

# STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATIONAL EDUCATION

## Work Session Agenda

April 11, 2008

8:00 AM Continental Breakfast

8:30 AM

Pikes Peak Community College (South Campus)

In our continuing effort to be the BEST community college system in the country, here is this month's Marvelous Motivation: *"If you put a small value on yourself, rest assured the world will not raise your price."* Anonymous

### I. Discussion Items

- A. Welcome to Dr. Karén Bleeker, new president CCD
- B. Colorado Vocational Act Rule Change – Jennifer Sobanet, **10 min.**  
(Consent Agenda VI, A)
- C. Perkins Multi-year Plan Approval Request – Jennifer Sobanet, **5 min.**  
(Consent Agenda VI, B)
- D. Legislative Update, Rhonda Bentz – **15 min.**
- E. Tuition and Fee Approval for Fiscal Year '09 – Cliff Richardson, **30 min.**  
(Consent Agenda VI, C)

### II. Written Reports

- A. Information Technology Update

Rising Star Lunch and Awards will begin at 12:30 at Rampart Range Campus Rooms W101/102.

## CONSENT AGENDA ITEM

### STATE BOARD FOR COMMUNITY COLLEGE AND OCCUPATIONAL EDUCATION

April 11, 2008

TOPIC: Colorado Vocational Act Rule Change

PRESENTED BY: Dr. Linda Bowman, VP for Academic and Student Services  
Dr. Geri Anderson, Provost and AVP  
Jennifer Sobanet, AVP Compliance and Technical Support  
Brian Jenkins, CVA and Credentialing Manager

#### EXPLANATION:

This request for Board approval of Rule changes is a prelude to the legal process to amend the Rules of the Colorado Vocational Act (CVA). The proposed Rule changes address recommendations by the State Auditor, changes to federal legislation, changes requested by the school districts and CCCS staff to streamline CVA processing.

#### BACKGROUND

CCCS staff met on September 25, 2007 with representatives from CDE, secondary CTE Directors and their respective chief financial officers, CACTE and CACTE leadership and lobbyists for CACTE/CACTA, CCCS and school districts. This included representation from rural, urban, and metro areas as well as northern, southern and western geographical areas. The outcome of this meeting was the proposed changes to the Colorado Vocational Act currently progressing through the legislative session. At this meeting, CCCS created a sub-committee of CTE Directors and CCCS staff (program, fiscal, compliance, and internal audit) to review and make recommendations for changes to the Rules and Regulations governing CVA. This sub-committee met multiple times to give recommendations to CCCS for changes to the Rules and Regulations.

The proposed changes to the Rules and Regulations include:

- Eliminate the phrase “Vocational Education” and replace with “Career and Technical Education” thus defining CTE to match with federal legislation.
- Revise the process of distributing monies to the districts by eliminating the reporting of **estimated** costs and **estimated** student full-time equivalent (FTE) and instead basing the funding on **actual** costs and **actual** student FTE. The funding formula is not changing.
- Mirror financial language as defined in the Perkins Act to reduce confusion.
- Require approved programs to include postsecondary education as an option for students.
- Clarify that a program is approved for the entire fiscal year if it is approved at any point of that fiscal year.

- Clarify that the postsecondary credentials are issued at the college level rather than the CCCS system office.
- Revise the name of CTE credentials issued from Provisional to Initial and Standard to Professional to reflect Colorado Department of Education (CDE) language.
- Separate the districts' allocation amount each year from the audit adjustment pool.
- Clarify that invoices will be sent to school districts that have an audit finding in which an overpayment was made.
- Clarify that for those districts with an audit finding in which an underpayment was made, payment will be made to the school district from the monies collected from audit invoicing.
- Clarify the timing of the Q1 and Q2 payments to indicate that these payments will be combined and distributed in December given the extension of the due date for final financial reports from the school districts.

Changes made in HB1079 will not be effective until 90 days following final adjournment of the General Assembly; currently, it is projected to be August 6, 2008, if final adjournment is May 7, 2008.

Current CVA Rules may be reviewed here:

<http://www.cccs.edu/Docs/CVA/RulesRegsFY08.pdf>

Proposed new CVA Rules may be reviewed here:

<http://www.coloradostateplan.com/CVA/ProposedCVARandR.pdf>

The next steps for this Rule change are as follows:

- CCCS informs the SBCCOE of the requested rule change (April Board meeting)
- CCCS amends Rules of the Colorado Vocational Act 8 CCR 1504-2 and electronically files with the Attorney General and then the Secretary State.
- In the June 11 Board meeting, the SBCCOE holds a public hearing on the rule changes. At this meeting the Board will vote whether or not to adopt the change.
- CCCS Staff will communicate with the districts regarding these changes and that they are effective on August 6, 2008.

**RECOMMENDATION:**

It is recommended that the Board approve the proposed Colorado Vocational Act Rules changes as submitted to be implemented August 6, 2008 and to hold a public hearing on June 11, 2008.

**STATE BOARD FOR COMMUNITY COLLEGE AND OCCUPATIONAL EDUCATION**

April 11, 2008

**TOPIC:** Perkins Multi-year Plan Approval Request

**PRESENTED BY:** Dr. Linda Bowman, VP of Academic and Student Services  
CTE Strategic Planning Work Group, Topic Teams and CCCS  
CTE staff

**EXPLANATION:**

In the March 12, 2008 Board packet, CCCS provided a link to the Perkins Multi-year Plan so that the Board and public may review the Plan. This Plan was submitted on time to the US Department of Education – Office of Vocational and Adult Education (OVAE) on April 1, 2008. However, the Plan is not considered officially submitted until the SBCCOE approves the Plan. OVAE gave Colorado an extension of its due date to accommodate the April Board meeting. CCCS will make any Board-requested changes and re-submit the Plan to OVAE by the extended due date of April 21.

This consent agenda item is a request to the Board to approve the Perkins Multi-year Plan for Colorado.

