preparing a survey for full-time faculty similar to the one done for adjunct faculty. The annual retreat will be Fri., May 25 from 10:30-12:00. Finally, she introduced Michael Milhausen as next year's faculty representative to the Board.

- System President, Nancy McCallin

1. Amendment 41 – a FAQ handout that was prepared for faculty was provided on Amendment 41.

2. Enrollment –CCCS will be off the COF appropriation by about \$3.2 million. There will be an additional \$300,000 (estimated) after the COF reconciliations. We have negotiated with CCHE to allow for a transfer of funds from the stipend to the fee for service to cover the shortfall. Additionally, we had set aside some funds from the one-time unfunded enrollment funds in order to be prepared for this eventuality. All governing boards, with the exception of Metro State, fell short of their appropriations.
3. Members of the Board recently visited CNCC and met with the Joint Advisory Boards. The meeting went very well
4. Dr. McCallin noted that Board members should have received an invitation for the McREL “Envisioning the Future” strategic planning session. Please RSVP to Michelle Salazar at CCCS.
5. Dr. McCallin also noted that San Juan Basin Technical College (SJBTC) has voted to pursue an arrangement with Mesa State. Previously, we had been approached by Rep. Larson and San Juan’s Board Chair about CCCS taking in SJBTC which led to a study by CCHE on the best way to provide service to southwest Colorado. The study contained recommendations including allowing Pueblo Community College to offer technical and vocational courses. The arrangement would cause PCC to lose part of its service area. We are working with CCHE regarding our concerns.
6. PCC Presidential Search – the search committee has begun the process and is expecting to recommend candidates soon.

- AHEC Committee, Steve Chapman

Christine Johnson provided the AHEC report. She stated that AHEC representatives will be bringing the AHEC Master Plan to the May meeting for Board approval.

#### B. Presidents’ Reports

- Presidents wishing to address the Board

Linda Bowman reported that the CCCOnline technical staff has won a technical award from the statewide TeleCoop Conference.

Marjorie Villani noted that this month’s issue of PCC’s Legacy magazine is dedicated to Mike Davis and each Board member is receiving a copy. Additionally, she noted that ,last month’s issue of Legacy won a publishing award .

Jim Rizzuto stated that OJC and LCC faculty, staff and students sent busloads of people down to help in the aftermath of the tornado in Holly. Fundraising has been taking place on both campuses.

#### IV. PUBLIC COMMENTS

- A. Members of the public are invited to address the Board at this time regarding any issue not on the agenda. Remarks are limited by the Chair to 5 minutes.

There were no members of the public wishing to address the Board.

#### V. DISCUSSION AND ACTION ITEMS (10 min)

- A. Items Carried Forth from the Work Session
- B. *FY 07-08 Tuition and Fees Increase Requests, Mark Superka and Marilyn Golden (Originally Consent Agenda Item VI, A)*

- C. *Reserve Requirements and Use and Compensated Absence Policy, Lisa Grefrath and Marilyn Golden (Originally Consent Agenda Item IV, B)*
- D. *Extension of Delta Contract, Marilyn Golden – new item added to the agenda*

The agenda was amended by adding a new item for the Extension of the Delta Contact and by moving Consent Agenda Items A & B up to discussion items.

Changes to Consent Agenda Items A & B as presented and discussed during work session are:

Regarding Tuition and Fees, the Board discussed that non-resident tuition rates will increase 3.5% with an allowance for individual colleges to bring pilot project proposals using lower amounts to the May meeting for the Board's consideration and approval. Tamra Ward moved to approve the 3.5% increase for tuition and fees, less the technology fee for PCC, for fiscal year 07-08 as outlined and that any interested President bring forth a pilot proposal to the May meeting. Steve Chapman seconded the motion which passed unanimously

Regarding the Reserves Requirements, the Board asked that staff bring forth a proposal for setting a floor or minimum reserve amount for the Board's consideration and approval at the May meeting. Patty Erjavec accept the revised recommendation establishing reserves at 6% of audited prior year end operating expenses and that staff bring back to Board the recommendation for a minimum allowable amount in case of emergency and providing the system president with approval authority to that amount. Barbara McKellar seconded the motion which passed unanimously.

Marilyn Golden noted that CCCS was nearing the limits of the current contract with Delta Initiatives for work on the Banner ERP. She recommends that the contract be extended by an additional \$250,000 to cover costs until May. At that time, finalized estimates will be available to determine the continued need for Delta Initiatives for the balance of 06-07 and into 07-08. Steve Chapman moved to provide up to an additional \$250,000 to the Delta contract with the understanding that the Board will receive a more formal request and proposal at the May Board Meeting. Patty Erjavec seconded the motion which passed unanimously.

**VI. CONSENT AGENDA ITEMS (5 min)**

- ~~A. FY 07-08 Tuition and Fees Increase Requests, Mark Superka and Marilyn Golden~~
- ~~B. Reserve Requirements and Use and Compensated Absence Policy, Lisa Grefrath and Marilyn Golden~~
- C. Lowry Rent Policy, Mark Superka and Marilyn Golden
- D. FRCC Westminster Campus Facilities Master Plan, Karen Reinertson and Marilyn Golden
- E. Perkins One-Year Transitional Plan – added to the agenda

Steve Chapman moved to approve consent agenda items C, D and E as presented. The motion was seconded by Patty Erjavec and passed unanimously.

**VII. OTHER ISSUES OF CONCERN TO THE BOARD**

**VIII. ADJOURNMENT at 3:35**

**To Executive Session at 3:35 PM**