

**STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION
REGULAR MEETING**

MINUTES

**February 14, 2007
1:30 PM – Regular Session**

**Community College of Aurora
16000 E. Centre Tech Pkwy, Aurora**

I. CALL TO ORDER - at 1:45 PM

- A. Pledge of Allegiance
- B. Roll Call

II. GENERAL BUSINESS (5 min)

- A. Approval of Minutes
 - Regular Meeting of December 13, 2006

Steve Chapman moved to approve the minutes as presented. The motion was seconded and passed unanimously.

Members present: Barbara McKellar, Chair, Stephen Chapman, Wanda Cousar, Patty Erjavec, Jennifer Hopkins, Jerry Nickell, Gayle Krzemien, Nathan Overholt

Members absent: David Taylor, Tamra Ward

- B. Approval of Agenda

Jenny Hopkins moved to approve the agenda as presented. The motion was seconded and passed unanimously.

III. REPORTS (25 min)

- A. Board Reports
 - Student Representative, Nathan Overholt

There was no student representative report this month.

- Faculty Representative, Gayle Krzemien

SFAC is gathering information on the possible ramifications of Amendment 41 and will work with Barbara McDonnell on answering their questions. SFAC members are voting today on an amendment to their by-laws. There will be 2 major changes: a process for electing the chair to allow for smooth transition and continued leadership and allowing for regular meetings with system staff.

- System President, Nancy McCallin

1. Enrollment – the colleges are currently at 96% of appropriation with additional enrollment in the pipeline. For perspective, in Fall 2006 we were in about the same place and closed the semester at 105% of appropriation. We have had a large increase in non-resident FTE which may be due to changes in CCHE categories. We are still in the process of verifying student information in order to receive COF for Fall 2006. Dr. McCallin then discussed the COF funding process and its impact on funding stability.

2. CCCS has been working with other institutions to come to an agreement on the use of new money. There have been several proposals discussed, and an agreement has been reached in which community colleges will receive \$10.4 million. Each institution will receive the same percentage increase with the exception of CU Health Sciences.
3. The Pueblo Community College presidential search has been reopened and the search committee meets March 9.
4. Insurance – Dr. McCallin reported on the outcome of the Request for Proposal (RFP). Staff looked at unbundled bids/cafeteria bids. Health insurance premiums will only increase 2.55%. The decision was made to stay with Anthem as they have a larger provider network. For dental benefits, there will be a premium reduction due to our good claims experience. Staff is still evaluating life insurance.

- AHEC Committee, Steve Chapman

Steve Chapman reported that the AHEC committee is involved in the long-range strategic plan for the Auraria campus. The science building is moving forward and the Mr. Chapman, along with Christine Johnson, is working on keeping CCD's south classroom on the front burner.

B. Presidents' Reports

- Presidents wishing to address the Board
There were no presidents reporting

IV. PUBLIC COMMENTS

There were no members of the public to address the Board.

V. DISCUSSION AND ACTION ITEMS (15 min)

A. ERP Update, Jim Ritchey

Jim Ritchey stated that the registration process went much more smoothly this semester. There are still some training issues, but those are being worked through. On the technology side, there were some outages but the team was able to reconfigure the system so that there was some slowing down, but the system didn't go down completely. The team has been changing the prioritization process in order to better coordinate the issues and ensure that the most important issues are addressed first. The team is also cleaning up some issues around past implementation; many are not technology related, but rather how the system was set up. Student academic histories are rolling out March 9 which will relieve the colleges of some of the manual processes they have been using. The final test was validated last week. Financial aid will have two releases: in early March and again in late March. The number one concern expressed by the presidents is access to information and getting information on students. In this area, IT has added additional resources focusing specifically on getting information out. For access to data, resources have been added to focus on getting data together for reporting. For student accounts and billing, the team has been sending out reporting to allow people to focus on student problems and student count issues. Financial aid processes are being focused on to improve processes and shorten the timelines.

B. There were no items carried forth from the Work Session

VI. CONSENT AGENDA ITEMS (5 min)

- A. Front Range Community College Memorandum of Understanding with Metro State, Karen Reinertson
- B. Capital Asset Maintenance Plan, Marilyn Golden
- C. Transfer of Small Property Slivers along Yosemite, Gwen Anderson

D. Advisory Council Nominations

- Community College of Denver
Ana Alejo
Polly Baca
Elaine Berman

Steve Chapman moved to approve all consent agenda items as presented. The motion was seconded by Jenny Hopkins and passed unanimously.

VII. OTHER ISSUES OF CONCERN TO THE BOARD

VIII. ADJOURNMENT at 3:10 PM