Please note that CCCS has not completed negotiations with the US Department of Education, OVAE on the targets for the Act's performance indicators. This is due to OVAE's high volume of negotiations with all states for Perkins IV performance indicators. We have been informed by OVAE that Colorado's negotiations on performance metric targets will take place after the April 1, 2008 submission. Therefore, CCCS will update the SBCCOE on the resulting negotiations as they occur since the performance metrics indicated in this Plan may change.

**RECOMMENDATION**

Staff recommends that the SBCCOE approves the Colorado Perkins Multi-year Plan.

**STATE BOARD FOR COMMUNITY COLLEGES AND OCCUPATION  
EDUCATION**

**April 1, 2008**

**TOPIC:** CCCS is monitoring the following bills that affect higher education and community colleges. First, the bills that were initiated by the community colleges are listed, followed by the remainder of bills affecting higher education.

**PRESENTED BY:** Rhonda Bentz, Director of Media and Legislative Communications

**BILLS INITIATED BY COMMUNITY COLLEGES:**

**SB08-85 – Funding Equalization**

**Sponsors: Sen. Tapia/Rep. Merrifield and Rep. Stella Garza-Hicks**

This bill would provide the community colleges with \$16.3 million to allow the urban colleges to retain their COF dollars and to provide the rural colleges with funding increases in recognition their rural mission. This rural funding is similar to base funding increases given to other four-year rural colleges and universities. This bill also gives a base increase to CSU-Pueblo. Additional materials in support of this bill, as well as a copy of the bill are attached at the end of this report. The bill was up in Senate Appropriations on Friday, February 15<sup>th</sup> at 7:30 a.m.

Testifying against the bill were David Skaggs, Executive Director of the Colorado Department of Higher Education, Pam Shockley, Chancellor of University of Colorado at Colorado Springs, and Kirsten Volpi representing the president of the Colorado School of Mines. The main concern voiced by the opponents was that all of higher education needed additional funding and that it would be better to wait on funding decisions until a formula was developed that addressed all institutions' needs. That formula is still under discussion.

Testifying for the bill were Dr. Nancy McCallin, president of CCCS, Dr. Tony Kinkel, president of Pikes Peaks Community College, Ruth Ann Woods, president of Trinidad State Junior Colleges, Barbara McDonnell, interim president of Community College of Denver. Student testimony was given by Izeal Hill of CCD, Shawn Olsen of PPCC and student representative to the state board, and Taisha Morgan of PPCC and president of its student government.

Dr. McCallin addressed the long-standing funding needs of the whole system and the affects of the recession in the early 2000s. In particular, Dr. McCallin noted that

Community Colleges are the only system of higher education in Colorado that has not recovered to their FY 2001-02 funding level after adjusting for inflation. The presidents outlined their needs for faculty salary increases, updating technology, and program sustainability. The students emphasized the need to keep tuition low in order to offer the access to higher education that would not otherwise be there.

The committee did not vote on the measure that day. We will continue to keep you informed and thanks to everyone for their work with the press coverage, gathering support letters from the community, and to those that took time to come testify.

Position: Support – this bill was initiated by CCCS

### **HB08-1079 – Changes to the Colorado Vocational Act**

**Sponsors: Rep. Jahn/Sen. Bacon**

This bill changes the references in the Colorado Vocational Act (CVA) from “vocational” to “career and technical education” to conform with changes in federal law. It also requires that moneys distributed through the CVA be based on actual, rather than estimated, expenditures by participating school districts, boards of cooperative services, and institute charter schools. The bill passed both houses and was sent to the Governor on March 27.

Position: Support – this bill was initiated by CCCS

### **HB08-1169 – Renewable Energy Curricula in Community Colleges**

**Sponsors: Rep. C. Gardner/Sen. S. Mitchell**

This bill would allow community colleges to access the Governor’s Clean Energy Fund for the purposes of developing and funding programs for alternative and renewable energy job training. This bill was initiated by NJC to find funds to support local workforce demands for training workers in these fields. This bill was postponed indefinitely but the provisions were put into a bill creating the Governor’s Energy Office. In the Senate, the language was changed to expand the curricula development to all higher education institutions, not specifically community colleges. The bill is House Bill 08-1025 and the sponsors are Rep. Weissmann and Sen. Tupa. House Bill 08-1025 has been signed by the Governor.

Position: Our position remains support for HB08-1025, even with the changes.

## **SENATE BILLS AFFECTING HIGHER EDUCATION**

### **SB08-01 – Creation of a School Safety Resource Center in the Department of Public Safety**

**Sponsors: Senator Morse/Rep. Stephens**

This bill creates a school safety center, housed in the Department of Public Safety, dedicated to providing evidence-based practices and expertise to all schools. The definition of “school” includes public universities and community colleges. The center will collect information on programs and practices to serve as a resource as it works with the schools.

The bill also creates an advisory board to review the work of the center. The advisory board includes a representative from community colleges to be appointed by the State Board for Community Colleges and Occupational Education.

This bill has passed out of Senate Judiciary and, because it is projected to cost a little over \$450,000, the bill went to Senate Appropriations.

Position: Monitor/Support

### **SB08-17 – Credentialing for Occupational Education Teachers**

**Sponsors: Sen. Spence/Rep. Primavera**

This bill is a Legislative Audit Committee bill. The bill moves the issuance of secondary career and technical education credentials to the Colorado Department of Education (CDE) on July 1, 2009. This bill also allows postsecondary CTE credentials to be issued at the community college level. The bill provides the CCCS and the CDE with the statutory authority to collect fees to issue the credentials. The bill also retains the authority for establishing minimum qualifications necessary for teachers and other professionals in career and technical education at both the secondary and postsecondary levels at the SBCCOE.

This bill was heard in House Education committee on March 6. The bill passed committee and was sent to House Appropriations..

Position: Support

### **SB08-18 – Higher Education Title 23 “Clean up”**

**Sponsors: Sen. Windels/Rep. Massey**

This bill was initiated by the Colorado Department of Higher Education to consolidate provisions related to the private occupational school division and repeals obsolete

provisions. CCCS has reviewed the bill and found no concerns, but monitored the bill throughout the process.

This bill was amended to add certain reporting requirements for private institutions. The bill has passed both houses and should be on the way to the Governor soon.

Position: Monitor/Support

### **SB08-21 – English Language Competency Pilot**

**Sponsors: Sen. Romer/Rep. Casso**

This is one of several bills that are aimed at English language competency. This bill creates a pilot to be run in the Denver, Aurora, Adams County, and one rural county selected by the department of education. Standards would be developed to teach the students, but students would not be prohibited from graduation if they failed. The bill died in Senate Education on March 5<sup>th</sup> at the request of the sponsor. Some provisions may show up in the Colorado Achievement Plan 4 Kids (CAP4K) legislation – Senate Bill 212.

Position: Monitor

### **SB08-23 – Minimum Requirements for Graduation**

**Sponsors: Sen. Penry/Rep. Witwer**

The bill requires the state board of education to establish minimum standards for local school districts shall satisfy in developing local graduation requirements of 4 years of math, 4 years of English, 3 years of science, 3 years of social studies, 2 years of a foreign language, 1 year of physical education, and 1 year of art. Our concern is that some of our CTE students may not fit into this standardized mold. The bill died in Senate Education on February 27<sup>th</sup>.

Position: Monitor

### **SB08-44 – TB Screenings at Institutions of Higher Education**

**Sponsors: Sen. Renfroe/Rep. McFayden**

This bill requires institutions of higher education to have students complete a risk assessment questionnaire to identify students at risk for TB before enrollment. Our concern with this bill is related to cost of implementation. In order to comply with this bill, we will need to make modifications to Banner and there are problems associated with how our students register and our online students. The volume of students that register in a short time frame (many on the day when classes start) will make this very costly and difficult to implement. We have requested to exempt our online students and our commuter students. Our residential colleges already have policies in place to test for this. Meanwhile, there are a very small number of students statewide who contract TB.

Our request to exempt our commuter students has been rejected and we plan to continue working with the sponsor to identify the ramifications of the bill to community colleges. The estimated cost of implementing this bill to community colleges is \$1.7 million. Meanwhile, we believe we will potentially lose \$4.3 million in COF and tuition revenue as many students could not afford the TB test or may not want to be tested and would not be allowed to enroll in classes. In addition, if students are trying to enroll shortly before classes start, without a TB test they would be prohibited from registering for classes.

There have been some compromises are in the works to allow institutions to set policies for certain categories of students – such as online students. However, CCCS still has the cost issue associated with changes to our computer system.

This bill passed out of the Senate Health and Human Services committee and awaits a hearing in Senate Appropriations.

Position: Monitor with strong concerns.

#### **SB08-45 – Intellectual Diversity**

**Sponsors: Sen. Schultheis/Rep. Summer**

This bill died in its first committee. It would have required higher education institutions to have policies and programs to promote intellectual diversity and report to CDHE on the progress of the institution's efforts to promote intellectual diversity.

#### **SB08-73 – Affordable Textbooks**

**Sponsors: Sen. Tupa/Rep. Kefalas**

This bill would require textbook publishers to sell their products “unbundled.” For example, if class materials came with a CD, workbook, and the textbook bundled for one price and the student knew they were not going to use the CD or workbook, they could just buy the textbook. In addition, the publisher must make information on the price of the textbook and the revisions made from previous editions available.

This bill passed has passed both houses and should be on the way to the Governor soon.

Position: Monitor/Support

#### **SB08-79 – In-State Tuition for Students Who Are United States Citizens**

**Sponsors: Sen. Sandoval/Rep. Massey**

This bill codifies the recent AG's opinion that stated that, for the purposes of tuition classification, if a student has attended a public or private high school in Colorado for at least three years immediately preceding the date the student enrolled in a Colorado institution of higher education, they can receive in-state tuition rates. There has been a question regarding how this would affect our GED students and language is being offered

to address that situation. The bill passed Senate Education unamended and is in Senate Appropriations due to a very small appropriation.

Position: Support

**SB08-166 – COF for Members of the Colorado National Guard Who Are Eligible for In-State Tuition**

**Sponsors: Sen. Shaffer/Rep. McNulty**

Currently, there is a prohibition in statute to allow members of the Colorado National Guard to receive COF if they qualify for in-state tuition. This bill removes that prohibition. The bill passed Senate Education on March 5<sup>th</sup> and was sent to Senate Appropriations.

Position: Support

**SB08-167 – Concerning the Authorization for Private Higher Education Institutions to Offer Degree Programs**

**Sponsors: Sen. Tupa/Rep. Massey**

This bill clarifies procedures and authority related to the authorization to do business in Colorado for private institutions of higher education. It establishes fees for the administrative process and it sets the process by which students may make a complaint if they feel an investigation of the institution's practices is necessary. The bill has passed the Senate Education and now awaits final passage in the Senate.

Position: Monitor

**SB08-212 – Concerning Pre-school to Postsecondary Education Alignment**

**Sponsors: Sens. Romer and Penry/Reps. Witwer and Scanlon**

This is the Governor's education reform bill and is commonly referred to as CAP4K – Colorado Achievement Plan 4 Kids. It completely redesigns and aligns standards in the P-13 education system. Main components are the development of content standards, evaluation of student learning, reviews of the college entrance standards and core curriculum, and significant improvements to the reporting requirements, which will lead to better accountability.

For the first time, there will be an implementation of statewide CTE standards and participation by college faculty and administrators in the development of graduation standards for students in the 11<sup>th</sup> and 12<sup>th</sup> grades. CCCS has only one main concern that we are continuing to work on with the sponsors and Governor's office. This concern is

the approach on the assessment of student learning. Currently, the bill has only one assessment standard. We would like to see several student assessment tools in order to accurately assess our student population.

Position: Support

## **HOUSE BILLS AFFECTING HIGHER EDUCATION**

### **HB08-1068 – Waive Tuition for Colorado Citizens Who Have Received Purple Hearts or Other Distinguished Military Awards**

**Sponsors: Rep. Gallegos/None in Senate at this time**

This bill allows an individual who was a Colorado citizen at the time of the military action that resulted in being awarded a military award, to have tuition waived at a Colorado higher education institution. The bill passed the House Education committee on a 9-2 vote.

Institutions with issues the cost attempted to amend the bill in House Appropriations but failed. The final vote on the bill was postponed.

Position: Support

### **HB08-1093 – In-state Tuition for Basic Skills**

**Sponsors: Rep. Vaad/None in the Senate at this time**

This bill died in the House Education committee. The bill would have revised the COF statute to prohibit COF funds to be given to students who were in basic skills courses. CCCS strongly opposed this bill and expressed this to the sponsor.

Position: Oppose

### **HB08-1106 – Police Officers in Higher Education**

**Sponsors: Rep. T. Carroll/Sen. Tupa**

This bill creates a new article to grant authority to institutions to hire police officers who are certified by the peace officer standards and training board. It also differentiates between the powers and duties of hire education police officers and higher education security officers. This bill has made it through the process, passing the Senate on March 4<sup>th</sup>. The bill has been signed by the Governor.

Position: Monitor/Support

**HB08-1152 – Contracts for Fixed Tuition Rates****Sponsors: Rep. B. Gardner/Sen. S. Mitchell**

This bill would have required institutions of higher education to offer fixed rate contracts for tuition. The student must maintain a 2.0 grade point average and complete a 2-year degree program in 2 consecutive years. CCCS's issue with this whether this is a fit with our student population and institutional flexibility. The bill died in House Education committee on Friday, February 8<sup>th</sup>.

Position: Monitor

**HB08-1170 – Concerning the Regulation of Electricians****Sponsors: Rep. Soper/Sen. Tochtrop**

The bill sets up regulatory standards for electricians. CCCS has concerns that community colleges have been stricken from the bill as an avenue for an education that would qualify graduates to apply for a master electrician's license. The original bill strikes community colleges and electrical trade schools and substitutes the qualification that the applicant has at least four years of practical experience AND has held a Colorado journeyman electrician's license for at least one year. We worked with the Senate sponsor to add community colleges back into the bill and were successful. There will be no problems for our electrician programs.

Position: Monitor

**HB08-1252 – Concerning Tuition Assistance for a Member of the Colorado National Guard Enrolled in a Program in Homeland Security****Sponsors: Rep. Rice/Sen. Shaffer**

This bill amends current law allowing tuition assistance for members of the National Guard at state institutions and adds private institutions to all the other state institutions, if the guard member is enrolled in a program for a certificate or degree program in homeland security. According to the fiscal note analysis, under the provisions of this bill, the only two schools offering the programs to which this tuition assistance would apply, are the master's programs at DU and UCCS. As the bill progressed, no problems were identified for community colleges. The bill was sent to the Governor on April 1 for signature.

Position: Monitor

**HB08-1317 – Creating an Interstate Compact on Educational Opportunities for Military Children****Sponsors: Reps. Looper and Gallegos/Sen. Tapia**

This bill creates an interstate compact aiming at giving more flexibility to children of military families who are in a K-12 institution. The bill removes many of the barriers

these children face because of the moves or changes in circumstances. While it only applies to K-12, some of our dual enrollment students could be affected. The bill passed House State Affairs and is now in Appropriations.

Position: Monitor

**HB08-1364 – Concerning Interdepartmental Data Sharing**

**Sponsors: Reps. Massey and Benefield/Sen. Windels**

This bill was introduced as part of the work done by the P-20 Council. Its main purpose is to start mainstreaming data sharing through the establishment of data sharing protocols. CCCS had some concerns that our current practices and MOUs might be affected by the bill – particularly with the Department of Labor and Employment around the workforce and student tracking areas. CCCS approached both the Governor's office and the House sponsors with these concerns and both were open to our suggested amendment. That amendment stated that nothing in the bill would nullify any current practices in place. CCCS is also reviewing the bill for any Banner implications.

Position: Monitor

**Please Note:** We will have a hand carry report for you at the board meeting detailing the budget and capital status, since it changes so often and we want to provide you with the most up-to-date information.

**STATE BOARD FOR COMMUNITY COLLEGE AND OCCUPATIONAL  
EDUCATION**

April 11, 2008

TOPIC: FY 2008-09 Tuition and Fees

PRESENTED BY: Cliff Richardson, Vice President for Finance and Administration

EXPLANATION:

Resident and Non-Resident Tuition

In the current version of the FY 2008-09 Long Bill, the General Assembly allows resident tuition rate increases for community colleges to be a maximum of 5.5 percent. The Colorado Commission on Higher Education had originally recommended a 5.0 percent maximum resident tuition rate increase for community colleges. Neither the General Assembly nor the Colorado Commission on Higher Education placed a cap on rate increases for non-resident tuition.

For FY 2008-09, staff is recommending that resident tuition rates be allowed to increase by 5.0 percent, in line with the Governor's original recommendations. The recommendation balances the need to keep up with rising operating costs at the campuses while keeping tuition costs reasonable for resident students given our access mission. This recommendation applies to all resident tuition rate categories as specified in the attached Table 1. This rate increase is estimated to generate approximately \$5.5 million in additional resident tuition revenue across all of the colleges. Per current statute, 20 percent of the amount of resident tuition revenue generated above CPI must be designated for scholarships. System-wide, this amount is estimated to be approximately \$400,000, which would mean a net \$5.1 million in additional revenue that colleges could use for operational purposes in FY 2008-09.

Staff is also recommending that non-resident tuition be allowed to increase by 5.0 percent across all non-resident tuition categories. Table 1 below outlines the impact of these increases on non-resident rate categories. This rate increase is estimated to generate approximately \$1.1 million in additional non-resident tuition revenue.

Please note that in Table 1 all tuition rates have been rounded to the nearest \$.05 and therefore may not be exactly 5.0 percent. All resident and non-resident tuition rates in Table 1 will be effective beginning with the Fall 2008 term.

In addition to the above recommendations, based on requests from the colleges, staff is recommending the following changes and/or clarifications to various tuition categories:

- Splitting the WUE rate for community colleges into an urban and a rural WUE rate. Please see Table 1 for the new rate breakout. The current WUE rate is

pegged to student share of tuition plus the COF stipend amount. Most of the rural community colleges scholarship this rate down to 150 percent of student share of tuition, which is allowed per board policy. The urban community college rate will remain pegged to student share of tuition plus COF, while the rural community college rate will be set at 150 percent of student share of tuition. The urban colleges would still be allowed to scholarship down to the rural college rate if they desired.

- Clarifying that Board policy states that revenues generated from tuition differentials must be used to pay for the programs' expenses. Additional funds may be allocated to the program based on the colleges' discretion and need.

### Fees

OSPB is currently projecting that the calendar year 2008 Denver-Boulder-Greeley CPI will increase by 2.7 percent, while Legislative Council is projecting CPI will increase by 3.3 percent. The Department of Higher Education has directed governing boards to use the OSPB figure as the official inflation rate target for fees.

As a result, staff is recommending the increases to existing system-wide and college-specific fees contained in Table 2. Of the fees that have increases, the vast majority are pegged to the 2.7 percent inflation rate, rounded to the nearest \$0.05. The exceptions to this are the following:

- The Community College of Aurora is requesting to increase its FY 2008-09 Student Activity fee by \$9.65 over the FY 2007-08 rate of \$6.94 per term. The current rate has not been increased over the last six years. This fee increase passed a student vote in November of 2007 with 81 percent of the students in favor of the increase.
- Community College of Denver's Clean Energy Fee is scheduled to rise from \$3.00 to \$4.00 per term beginning Spring term of 2009 and from \$4.00 to \$5.00 per term beginning in Spring 2010. Students approved this increasing rate schedule as part of the April 2007 referendum that passed instituting the fee.

System-wide, these increases to all fees in Table 2 are estimated to generate an additional \$335,000 in revenue for FY 2008-09.

In addition to these existing and new fees, staff is recommending the following changes and clarifications on specific fees classes:

- Registration Fee. The system-wide registration fee is currently non-refundable, per Board policy. Staff is recommending that the Board policy allow this fee to be refundable, per the discretion of the college. This new policy would go into place beginning with the Fall 2008 term.

- **Course Fees.** With the implementation of Banner, a lot of work has been done to clean up course fee designations to align with those approved by the Board in May 1999. The Board designated the CIP codes for which the medium/high course fees can be applied. Please see Attachment 1, which outlines the current allowable Course Fee-applicable CIP codes that will be used in Banner. Through the vetting process, a few anomalies were discovered and are being remedied to comply with previous board action. It was also discovered that PPCC was charging a course fee on its English (ENG) and Math (MAT) courses and using the revenue from these fees to support its math and writing tutorial labs. According to PPCC, it believed it had board approval since the May 2004 beginning in FY 2004-05.

Extensive research into the board minutes and agenda items could not confirm that these were Board-approved allowable courses upon which to be charging the course fee. Discontinuing the fee could have a significant negative revenue impact on the operations of the math and writing labs at PPCC and in turn negatively impact student retention and success. As a result, staff is recommending that all colleges have the discretion to charge the course fee on these Math and English courses with the stipulation that all of the revenue generated on these courses is used to support math and writing tutoring labs on campus.

- Due to a change in the treatment of what were previously accounted for as pass-through fees in our agency funds (e.g., charging a fee for wood in a woodworking class or flowers in a floral arrangement class), this fee revenue will now appear on the financial statements and as part of non-appropriated fees as part of our General Fund. These types of pass-through fees have not historically needed board approval because they were not considered revenue and typically only cover the cost of providing the materials or paying for rentals of equipment or space. Often, with the ability to bulk buy for a class, students actually will save money compared to having to acquire the materials and rent the equipment on their own. As a result, staff is recommending clarification that despite the change in accounting treatment, colleges have the discretion to charge these types of fees which are dictated by the third party providers, based on the individualized class needs, as long as the fee revenue generated is only used to cover the estimated cost of providing the materials or service.

### Room and Board

Table 3 outlines the FY 2008-09 requests for room and board increases for the colleges that have dormitories. Most of the increases are based on covering the projected increase in costs from various contracted food service vendors utilized by colleges, as well as typical room increases. The exception is at Otero Junior College, which is also instituting a \$200 per term increase for single occupancy rooms. Otero notes that single occupancy rooms have a very high demand with a limited supply, making it difficult to fairly allot

these rooms without the use of pricing. Staff recommends approval of the room and board increases listed in Table 3.

**RECOMMENDATION:**

Staff recommends the approval of FY 2008-09 tuition, fee, and room and board rates per Tables 1, 2, and 3 as well as the changes and clarifications regarding specific tuition and fee classes outlined in the narrative above.

**Table 1**  
**COLORADO COMMUNITY COLLEGE SYSTEM**  
**RECOMMENDED RESIDENT AND NON-RESIDENT TUITION RATES FOR FY 2008-09**  
 Beginning Fall 2008  
*All figures are displayed as per credit hour unless otherwise noted*

<b>RESIDENT STUDENTS</b>	<b>FY08 Student Share of Tuition Base</b>	<b>+</b>	<b>FY08 Differential</b>	<b>=</b>	<b>Total FY08 Student Share of Tuition</b>	<b>+</b>	<b>FY09 Student Share of Tuition Base Increase</b>	<b>+</b>	<b>FY09 Differential Increase</b>	<b>=</b>	<b>Total FY09 Student Share of Tuition</b>	<b>+</b>	<b>FY09 COF Stipend</b>	<b>=</b>
Resident Tuition - On Campus	\$77.15		\$0.00		\$77.15		\$3.85		\$0.00		\$81.00		\$92.00	
Hybrid Courses (ACC)	\$109.15		\$0.00		\$109.15		\$5.45		\$0.00		\$114.60		\$92.00	
CCC Online / Campus Online	\$136.40		\$0.00		\$136.40		\$6.80		\$0.00		\$143.20		\$92.00	
Interactive Television (PPCC)	\$82.40		\$0.00		\$82.40		\$4.10		\$0.00		\$86.50		\$92.00	
Dental Hygiene	\$77.15		\$74.25		\$151.40		\$3.85		\$3.70		\$158.95		\$92.00	
Aviation Maintenance	\$77.15		\$74.25		\$151.40		\$3.85		\$3.70		\$158.95		\$92.00	
Aviation Flight	\$77.15		\$106.10		\$183.25		\$3.85		\$3.70		\$190.80		\$92.00	
Nursing	\$77.15		\$35.25		\$112.40		\$3.85		\$1.75		\$118.00		\$92.00	
Nursing - Internet (PPCC)	\$176.40		\$0.00		\$176.40		\$8.80		\$0.00		\$185.20		\$92.00	
Physician's Assistant	\$290.20		\$0.00		\$290.20		\$14.50		\$0.00		\$304.70		\$92.00	

  

<b>NON-RESIDENT STUDENTS</b>	<b>FY08 Non-Resident Tuition Rate</b>	<b>+</b>	<b>FY09 Increase</b>	<b>=</b>	<b>New FY09 Non-Resident Tuition Rate</b>
Non-Resident Tuition - With Dorms	285.75		14.30		300.05
Non-Resident Tuition - Without Dorms	357.25		17.90		375.15
Non-Resident Dental Hygiene 3	357.25		17.90		375.15
Non-Resident Aviation Maintenance 3	357.25		17.90		375.15
Non-Resident Aviation Flight 3	357.25		17.90		375.15
Non-Resident Nursing 3	357.25		17.90		375.15
Non-Resident Physician Assistant	399.80		20.00		419.80
CCC Online Non-Residents	225.40		11.30		236.70
Western Undergraduate Exchange (WUE) Tuition - Urban 1	166.15		6.85		173.00
Western Undergraduate Exchange (WUE) Tuition - Rural					121.50
NJC Pilot 2	166.15		6.85		173.00
LCC Pilot 2	166.15		6.85		173.00
OJC Pilot 2	166.15		6.85		173.00
CNCC Pilot 2	166.15		6.85		173.00
CCD Pilot 2	166.15		6.85		173.00
TSJC Pilot 2	166.15		6.85		173.00
Reciprocity Students (New Mexico)	77.15		3.85		81.00

1 All urban colleges may apply institutional scholarships to lower this rate to \$121.50 as necessary  
 2 The pilot colleges may use institutional scholarships to lower this rate to \$121.50 as necessary  
 3 Posted rate is for non-residential colleges. Differential rate for residential colleges is the regular non-resident rate of \$300.05

**COLORADO COMMUNITY COLLEGE SYSTEM  
RECOMMENDED FEE RATES FOR FY 2008-09  
Beginning Fall 2008**

**SYSTEM WIDE FEE INCREASES**

	FY08 Fee Amount	FY09 Fee Increase	New FY09 Amount	Frequency
<i>Colorado Community College System - all colleges</i>				
Course Fees	\$5.70	\$0.15	\$5.85	per credit hour
Cisco Fee	\$15.60	\$0.40	\$16.00	per credit hour
Registration Fee	\$10.75	\$0.30	\$11.05	per term

**EXISTING COLLEGE SPECIFIC FEE INCREASES**

	FY08 Fee Amount	FY09 Fee Increase	New FY09 Amount	Frequency
<i>Arapahoe Community College</i>				
Student Parking Fee	\$9.15	\$0.25	\$9.40	per term
Student Activity Fee	\$3.10	\$0.10	\$3.20	per credit hour
U Center Chaparral Site Fee	\$16.20	\$0.45	\$16.65	per term
Student Building Fee	\$2.35	\$0.05	\$2.40	per credit hour
<i>Colorado Northwestern Community College</i>				
Student Activity Fee	\$4.70	\$0.15	\$4.85	per credit hour
Student Gov't Operations	\$2.35	\$0.05	\$2.40	per credit hour
<i>Community College of Aurora</i>				
Student Activity Fee	\$6.74	\$9.65	\$16.39	per term
Student Gov't Fee	\$3.61	\$0.00	\$3.61	per term
Student Center Fee	\$2.00	\$0.00	\$2.00	per credit hour
Parking Facilities	\$1.00	\$0.00	\$1.00	per credit hour
<i>Community College of Denver</i>				
Student Gov't Operations	\$5.45	\$0.15	\$5.60	per credit hour
Clean Energy Fee(2)	\$3.00	\$1.00	\$4.00	per term
Auraria Library Resource Fee	\$4.00	\$0.10	\$4.10	per credit hour
Bond Fees 1-3 credits	\$35.40	\$0.00	\$35.40	per 1-3 credits
Bond Fees 4-6 credits	\$49.00	\$0.00	\$49.00	per 4-6 credits
Bond Fees 7-11 credits	\$65.30	\$0.00	\$65.30	per 7-11 credits
Bond Fees 12+ credits	\$73.00	\$0.00	\$73.00	max per term
RTD Fee	\$32.00	\$0.00	\$32.00	per term
Health Center Fee	\$2.00	\$0.00	\$2.00	per credit hour
<i>Front Range Community College</i>				
Parking Facilities	\$1.20	\$0.05	\$1.25	per credit hour
Student Gov't Operations	\$3.15	\$0.10	\$3.25	per credit hour
Student Center Bond Fee - Westminster	\$30.00	\$0.00	\$30.00	per term
Student Center Bond Fee - Larimer	\$5.00	\$0.00	\$5.00	per credit hour
Parking Bond Fee - Westminster	\$3.00	\$0.00	\$3.00	per credit hour
Student Center Facility Fee - Boulder	\$2.60	\$0.00	\$2.60	per credit hour
<i>Lamar Community College</i>				
Student Senate Fee	\$1.60	\$0.05	\$1.65	per credit hour
Student Athletic Fee	\$4.10	\$0.10	\$4.20	per credit hour
Student Activity Fee	\$1.80	\$0.05	\$1.85	per credit hour
Student Center Fee	\$2.50	\$0.10	\$2.60	per credit hour
Health Center Fee	\$33.60	\$0.00	\$33.60	per term

**EXISTING COLLEGE SPECIFIC FEE INCREASES**

	FY08 Fee Amount	FY09 Fee Increase	New FY09 Amount	Frequency
<i>Morgan Community College</i>				
Student Activity Fee	\$2.95	\$0.10	\$3.05	per credit hour
Student Center Bond Fee	\$3.00	\$0.00	\$3.00	per credit hour
<i>Northeastern Junior College</i>				
Student Gov't Fee	\$2.92	\$0.00	\$2.90	per credit hour
Event Center Fee	\$125.00	\$0.00	\$2.90	per term
Health Center Fee	\$30.00	\$0.00	\$2.90	per term
Technology Fee	\$3.00	\$0.00	\$2.90	per credit hour
Bond Fees	\$4.00	\$0.00	\$4.00	per credit hour
<i>Otero Junior College</i>				
Student Center Fee	\$5.50	\$0.15	\$5.65	per credit hour
Student Activity Fee	\$9.50	\$0.25	\$9.75	per term
Intercollegiate Athletics	\$16.00	\$0.45	\$16.45	per term
<i>Pikes Peak Community College</i>				
Student Gov't Fee	\$1.05	\$0.05	\$1.10	per credit hour
Sports and Rec Fee	\$0.68	\$0.02	\$0.70	per credit hour
Student Center Fee	\$1.61	\$0.04	\$1.65	per credit hour
Parking Lot Fee	\$1.12	\$0.03	\$1.15	per credit hour
Child Development Fee	\$2.94	\$0.06	\$3.00	per credit hour
<i>Pueblo Community College</i>				
Student Center Fee	\$6.00	\$0.15	\$6.15	per credit hour
Parking Fee	\$1.20	\$0.05	\$1.25	per credit hour
Student Gov't Fee	\$0.86	\$0.02	\$0.88	per credit hour
Student Activity Fee	\$0.35	\$0.01	\$0.36	per credit hour
Health Center Fee	\$20.00	\$0.55	\$20.55	per term
<i>Red Rocks Community College</i>				
Student Activity Fee	\$5.10	\$0.15	\$5.25	per credit hour
Student Parking Fee	\$1.10	\$0.05	\$1.15	per credit hour
Student Center Fee	\$2.50	\$0.00	\$2.50	per credit hour
<i>Trinidad State Junior College</i>				
Athletic Fee	\$22.45	\$0.60	\$23.05	per term
Campus Fee	\$1.15	\$0.05	\$1.20	per credit hour
Student Center Bond Fee	\$4.50	\$0.10	\$4.60	per credit hour
Student Activity Fee - Alamosa	\$2.50	\$0.05	\$2.55	per credit hour
Student Activity Fee - Trinidad	\$3.00	\$0.10	\$3.10	per credit hour
Student Union - Alamosa	\$2.50	\$0.05	\$2.55	per term
Student Union - Trinidad	\$33.25	\$0.90	\$34.15	per term
Trojan Tribune	\$2.50	\$0.05	\$2.55	per term

1 Fee being proposed. Must still pass Student Senate in May - would like Board Approval

2 Approved by student referendum on April 25 and 26, 2007. This fee will increase to \$3 beginning Spring 2008, to \$4 beginning Spring 2009, and to \$5 beginning Spring 2010 and continuing through the end of 2011

**Table 3**  
**COLORADO COMMUNITY COLLEGE SYSTEM**  
**RECOMMENDED ROOM AND BOARD RATES FOR FY 2008-09**  
Beginning Fall 2008

**ROOM AND BOARD INCREASES**

	FY08 Amount	FY09 Increase	FY09 Amount	Frequency
<i>Lamar Community College</i>				
Double Occupancy (19 meals)	\$2,378.50	\$119.00	\$2,497.50	per term
Single Occupancy (19 meals)	\$3,020.00	\$151.00	\$3,171.00	per term
<i>Northeastern Junior College</i>				
Double Occupancy (19 meals)	\$2,658.00	\$64.00	\$2,722.00	per term
Double Occupancy (14 meals)	\$2,599.00	\$61.00	\$2,660.00	per term
Double Occupancy (10 meals)	\$2,541.00	\$59.00	\$2,600.00	per term
Double Occupancy (8 meals)	\$2,187.00	\$43.00	\$2,230.00	per term
Suite, 4 person (19 meals)	\$2,968.00	\$64.00	\$3,032.00	per term
Suite, 4 person (14 meals)	\$2,909.00	\$61.00	\$2,970.00	per term
Suite, 4 person (10 meals)	\$2,851.00	\$59.00	\$2,910.00	per term
Suite, 4 person (8 meals)	\$2,497.00	\$43.00	\$2,540.00	per term
Single Occupancy (19 meals)	\$3,141.00	\$64.00	\$3,205.00	per term
Single Occupancy (14 meals)	\$3,082.00	\$61.00	\$3,143.00	per term
Single Occupancy (10 meals)	\$3,024.00	\$59.00	\$3,083.00	per term
Single Occupancy (8 meals)	\$2,670.00	\$43.00	\$2,713.00	per term
<i>Otero Junior College - Existing Dorms</i>				
Double Occupancy - 15 Meals	\$2,265.00	\$113.00	\$2,378.00	per term
Double Occupancy - 19 Meals	\$2,346.00	\$117.00	\$2,463.00	per term
Single Occupancy - 15 Meals	\$2,458.00	\$320.00	\$2,778.00	per term
Single Occupancy - 19 Meals	\$2,539.00	\$324.00	\$2,863.00	per term
<i>Otero Junior College - New Dorms</i>				
Double Occupancy - 15 Meals	\$0.00	\$2,627.00	\$2,627.00	per term
Double Occupancy - 19 Meals	\$0.00	\$2,713.00	\$2,713.00	per term
<i>Trinidad State Junior College</i>				
Double Occupancy - 15 Meals	\$0.00	\$2,196.50	\$2,196.50	per term
Double Occupancy - 19 Meals	\$2,277.50	\$68.50	\$2,346.00	per term
Single Occupancy - 15 Meals	\$0.00	\$2,548.00	\$2,548.00	per term
Single Occupancy - 19 Meals	\$2,619.00	\$78.50	\$2,697.50	per term

# New Budget Formula

**Board Presentation**  
**April 15, 1999**

# Regular (Low) Funding Courses

<b>CIP #</b>	<b>Category/Field Title</b>	<b>CIP #</b>	<b>Category/Field Title</b>
◆ 5	Area, Ethic & Culture Studies	◆ 24	Liberal Arts & Science, Gen Studies & Humanities
◆ 8	Marketing Operations & Distribution	◆ 25	Library Science
◆ 9	Communication	◆ 27	<u>Mathematics</u>
◆ 12	Personal & Miscellaneous Services	◆ 30	Multi/Interdisciplinary Studies
◆ 13	Education	◆ 31	Parks, Recreation, Leisure & Fitness Studies
◆ 16	Foreign Languages & Literatures	◆ 31.05	Physical Education
◆ 19	Home Economics	◆ 38	Philosophy & Religion
◆ 20	Vocational Home Economics	◆ 42	Psychology
◆ 22	Law & Legal Studies	◆ 44	Public Administration & Services
◆ 23	<u>English Language &amp; Literature</u>	◆ 45	Social Sciences & History
		◆ 52	Business Management & Admin Services

# Medium Funding Courses

**CIP # Category/Field Title**

- ◆ 1 Agriculture Business & Science (except Farm & Ranch to High)
- ◆ 2 Agriculture Sciences
- ◆ 3 Conservation & Renewable Natural Resources
- ◆ 4 Architecture & Related Programs
- ◆ 11 Computer & Information Sciences
- ◆ 14 Engineering
- ◆ 26 Biological Science/Life Science
- ◆ 32 Basic Skills
- ◆ 40 Physical Sciences
- ◆ 46 Construction Trades
- ◆ 47 Mechanics & Repairers
- ◆ 49 Transportation & Material Movers

# High Funding Courses

## CIP # Category/Field Title

- ◆ 1 Agriculture Business & Production (Farm and Ranch only)
- ◆ 10 Communications Technologies
- ◆ 15 Engineering-Related Technologies
- ◆ 41 Science Technologies
- ◆ 43 Protective Services
- ◆ 48 Precision Production Trades
- ◆ 50 Visual & Performing Arts/Multi-Media
- ◆ 51 Health Professions & Related Sciences

## The State Board for Community Colleges and Occupational Education

April 11, 2008

### Information Technologies Report

Julie Ouska, Chief Information Officer/Vice-President, Information Technologies

#### Finance and HR/Payroll Implementation

IT, Finance and HR staff are focused on the tasks for the Finance and HR Payroll July 1 - Go Live. Finance subcommittees such as COFRS, Account Payable and Purchasing are actively meeting and working on their tasks. College staff are very involved in these sub-committees. The Finance parallel testing plan which includes HR/Payroll and Student Accounts Receivable has been approved by the team. IT and the subcommittees are working on key reports that are required for Go Live.

#### Student and Financial Aid

Student and Financial Aid are stable and operating well. As a part of the Finance and HR Payroll testing we will do some load testing to confirm that there will be no adverse impact on system performance while running payroll. August is the only time we believe that there is a possibility of an impact and if necessary we will schedule payroll around high demand time periods.

#### Student Email

Several schools are going live with student email on April 1 and the remaining schools will follow as their schedules dictate. All schools will be live prior to July 1st.

#### Blackboard Vista Help Desk

Implementation of the Blackboard Vista Help Desk is progressing well. A soft go-live will occur on April 9 for Arapahoe CC and CC of Aurora, with the rest of the schools going live on April 23rd. Learning Technology Council (LTC) representative Donna Hall is spending the week of March 31st at PerceptIS' help desk facility in Phoenix to assist with help desk staff training. CCCOnline representative Monica Falk will be onsite at the Phoenix facility for the official go-live April 23rd. This will help ensure that PerceptIS staff are trained to respond using CCCS and College policy and procedure. Although focused on Blackboard Vista, the Help Desk will also log and answer tier 1 Banner questions so that we can gain an understanding of the volume of Banner help required for students and faculty. Student Services, College IT and CCCS IT will be the escalation points for tier 2 calls that cannot be resolved by the Help Desk.

#### IT Budgeting

I continue to work with Cliff Richardson and Marilyn Golden on developing a sustainable IT budget as well as defining the structure of IT necessary to support both the System and the Colleges. I am working with IT staff to put together a zero-based budget encompassing all support, maintenance and licensing costs for central IT.